Teacher User Guide

Table of Contents

Table of Contents 2
Help Center 4
Take a How To/Tour 5
Contact Edmentum Customer Support 5
Roles And Permissions 6
District Administrator 6
Account Administrator 6
Teacher 6
Access Your Account 6
Get Started 7
Create a Class 7
Sign in Using Easy Login 9
Distribute Login Credentials to Students 10
Access Your Content 10
Teacher View of the Topic Tree 12
Learner View 12
Teacher Toolkit 14
Manage Your Classes 15
Create a Class 16
Unenroll Students from Classes 18
Deactivate Assignments 19
Reactivate an Assignment 19
Assign Study Island Resources 21
Search and Assign Content to Your Students 21
Create a Writing Assignment 25
Add an Individual Student 28
Group Sessions 29
Create a Group Session: Checkpoint Mode 29
Conduct a Checkpoint 31
Create a Group Session: Challenge Mode 34
Conduct a Challenge Assignment 38
Printable Trophy Certificates 43
Create a Group Session: Race Mode 43
Conduct a Race Assignment 46
Printable Trophy Certificates 50
Group Session: Select Questions 50
Select Practice or Assessment Questions 50
Select a Built Test 52
Group Session: Advanced Options 53
Message Center 55
Message Students 55
Enable Email Notifications 56
Benchmarks 57
Administer a Benchmark 57
Help Students Navigate a Benchmark Test 58
Schedule a Benchmark 58
Student Settings 60
Adjust Passing Goal 60
Restrict Access to Other Grade Levels 62
Reduce Answer Choices 63
Enable Read Aloud By Student and Subject 64
Create Custom Material 65
Edit a Custom Material Question 66
Build a Test 68
Create a Built Test 68
Assign a Built Test 71
Navigate the Built Test Library 73
Grade a Constructed Response 74
Student View of Constructed Response Results 76
Built Test Report Time Stamp 77
Copy and Edit a Built Test 77

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Share or Unshare a Built Test 78
Set Up Parent Notifications 79
Add Parent Contact Information 79
Create Parent Groups 80
Send Parent Notifications 81
Sensei: Topic Overview 82
Sensei: Tile Legend 83
Sensei: Student Cards 84
Subject Breakdown 85
Sensei: Assignments 86
Access School Reports 88
Create an Emails Report Subscription 89
Types of Reports 90
Glossary 91

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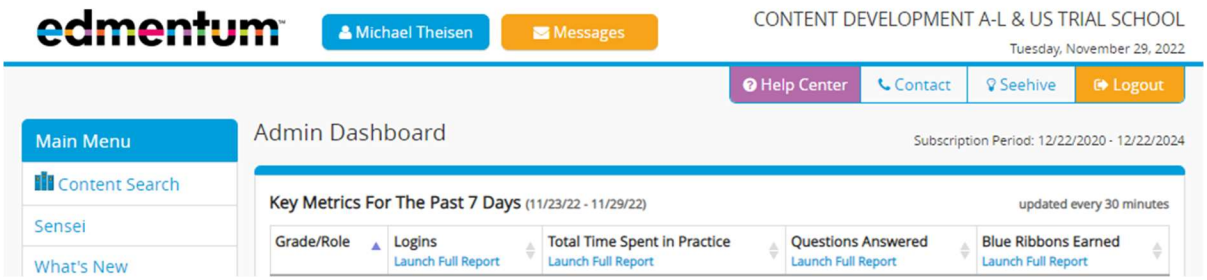
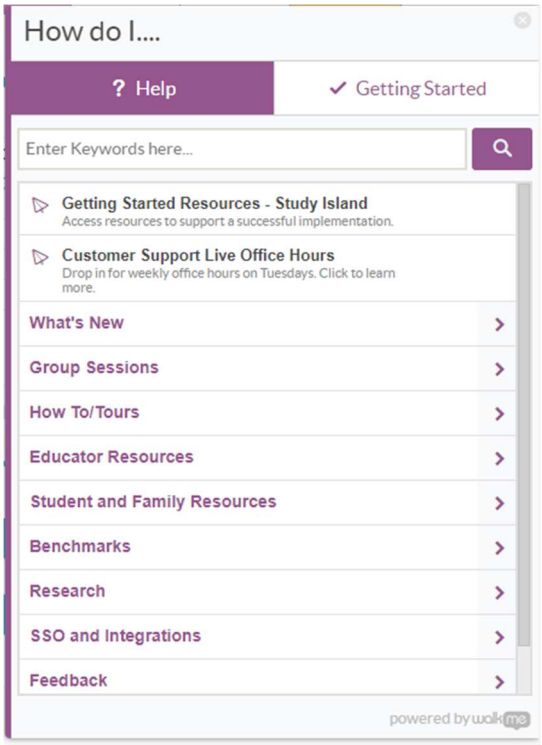
Help Center

The Help Center is a self-service resource library containing guides and other tools to help you use Study Island.

1. In the upper right part of the screen, click the **Help Center** button.



2. Search by keyword or choose topic or resource from the list.



- **What's New:** find out about new resources, features, and webinars.
- **How To/Tours:** provide on-screen step-by-step tutorials.
- **Resources:** includes user guides, quick start guides, and quick reference cards. These are available as PDFs, so you can view them on your computer or print for later use.

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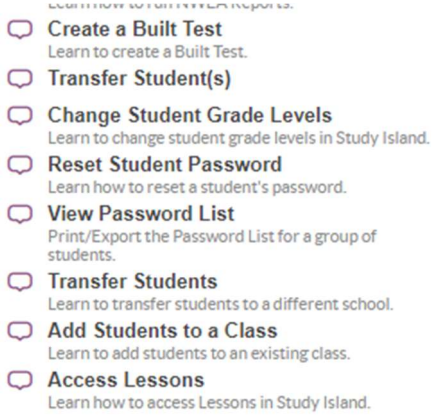
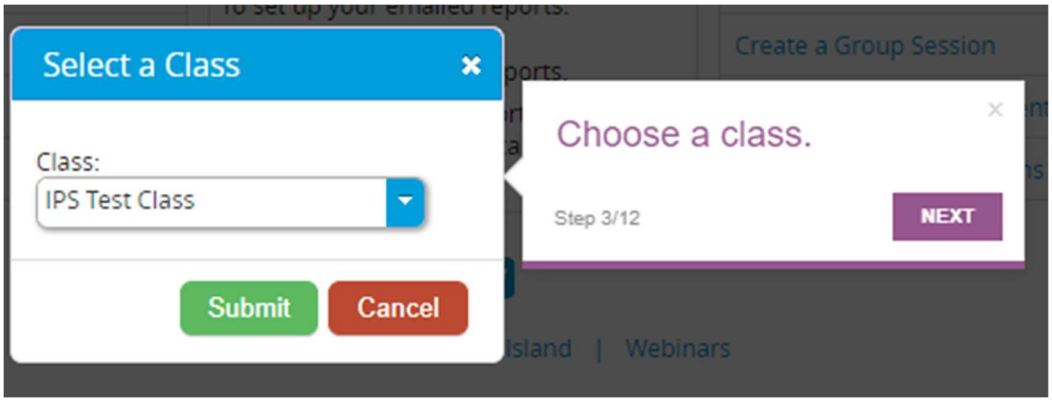
Take a How To/Tour

How To/Tours provide on-screen, step-by-step assistance.

1. Click **Help Center** and select a topic from the list or type in a keyword to find a topic.



2. Follow the instructions for each step. A new popup appears after you complete the previous step.



3. To close the **How To/Tour** windows without completing the task, click the **X** in the top right corner of the popup.

Contact Edmentum Customer Support

If you need additional assistance, our Customer Support staff is ready to help you! Contact Study Island Customer Support (800.419.3191 or info@studyisland.com).

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Roles And Permissions

District Administrator

The Study Island District Administrator can schedule district-wide benchmark assessments and access district-wide reports.

Account Administrator

The designated Study Island Account Administrator is responsible for creating users, both teachers and learners, scheduling benchmark tests, and overseeing the administrator actions within Study Island. Only the Account Administrator can add and delete users, schedule benchmarks tests, and set School Preferences for the Study Island account. If you are not sure who your Study Island Account Administrator is, please contact Customer Support.

Teacher

Teachers are responsible for creating classes, enrolling students in those classes, and monitoring student progress. Study Island offers numerous teaching resources teachers can access to supplement lessons. Teachers can also create custom materials and build tests customized directly to their students and assign them to all students, groups of students, or individual students.

Access Your Account

If you are new to Study Island, you should have received your account login credentials automatically by email. Speak with your account administrator if you need your login credentials. If you know your user name, you can reset your password by clicking **Reset Password** on the login page.

1. Use the URL https://app.studyisland.com/cfw/login/ to go to Study Island. Bookmark the URL for easy access.
2. Sign in with your login credentials.
3. Once you are signed in, please watch the welcome video for a quick overview of Study Island and tips to help you get started.

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Get Started

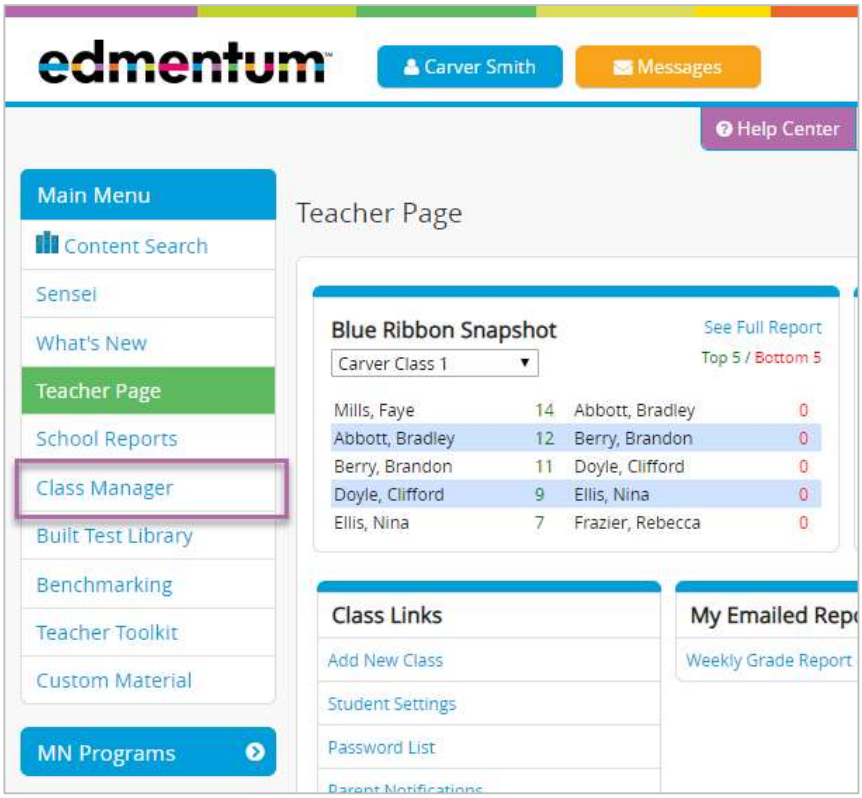
This section contains the main tasks you need to complete start using Study Island in your classroom. You'll learn how to

- Create a class,
- Sign in using easy login (for kindergarten and first grade students),
- Distribute login credentials to students,
- Access content and navigate the topic tree, and
- Access teacher resources.

Create a Class

Classes organize your students into meaningful groups, such as grade, subject, or level, and allow you to assign customized assignments to your students, and track student progress. Classes also allow you to use Edmentum Sensei and Group Sessions. In addition, you can run reports for your classes.

1. Under the Main Menu, click **Class Manager**.



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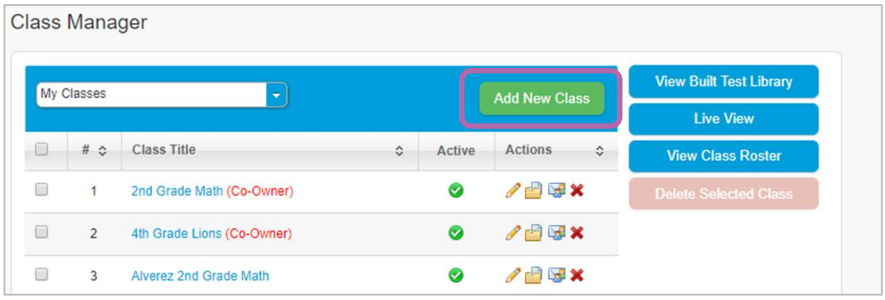
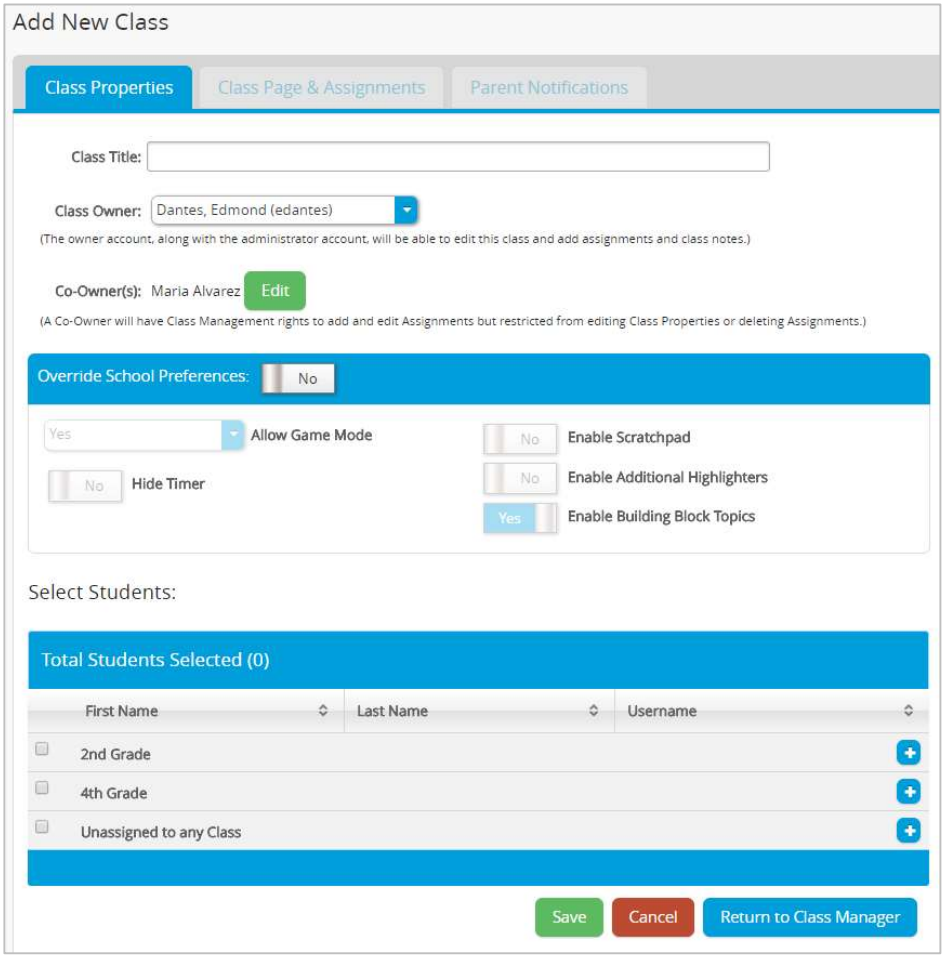
2. Click **Add New Class**.



3. Complete the Class Properties form.
   a. Give the class a clear, identifiable name.
   b. Set the class owner and co-owners.
   c. If desired and allowed, override school preferences.
   d. Select students, and click **Save**.



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The class is now completed, and you will return to the Class Page and Assignments.

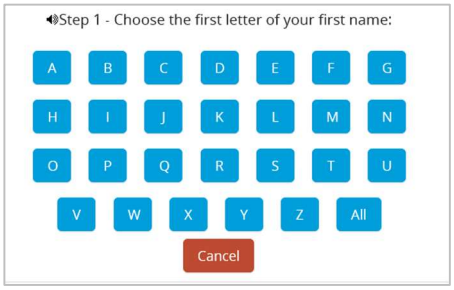
Note: Classes are automatically activated when created. If you choose to deactivate the class, it will not be visible to students.

Sign in Using Easy Login

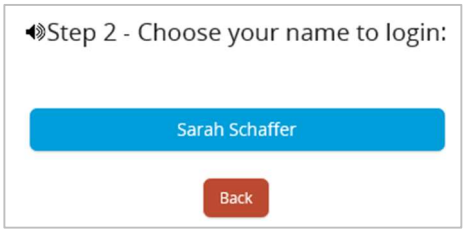
Your account administrator may have set up easy login for students in kindergarten and first grade. If your students have easy login enabled, follow these instructions to help them login. Make sure to have your Group Username and **Group Password** available, which your account administrator should have provided you.

1. Go to Study Island (https://app.studyisland.com/cfw/login/) and login using the **Group Username** and **Group Password**. The **Group Name** and **Group Password** is the same for each student within that class.

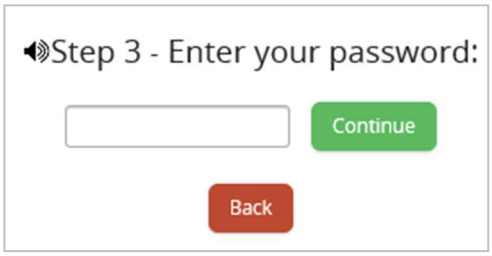
2. Select the first letter of the student's name.



3. Choose the student's name from the list.



4. Enter the student's unique password and click **Continue**.



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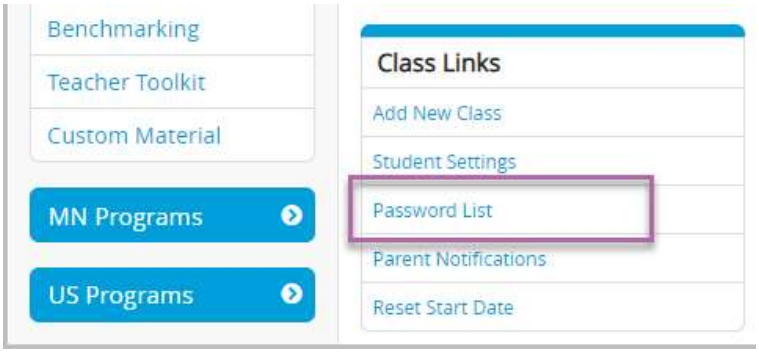
Distribute Login Credentials to Students

This section explains how to print login cards for students. To distribute teacher login credentials, see **Send Login Credentials to Existing Teachers**. If you have a new account and have not uploaded teachers yet, you can select to have teacher login credentials automatically emailed to them as part of the upload process.

1. Under the Main Menu, click **Teacher Page**.
2. Under **Class Links**, click **Password List**.



3. From the **Grade/Class** drop-down menu, select **All Grades/Classes** for all students or select a specific grade or class.

4. Click **Print Login Cards**. The login cards for the selected students opens in a new tab as a PDF.
5. Print the document and distribute the cards to the appropriate students.

Access Your Content

Study Island provides standards-aligned assessment practice. Within your school's program listing (either your state or national standards), content is broken down by grade and subject. Each subject within a grade has a "topic tree." The topic tree breaks the subject down even further into topics, each aligned to a corresponding standard, and lists all these topics.

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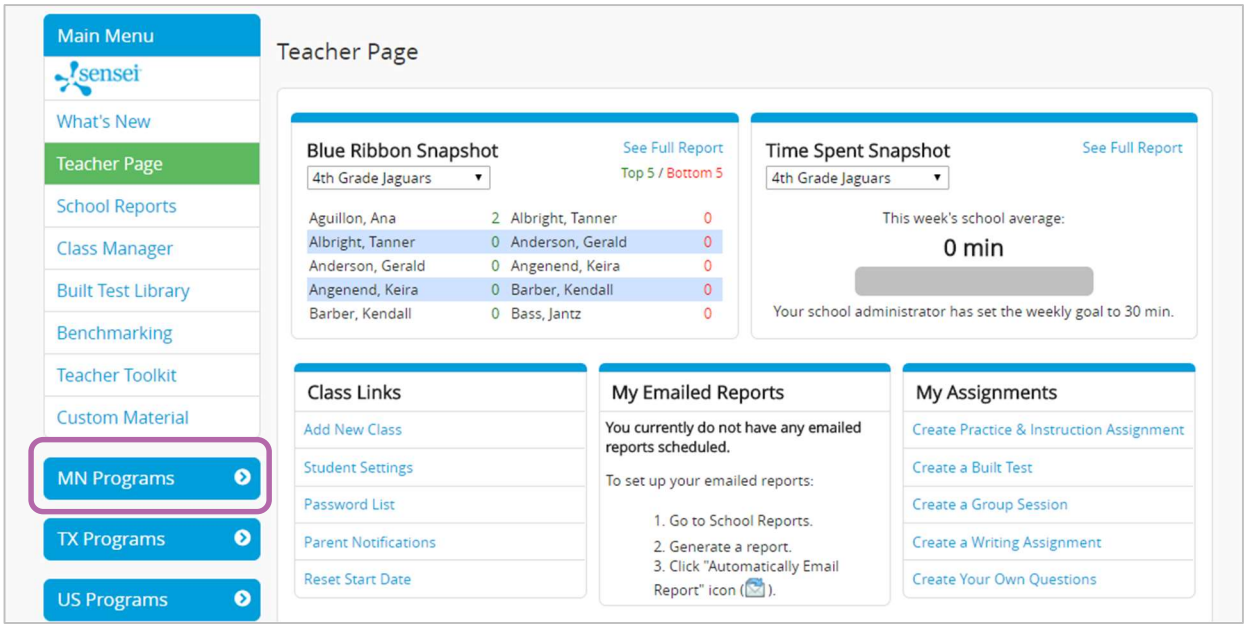
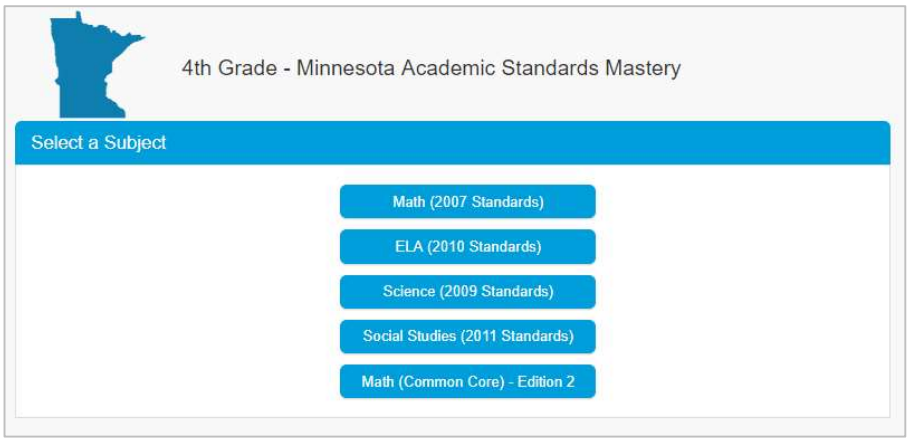
1. Beneath the Main Menu, click the program listing to expand your school's program.



2. Select the grade or program.

3. Select a subject. The topic tree for the subject now appears. Click a topic to open a modal that allows you to access topic-specific teacher resources and available practice options. See the next page for further information on the topic tree and the topic modal.



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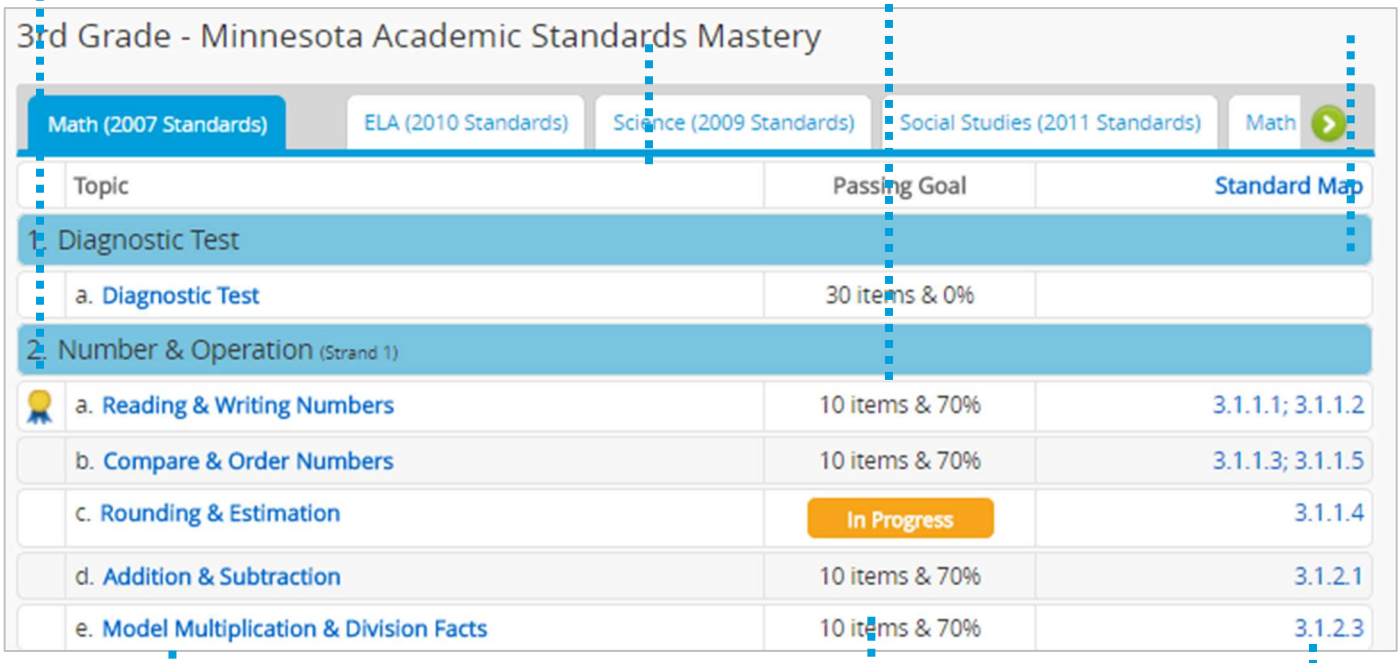
Teacher View of the Topic Tree

Blue ribbons, building blocks, and white ribbons shown.

Click the tabs to view other subjects within the program.

This shows the number of questions and passing goal.

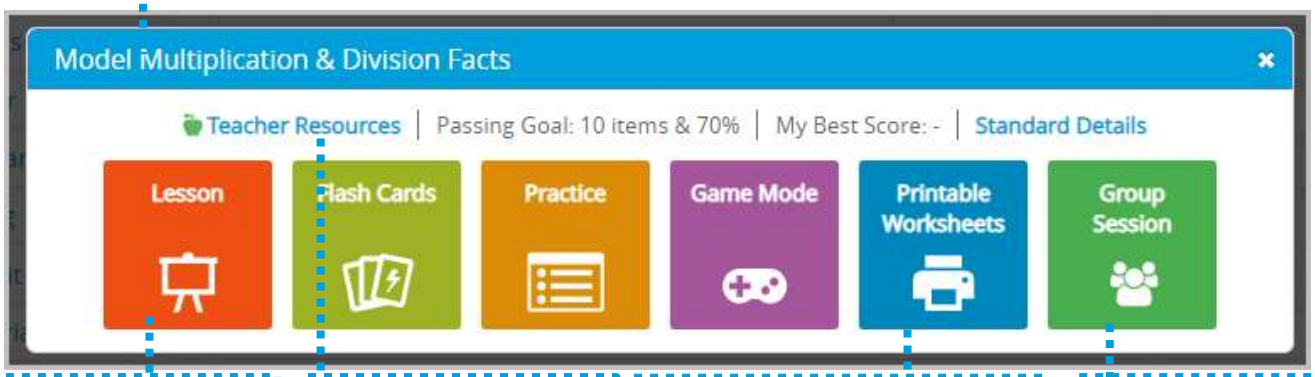
Click here to view the Standards Map for this subject.



Click on the name of the topic to open the Practice Modal.

Topics in progress are easy to see.

Click to see the Standards details.



Lessons can be used to review a topic before practicing it.

Access teacher resources specific to this topic

Print worksheets of practice questions if students don't have internet/computer access

Launch topic as Group Session

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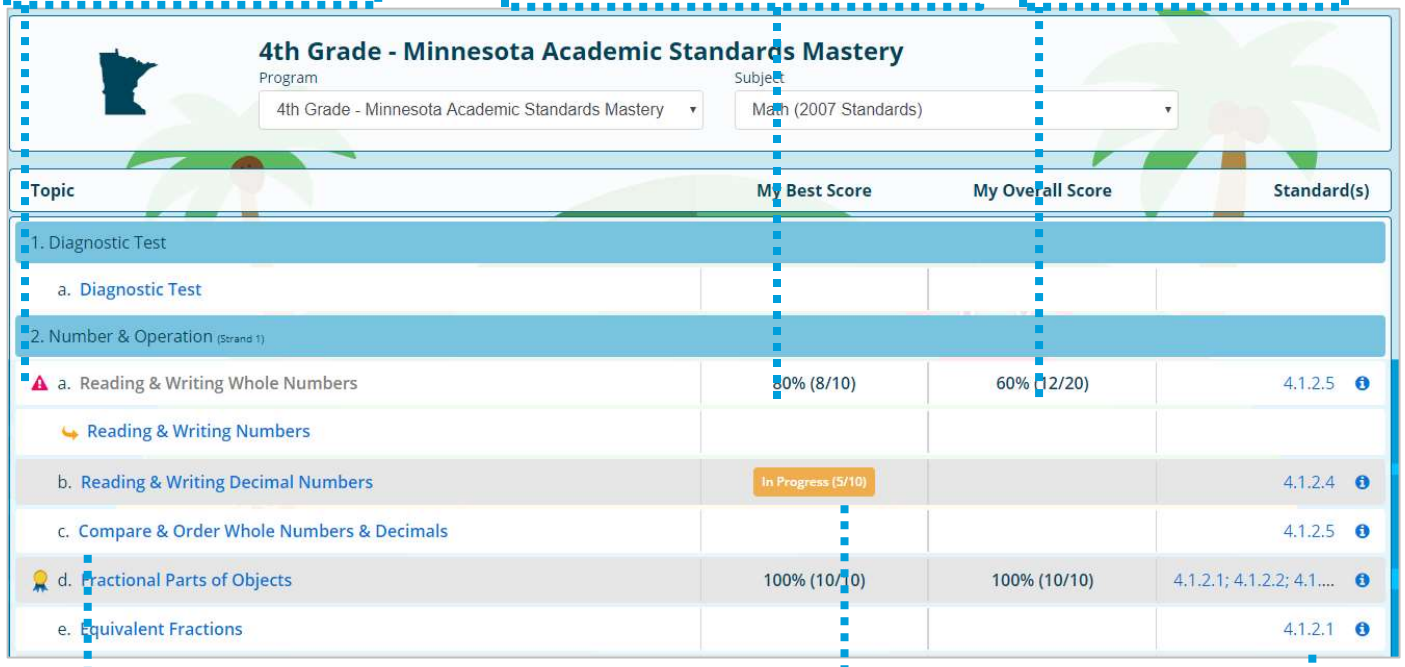
Blue ribbons, building blocks, and white ribbons shown here.

Best session score percentage and number of questions answered correctly.

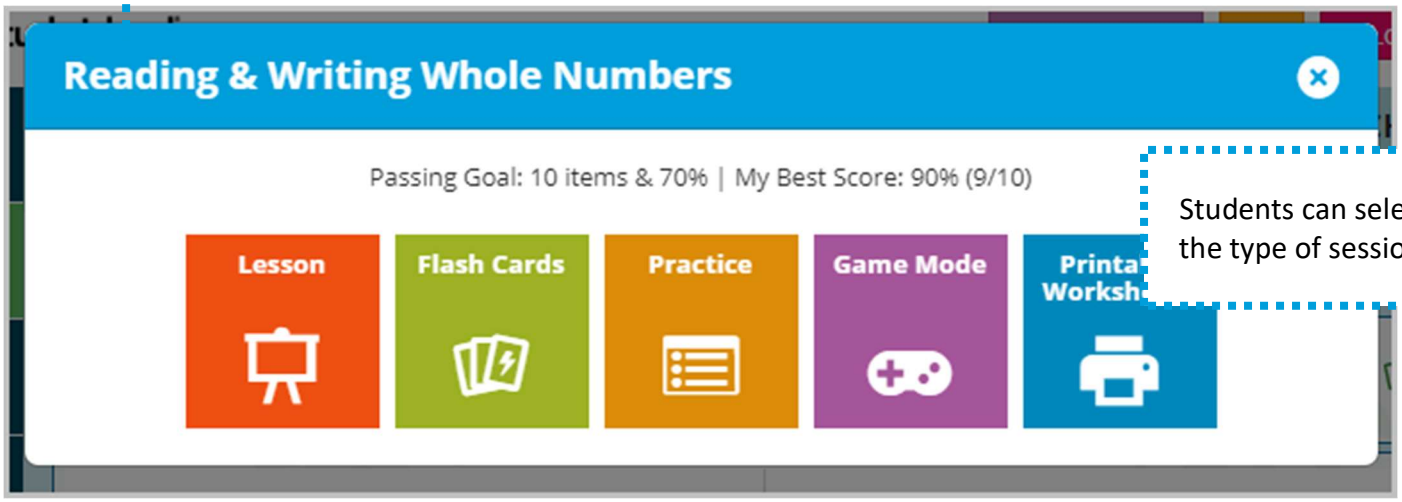
Overall score calculated from all attempts.



Click on the name of the topic to open the practice modal.

Students can clearly see which topics are in progress.

Click here to see the Standards details.



Students can select the type of session.

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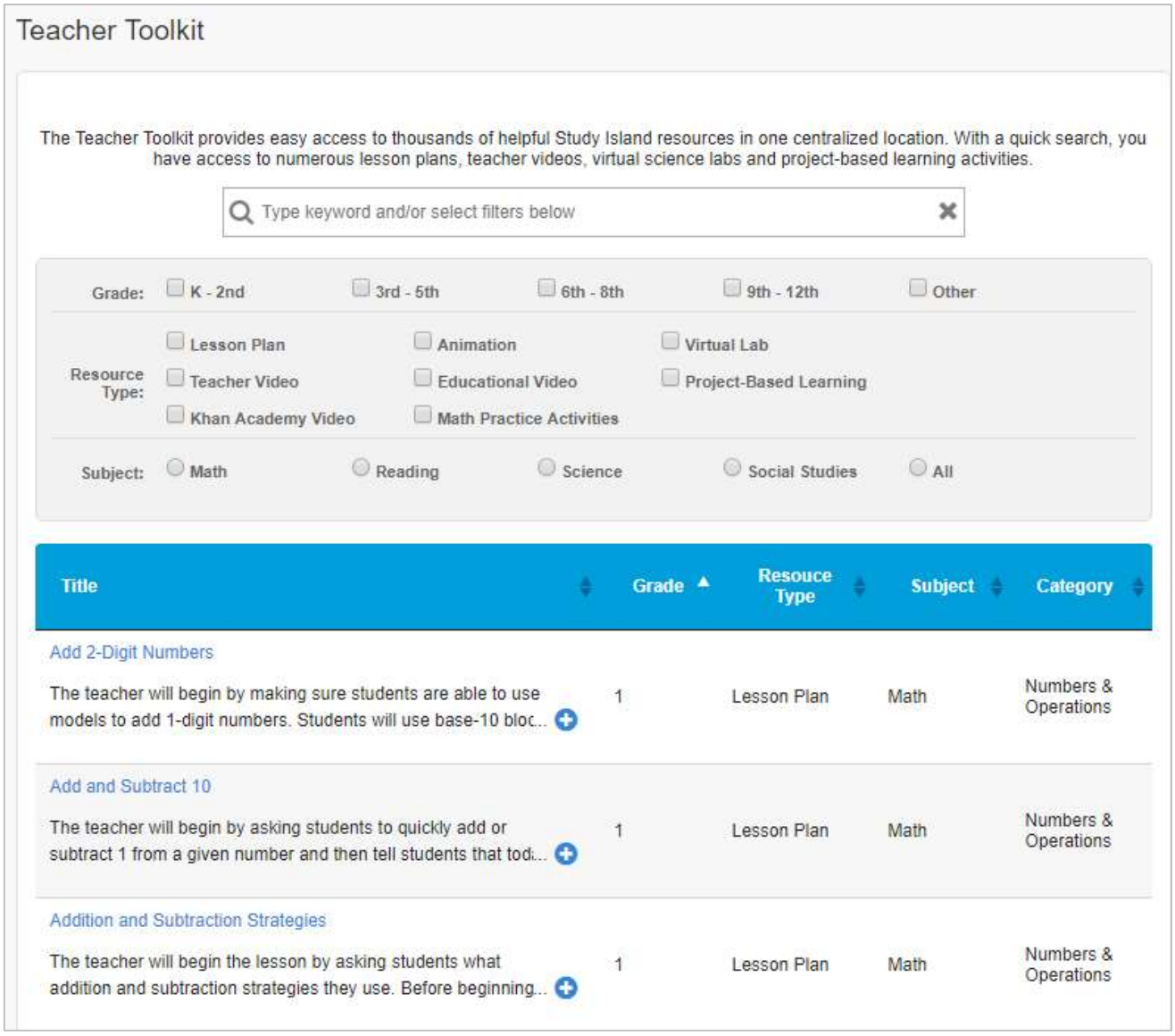
Teacher Toolkit

Study Island provides numerous teacher resources, including lesson plans, animations, Khan Academy videos, and virtual labs. Here's how you access them:

1. Under the Main Menu, click **Teacher Toolkit**.
2. Type in a keyword and filter by grade, resource type, and subject.



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Manage Your Classes

Organizing students into classes is a great way to keep track of student progress, assign Study Island lessons, flashcards, and practice to students, and engage students with Group Sessions.

Prepare your account for a new school year by completing the following tasks:

- Create a Class to organize students and assign Study Island content.
- Unenroll Students from Classes, allowing teachers to reuse classes and enroll new students into the class for the new school year.
- _____

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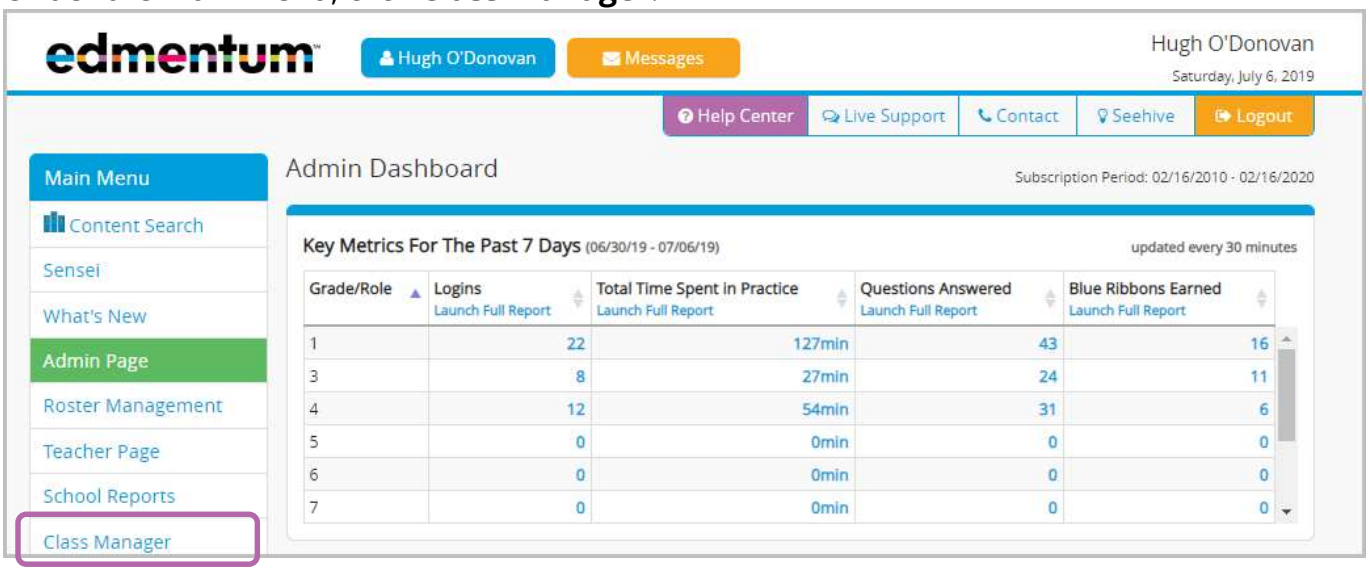
- Deactivate Assignments to remove them from students' views until teachers are ready to assign them. Otherwise, all assignments associated with a class will appear on the Assignment page of any student in the class.
- Reactivate an Assignment to reuse it and assign it to current students.

Create a Class

Classes organize your students into meaningful groups, such as grade, subject, or ability level, and allow you to assign customized assignments to your students, and track student progress. Classes also allow you to use Edmentum Sensei and Group Sessions. In addition, you can run reports for your classes.

1. Under the Main Menu, click **Class Manager**.



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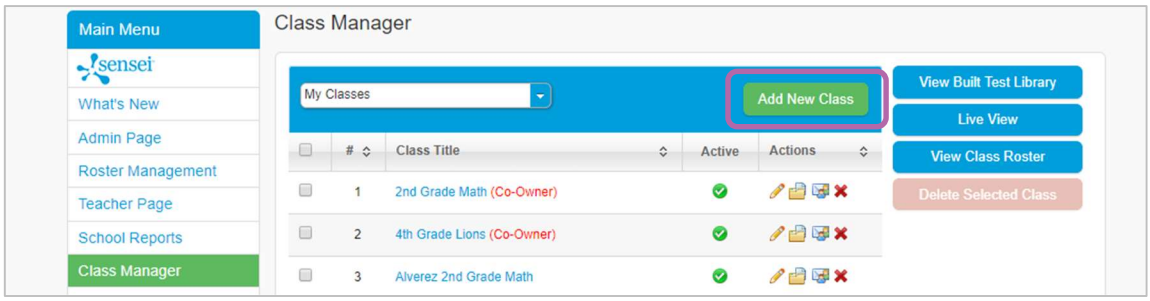
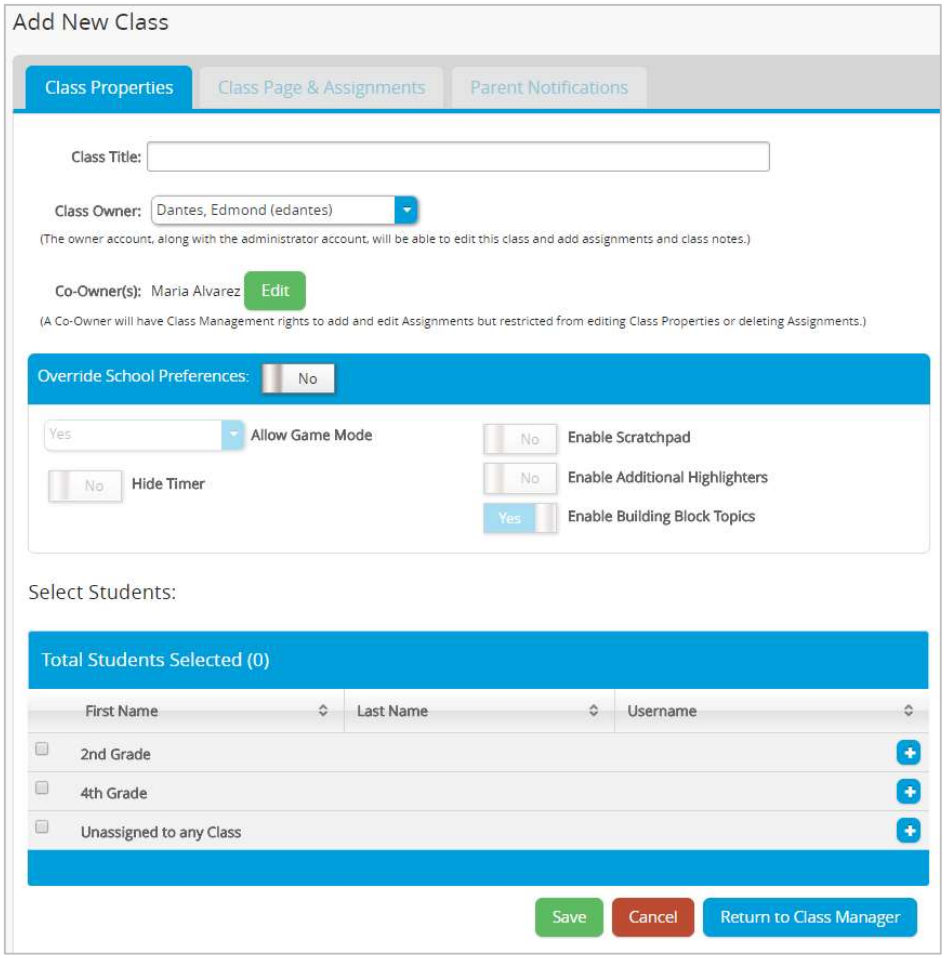
2. Click **Add New Class**.



3. Complete the **Class Properties** form by naming your class, selecting the owner and co-owners, school preferences, and which students will belong to the class.



4. Save your new class.

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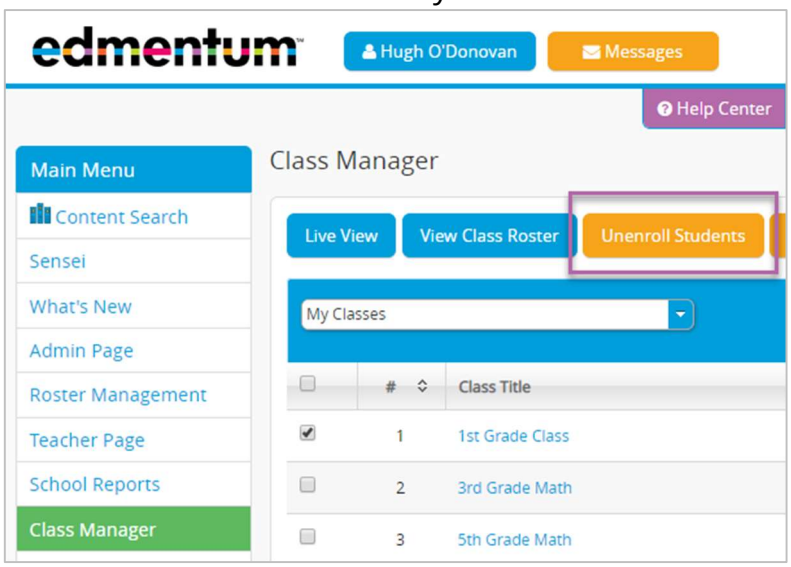
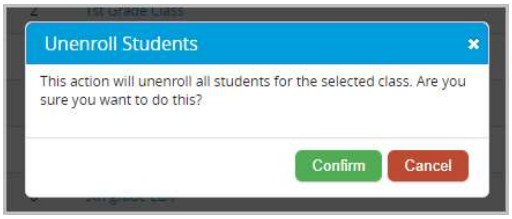
Unenroll Students from Classes

Unenrolling students allows you to remove all the students from selected classes. This is especially helpful when you're preparing for a new school year. Once the students are removed, the classes can be reused and new students placed into the classes. No student data is deleted, and students are not removed from your Study Island account.

1. Under the Main Menu, click **Class Manager**.
2. Select each class from which you want to remove students.



3. Click **Confirm**.



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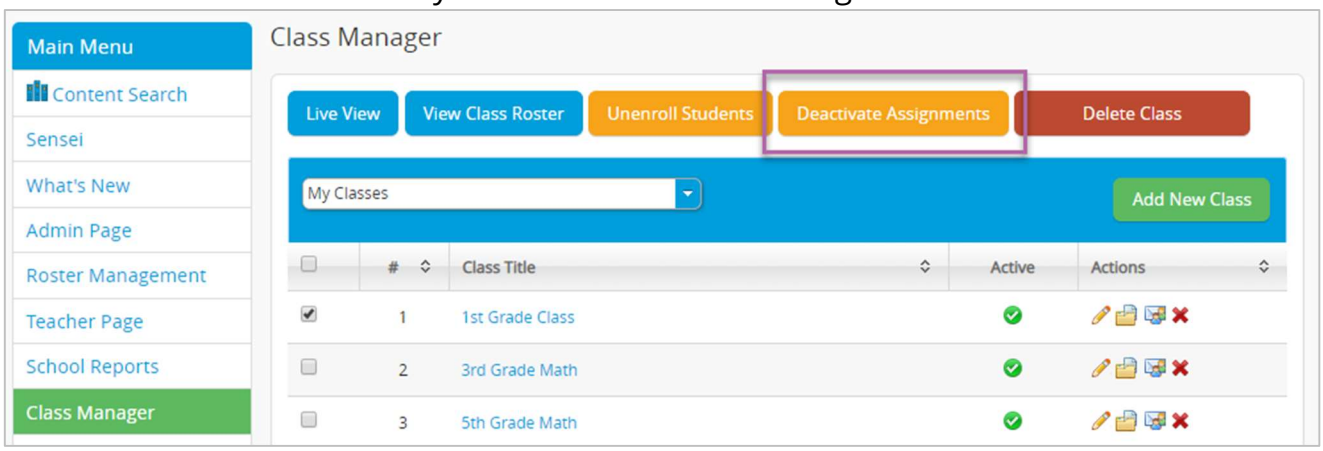
Deactivate Assignments

Deactivating assignments remove them from student view and allows you to add different students to the assignment when you reactivate it.

1. Under the Main Menu, click **Class Manager**.
2. Select each class from which you want to deactivate assignments.

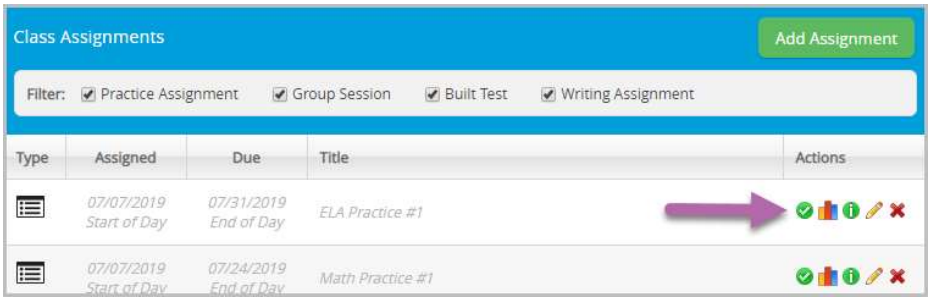


3. On the dialog box that appears, click **Confirm** to complete deactivating assignments. See the next section on reactivating an assignment when you're ready to use it again.

Reactivate an Assignment

Reactivating a deactivated assignment allows you to reuse an assignment you've previously assigned to students. It will be the exact same assignment, meaning you cannot change the topic or questions. When you reactivate an assignment, update the due date and the students who will receive the assignment.

1. On the Class Manager page, locate the class under which the assignment is located, and click the class name.
2. On the Class Page, under the Class Assignments section, find the assignment you want to reactivate.
3. Click the green arrow icon to reactivate the assignment. It will automatically be assigned to all current students in the class.



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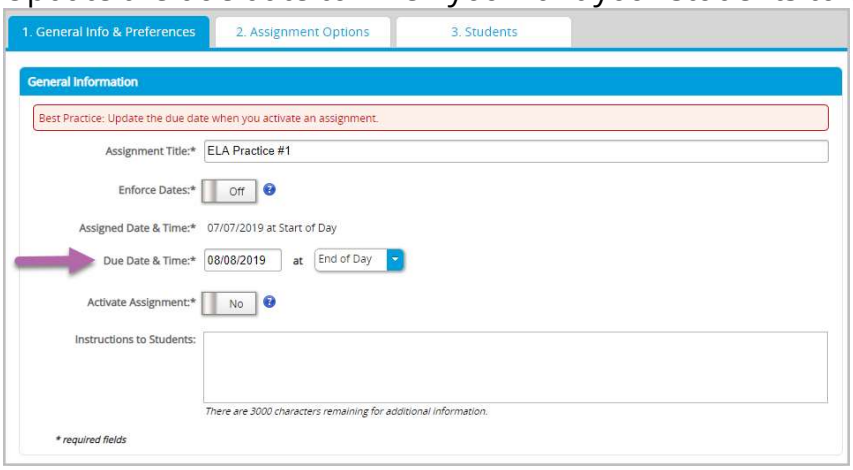
4. Update the due date to when you want your students to complete the assignment.



Note: you cannot edit Assignment Options.

5. Go to the **Students** tab. The current students in the class are selected by default. If desired, you can select additional students or deselect students.

6. Click **Save & Exit**.

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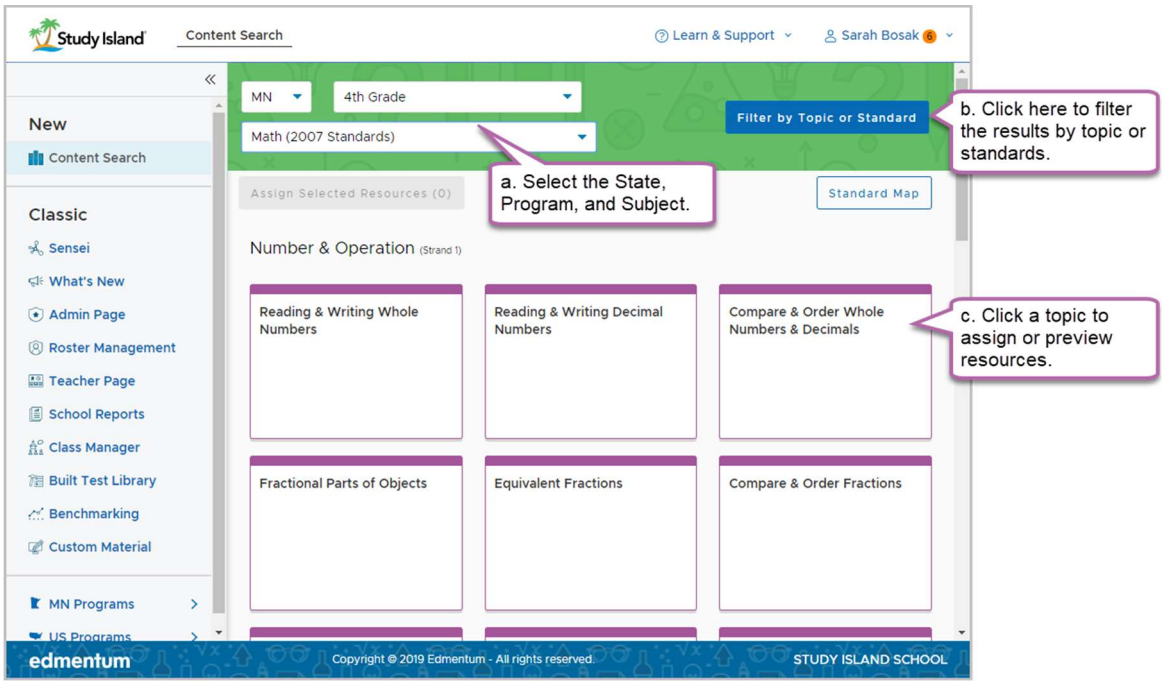
Assign Study Island Resources

Control how and when your students work on Study Island activities by creating assignments. The new Content Search page makes it easy to preview and assign content to your students.

Search and Assign Content to Your Students

The new Content Search page is your one stop for searching for and assigning content to your students. You can now also assign lessons and flashcards to your students!

1. Under the Main Menu, click **Content Search**.
2. Search for resources.



3. You can now assign resources to your students or launch the content to preview it . Launching opens the content in a new tab or window. You can also print worksheets for the current topic. Worksheets are a great option for students to practice Study Island content, even if they don't have access to Study Island at home.

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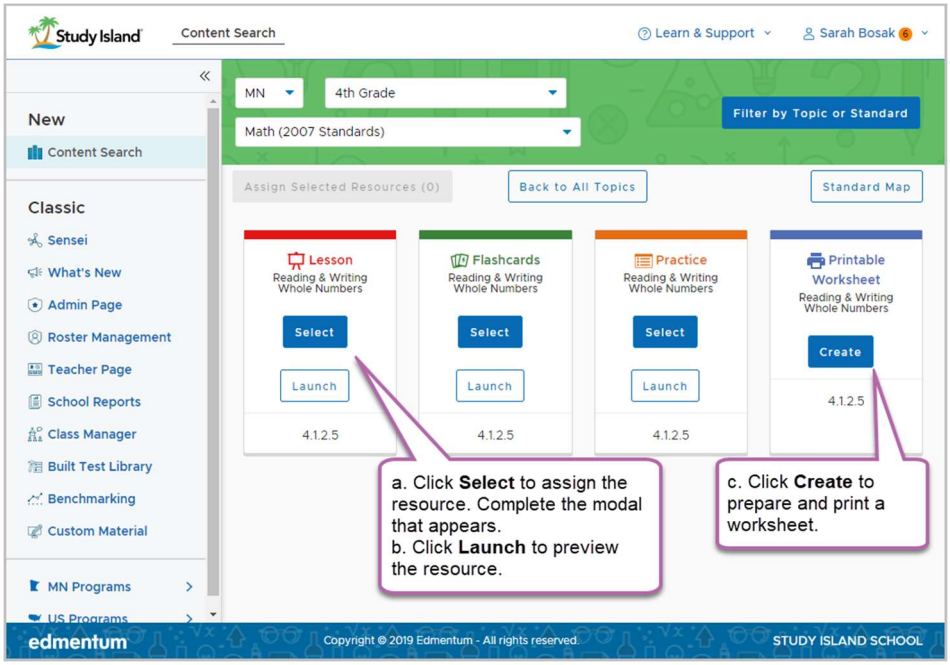
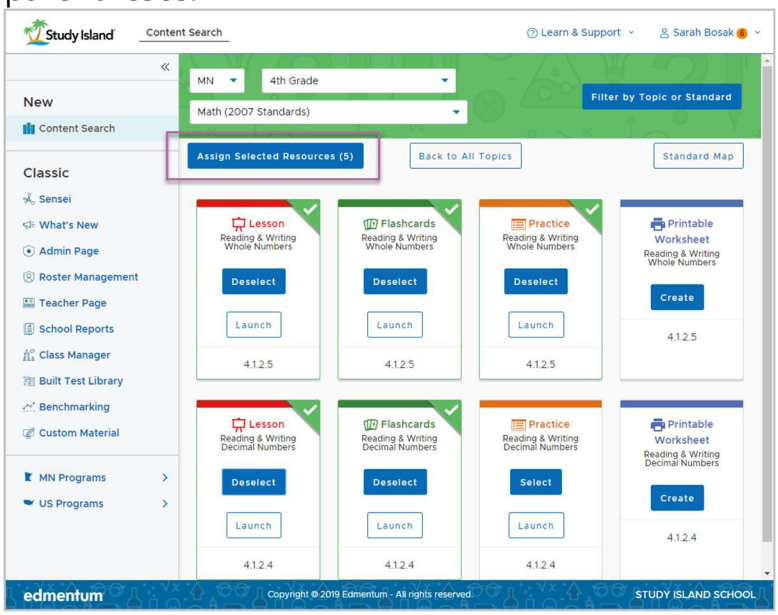


4. For assigning content: After selecting the resources you wish to assign, click **Assign Selected Resources**. The number of resources you have selected is noted in parentheses.



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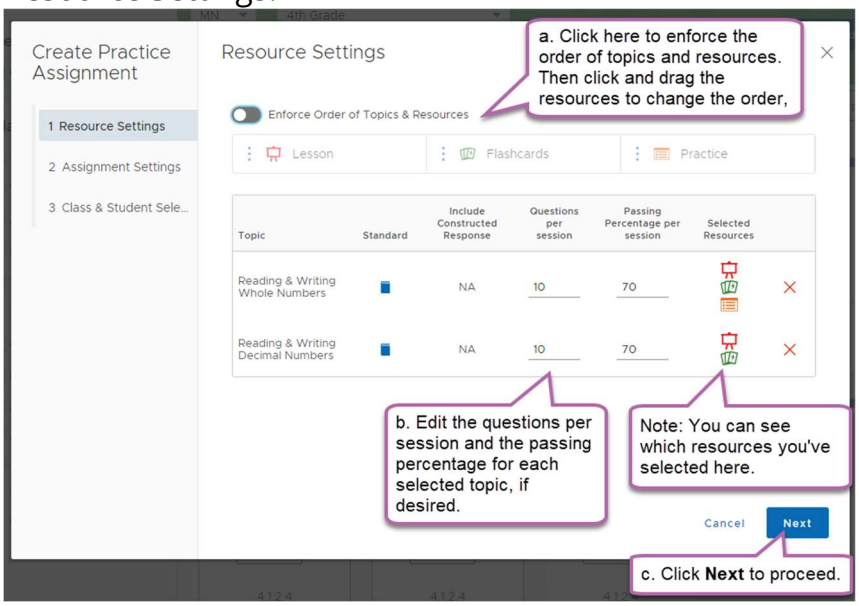
Note: You can select more than one resource and resources from multiple topics within a subject and assign them all at the same time. As you can see in the screenshot to the left, both "Reading & Writing Whole Numbers" and "Reading & Writing Decimal Numbers" has resources selected. The selected resources within each topic will all be assigned to your students.

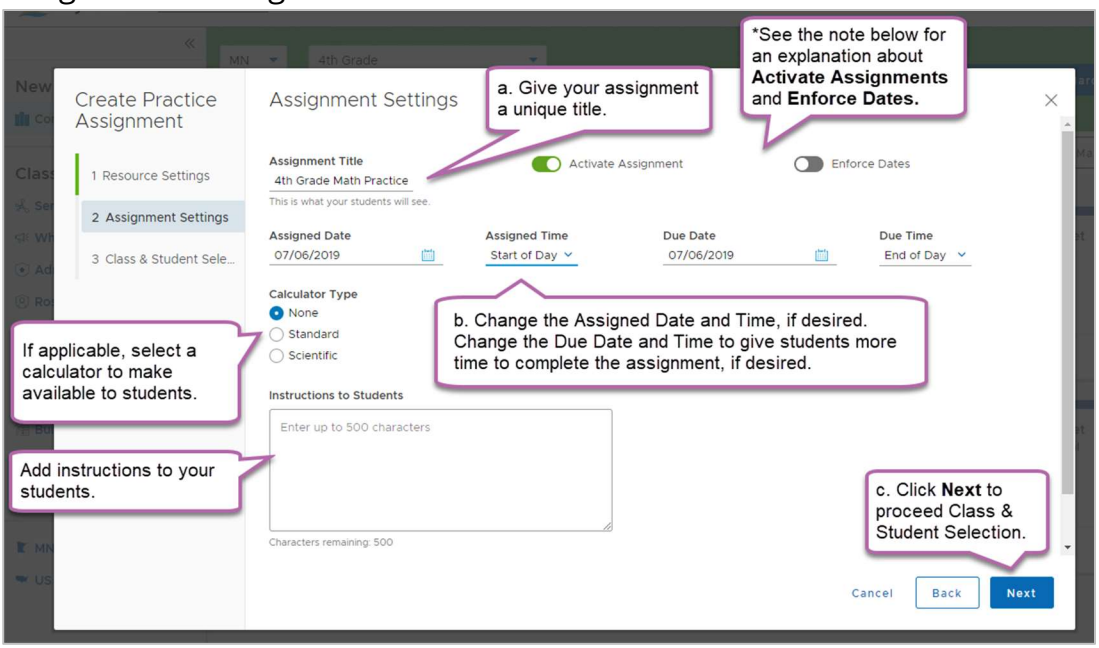
However, you CANNOT assign content from multiple grade levels or subjects. Switching grades or subjects will lose any progress you had toward assigning content.

5. Complete the **Create Assignment** modal.

Resource Settings:



Assignment Settings:



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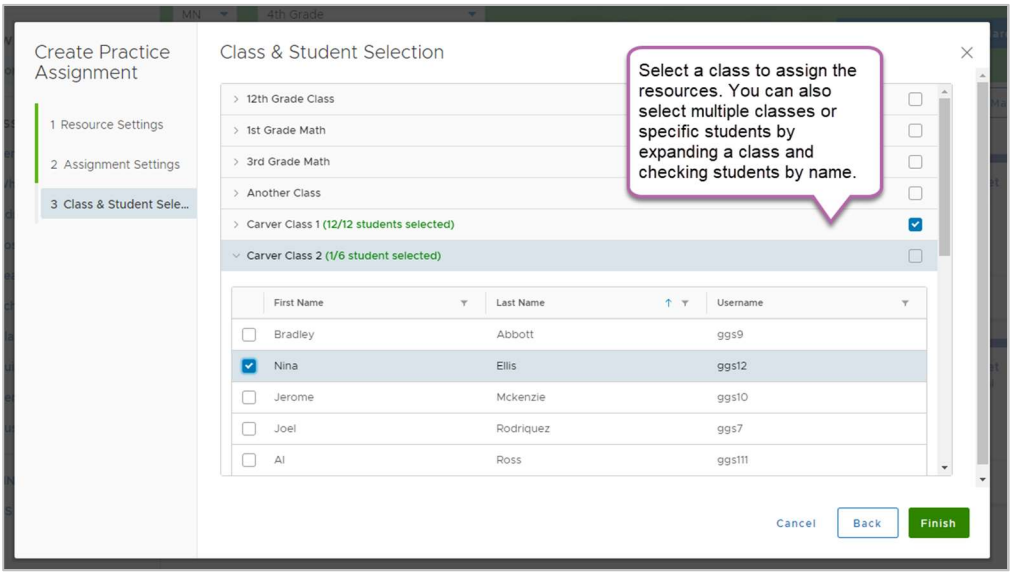
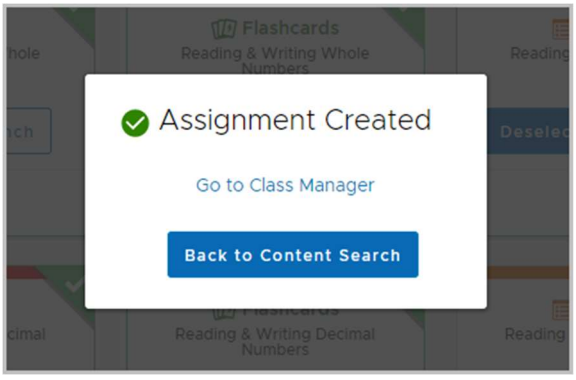
*Note on Enforce Dates and Activate Assignments

If	*Then*
Enforce Dates is off and Activate Assignments is Yes,	Students can access assignment any time after it is created, despite assigned and due dates.
Enforce Dates is off and Activate Assignments is No,	Students will not see the assignment.
Enforce Dates is on and Activate Assignments is Yes,	Students can see the assignment, but cannot access it if the assigned date is in the future.
Enforce Dates is on and Activate Assignments is No,	Students will not see the assignment until the assignment is activated.

Class & Student Selections:



You'll receive a message that the assignment has been successfully created. From there, you can go to the Class Manager page or return to Content Search.



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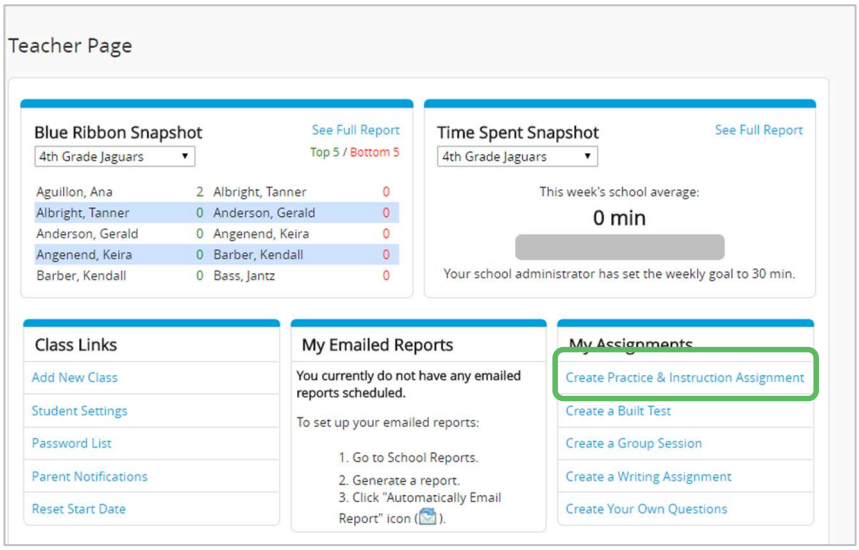
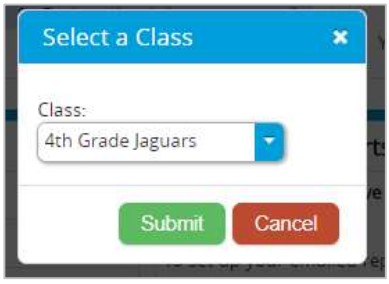
Create a Writing Assignment

Assignments can be assigned to a whole class, a group of students within a class, or individual students in the class. Use assignments to supplement instruction, give students additional practice, or as an intervention for a struggling student.

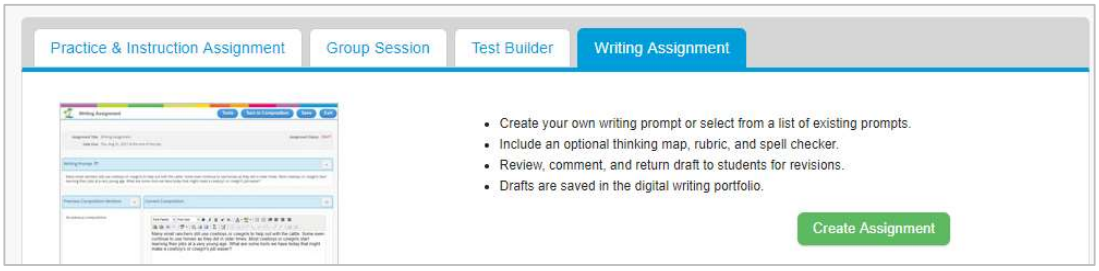
1. Under the Main Menu, click **Class Manager**.



2. Select a class and click **Submit**.



3. Under **Writing Assignment**, click **Create Assignment**.



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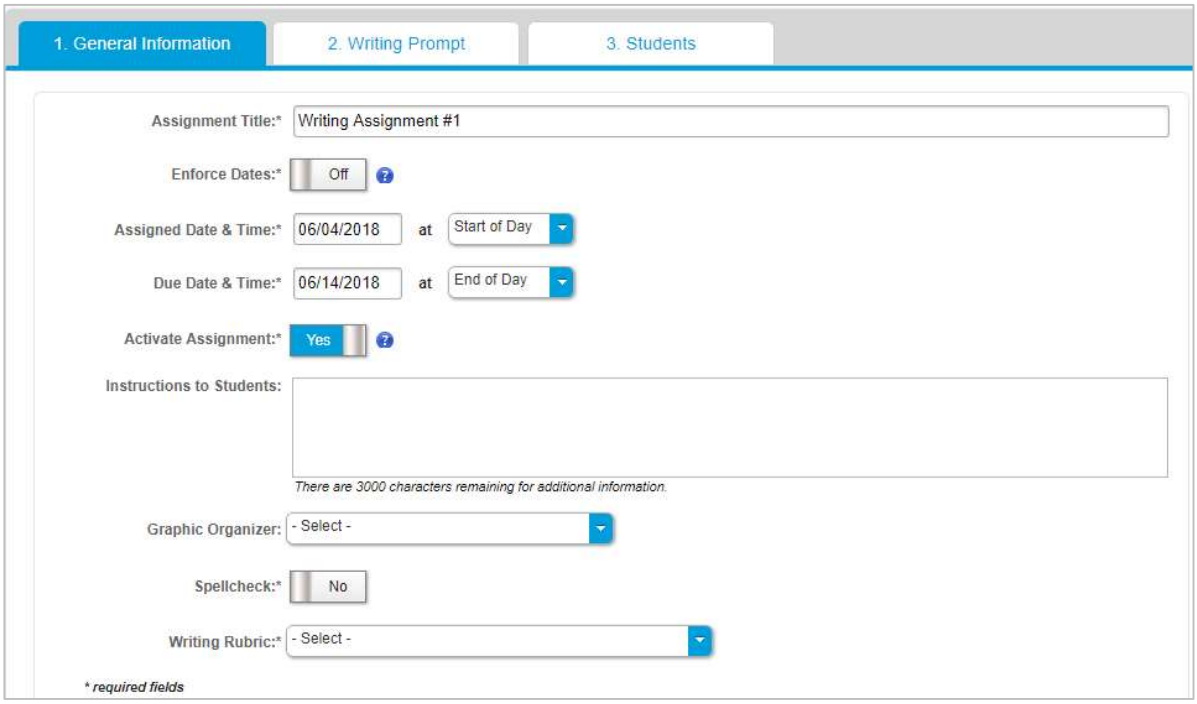
4. Complete the **General Info & Preferences** form,

5. Select a **Graphic organizer**, enable spellcheck, select a **Writing Rubric**, and click **Next: Writing Prompt**. See the table below for more information on enforcing dates.



If	*Then*
Enforce Dates is off and Activate Assignments is Yes,	Students can access assignment any time after it is created, despite assigned and due dates.
Enforce Dates is off and Activate Assignments is No,	Students will not see the assignment.
Enforce Dates is on and Activate Assignments is Yes,	Students can see the assignment, but cannot access it.
Enforce Dates is on and Activate Assignments is No,	Students will not see the assignment until the assignment is activated.

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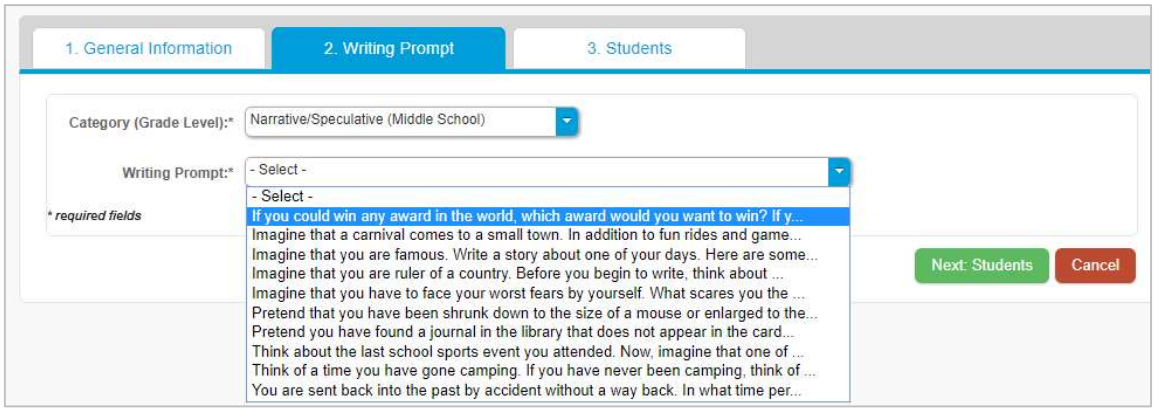
6. Select a category. The categories are separated by grade level: elementary, middle, and high school If you select to create your own, a word processor will appear so you can compose your prompt.



7. Click **Next: Students**.

8. Select the class to receive the assignment. Your class will automatically be selected but you can deselect students or include students from other classes.

9. Click **Save & Exit**.

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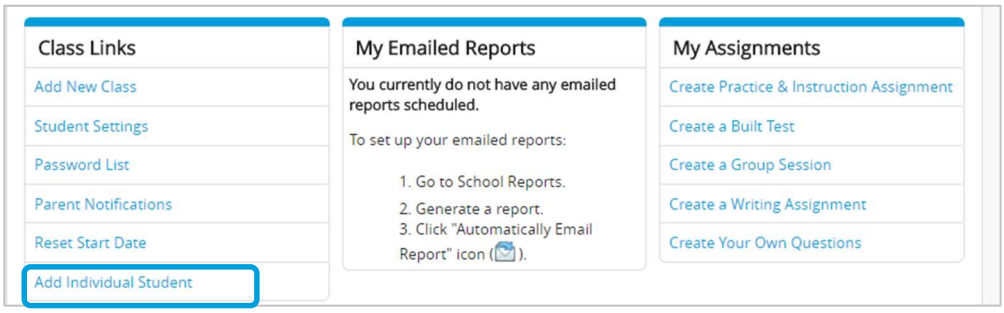
Add an Individual Student

If your account administrator has given you permission to add students to Study Island, the **Add Individual Student** option on your Teacher Page under Class Links.

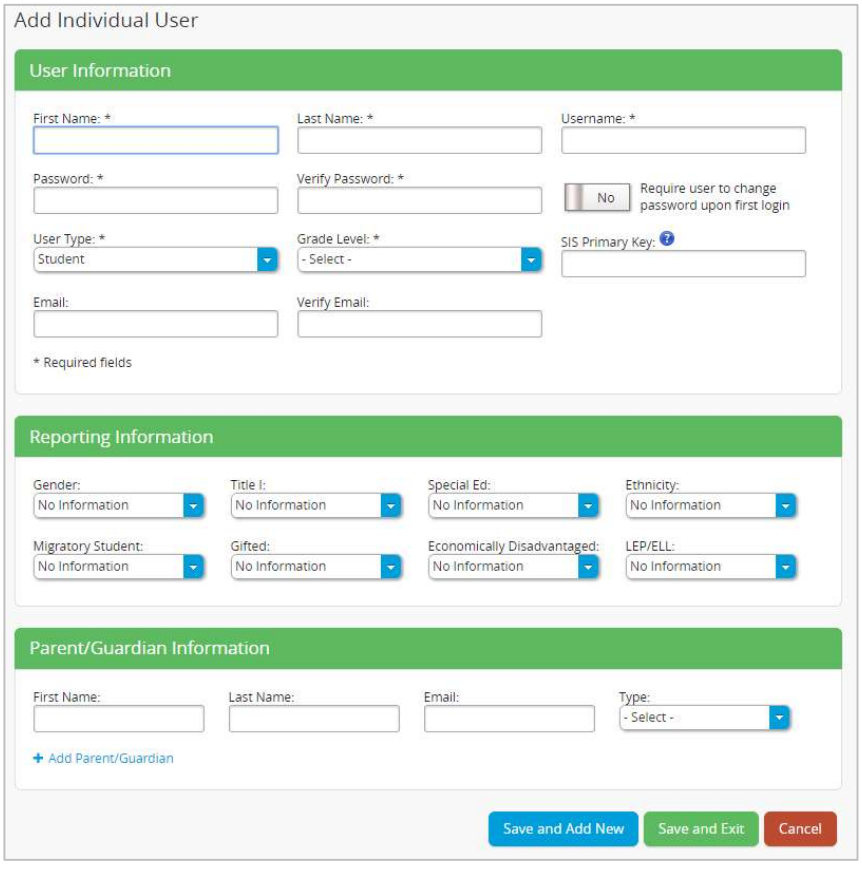
1. In the Teacher Page, click **Add Individual Student**.



2. Complete the **User Information** and **Reporting Information** sections. We recommend selecting to require the user to change their password when they first login.

3. Add **Parent/Guardian Information**. Include an email to simplify teacher – parent communication.

4. Click a save option.



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Group Sessions

Group Sessions are a great way to engage and motivate students in a class or group activity. They also allow you to get immediate feedback on how your students are doing in a certain area.

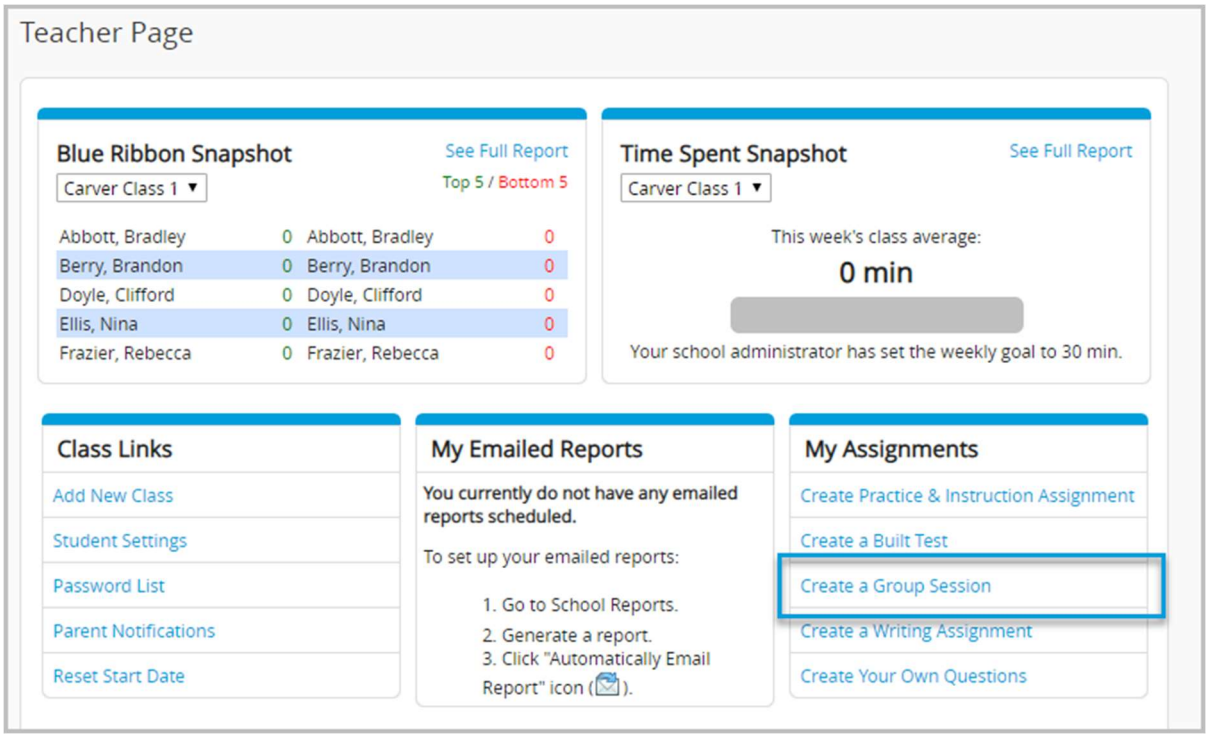
There are three types of Group Sessions:

- **Checkpoint**: a whole-class activity to gauge student understanding of a topic.
- **Challenge**: a competitive whole-class activity to reinforce learning of a topic.
- **Race**: a competitive student-paced activity that allows students to demonstrate their understand of a topic.

Create a Group Session: Checkpoint Mode

With Group Session Checkpoint mode, you lead students through an interactive, whole-group activity. Students answer questions on their own devices, and you gain insight into your students' progress on a topic or topics.

1. Sign into your account.
2. On the Teacher Page under the **My Assignments** tile on the Teacher Page, click **Create a Group Session**.



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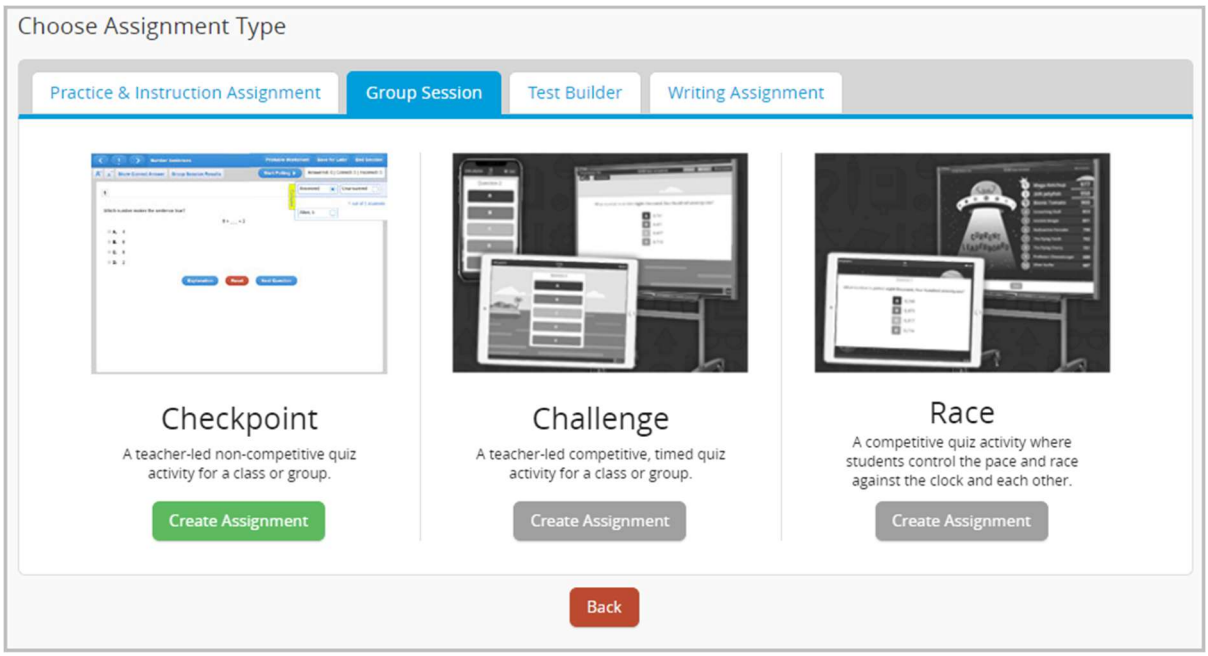
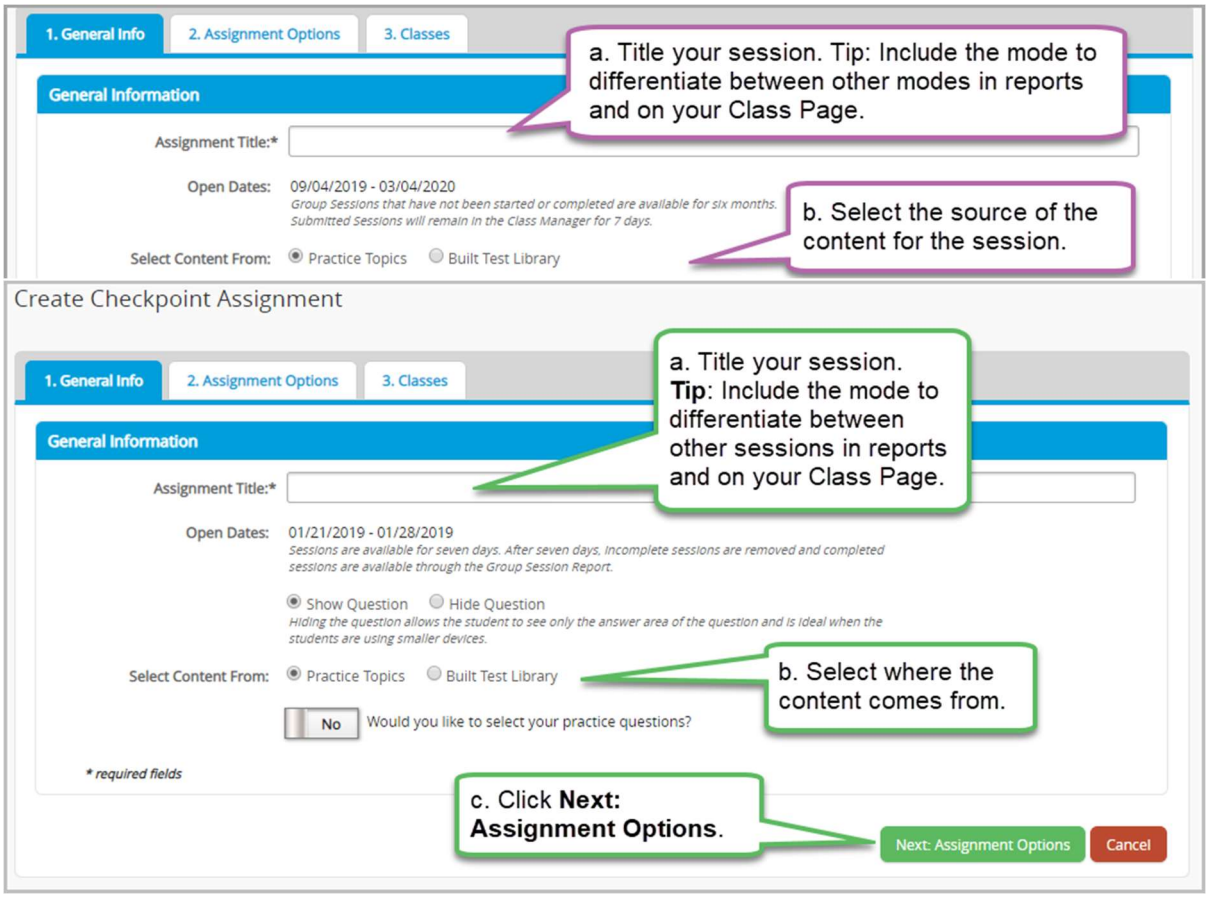
3. Under Checkpoint, click **Create Assignment**.



4. Complete the General Information page. Learn more about selecting questions for your Checkpoint session here: Group Session: Select Questions.



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5. Confirm the class to whom you want to assign the Checkpoint assignment and click **Save**.

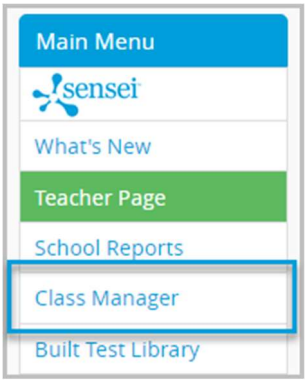
- **Start Session**: start session immediately.
- **Save & Exit**: save session for later use (Group Sessions are saved for seven days.) Saved assignments are available on the Class Page, under Assignments.

Conduct a Checkpoint

If you are starting a Checkpoint assignment immediately after creating the session, jump to Step 4. This section begins by showing you how to find your saved Checkpoint assignment and then shows you how to conduct the assignment.

Once you start the session, you will need to direct your students to log into their Study Island accounts. Students can find the Challenge assignment in the Assignments section of the class. See "How Do I Find My Assignments?" in the *Study Island Student Guide*, available in the Help Center.

1. Under Main Menu, click **Class Manager**.



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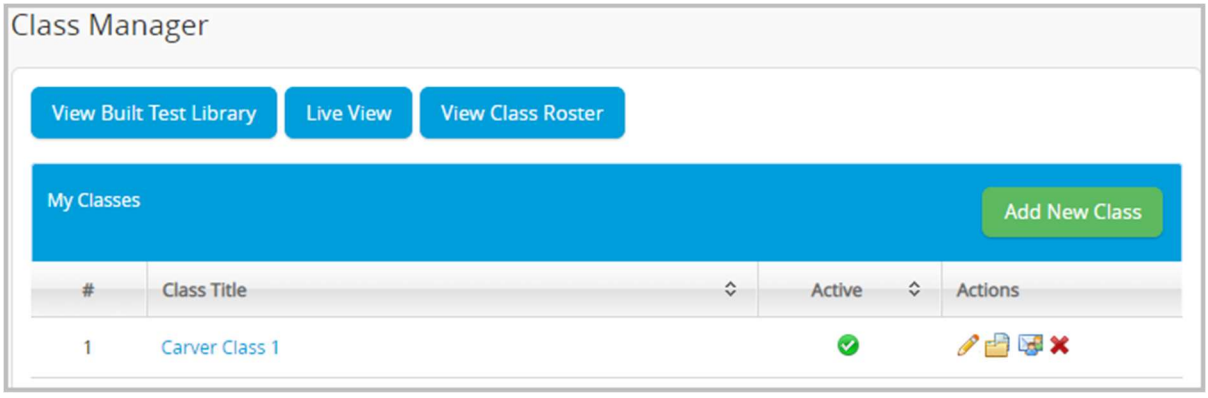
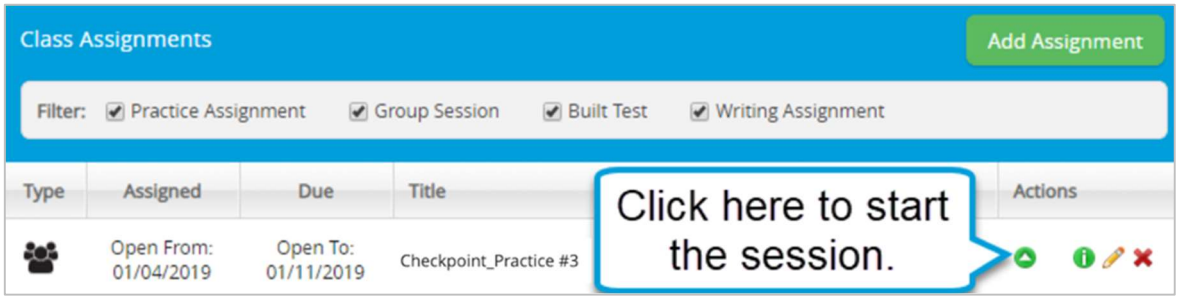
2. From the list of your classes, click the class you want to view.

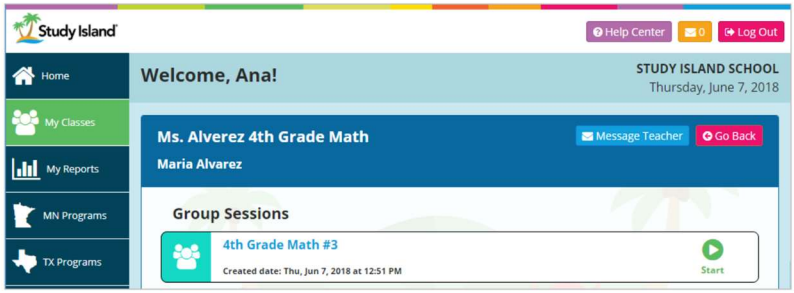


3. Start your Checkpoint assignment either by accessing it from the Class Page or starting it after creating it.



Student instructions for accessing a Group Session:

- On the left menu, click **My Classes**.
- Click **View Assignments** for the appropriate class.
- Click the green **Start** arrow for the correct Group Session.
- Choose a random nickname and click **Save!**.



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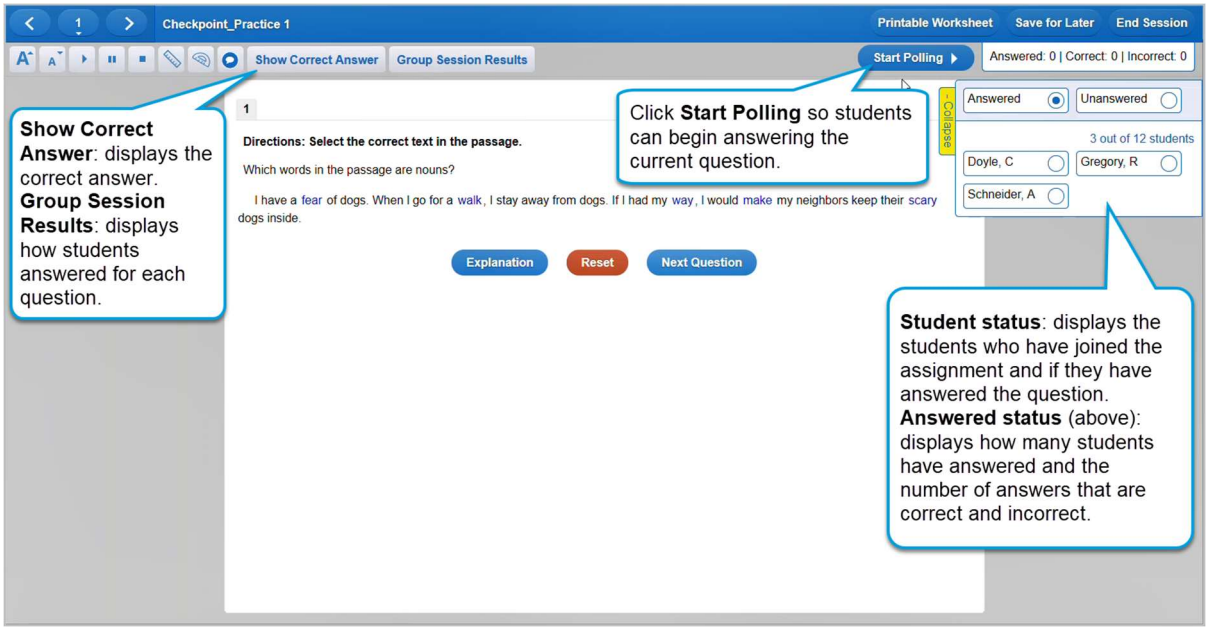
4. Once you and your students are ready, begin the session by clicking **Start Polling**.



5. When the Checkpoint is complete, click **End Session**. The results are available in the **Group Sessions Report**.

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Create a Group Session: Challenge Mode

Challenge sessions require the ability to project the teacher's screen. Answer choices do NOT appear on student screens.

With Challenge sessions, you will lead students through a competitive, fun quiz where students race against the clock and each other. Students earn points for each correct answer and can earn additional points with a "Streak Bonus," when students answer multiple questions in a row correctly. After each question, a ranking list appears, displaying the rank and points of each student, up to the top 10.

As an added level of fun, students can choose from a list of predetermined nickname options. For more information on advanced options, see the section _____

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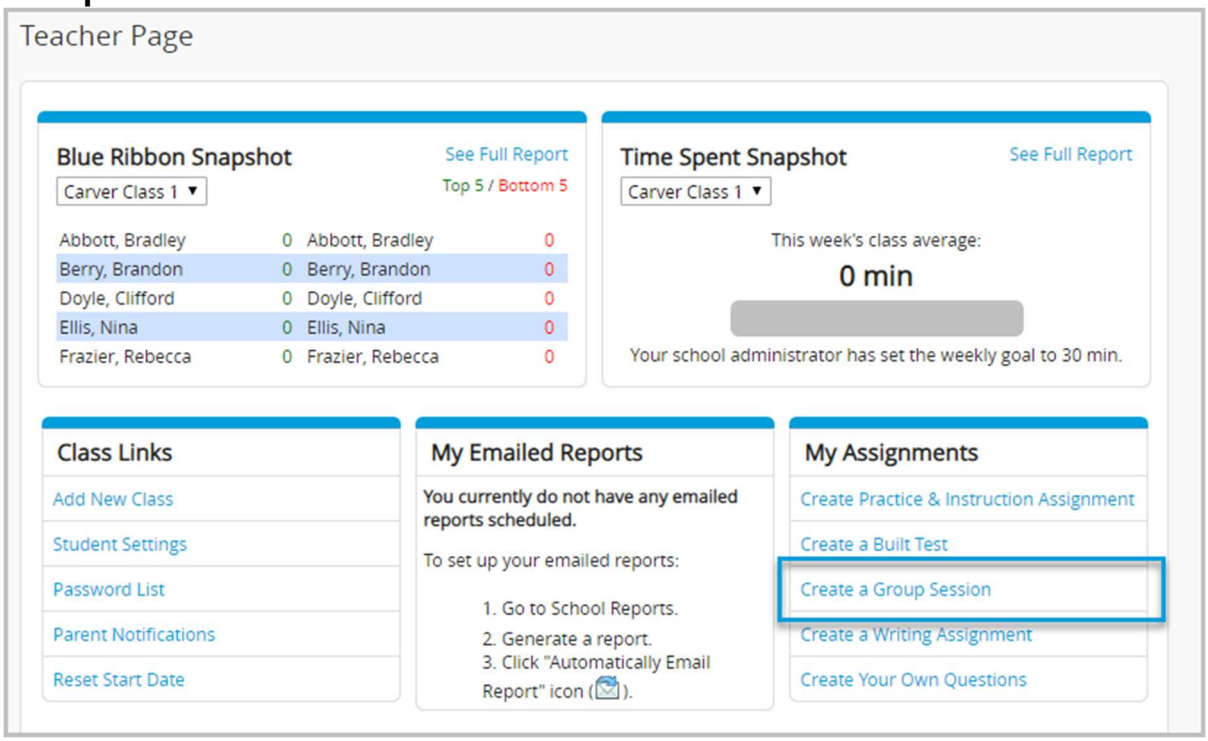
Group Session: Advanced Options.

1. Sign into your account.
2. On the Teacher Page under the **My Assignments** tile on the Teacher Page, click **Create a Group Session**.



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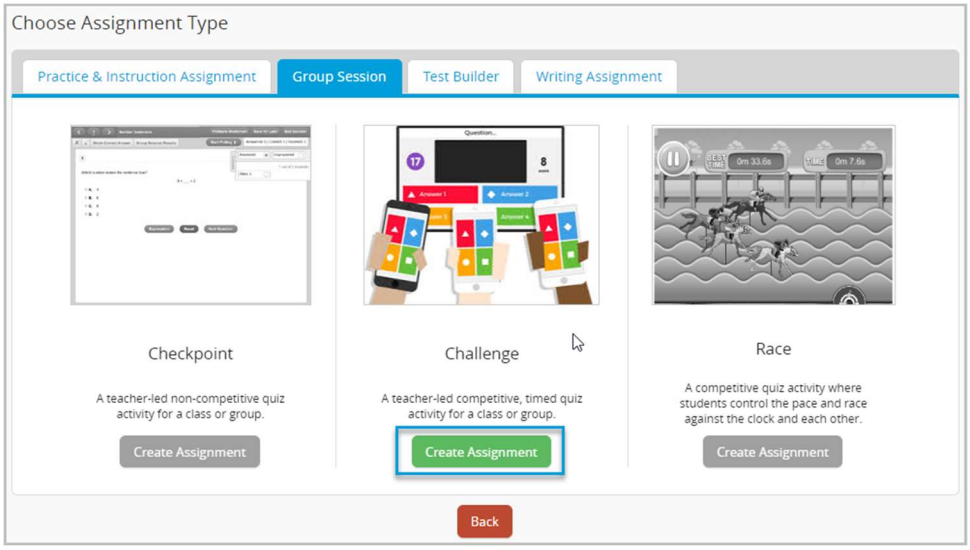
3. Under Challenge, click **Create Assignment**.



4. Give your session a title.

Note: Group Sessions (all types) are only available for seven days. After seven days, incomplete sessions are removed, and completed sessions are available through the Group Session Report.

5. Select from where you want to pull content: Practice Topics (regular Study Island content) or the Built Test Library (content created by you or other teachers in your school and/or district).
   Learn more about selecting questions for your Challenge session here: Group Session: Select Questions. Learn more about advanced options here: _____

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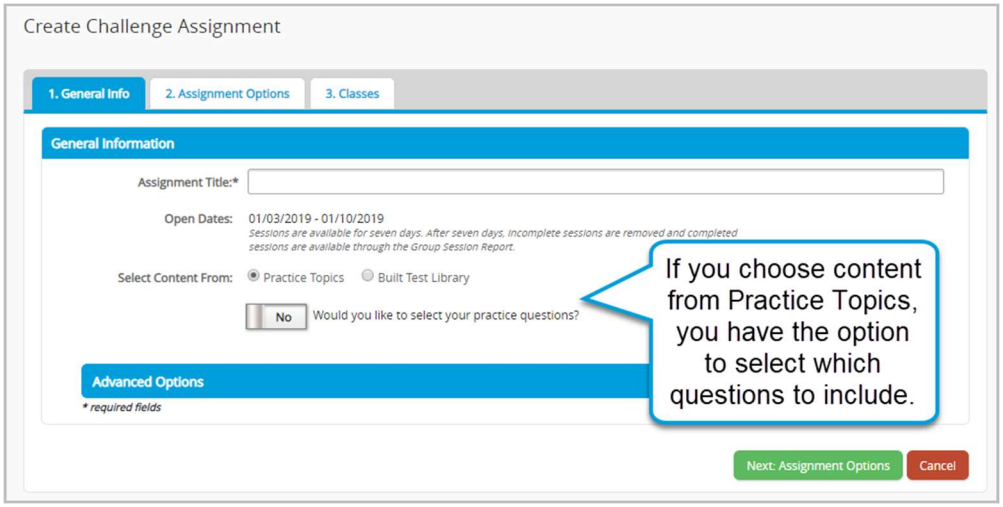
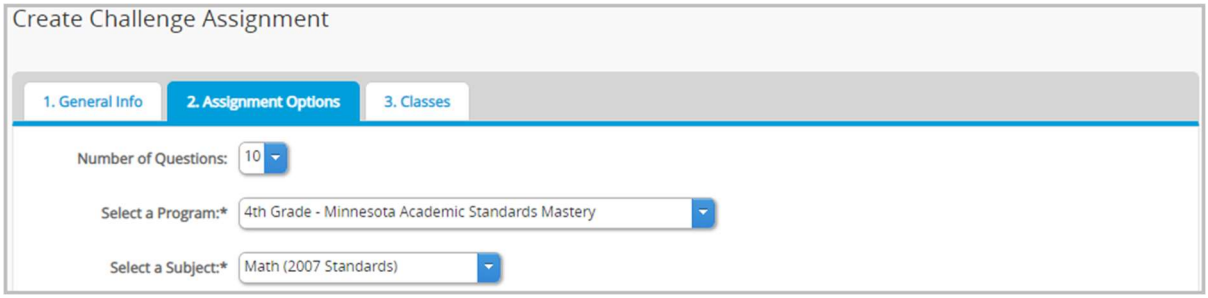
6. Group Session: Advanced Options.

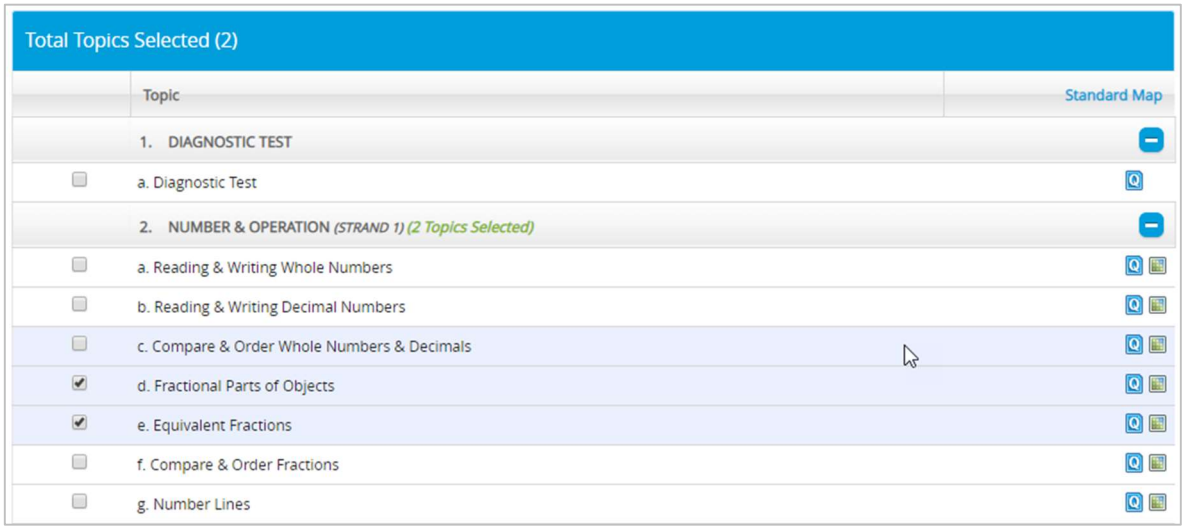


7. Click **Next: Assignment Options**.

8. Select the number of questions, the program, and subject.



9. Select the topic(s) and click **Next: Classes** at the bottom of the page.



10. Your class is preselected. Change the selection, if desired. Click **Save.**

- **Start Session**: Start your session immediately.

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- **Save & Exit**: Save the session for later. Access your saved Challenge session under the Class Page & Assignments.

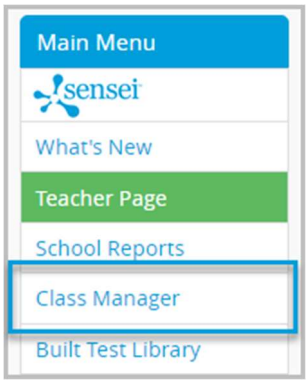
Conduct a Challenge Assignment

In Challenge sessions, the answer choices only appear on the teacher's screen. You will need to project your screen so students can see their answer choices.

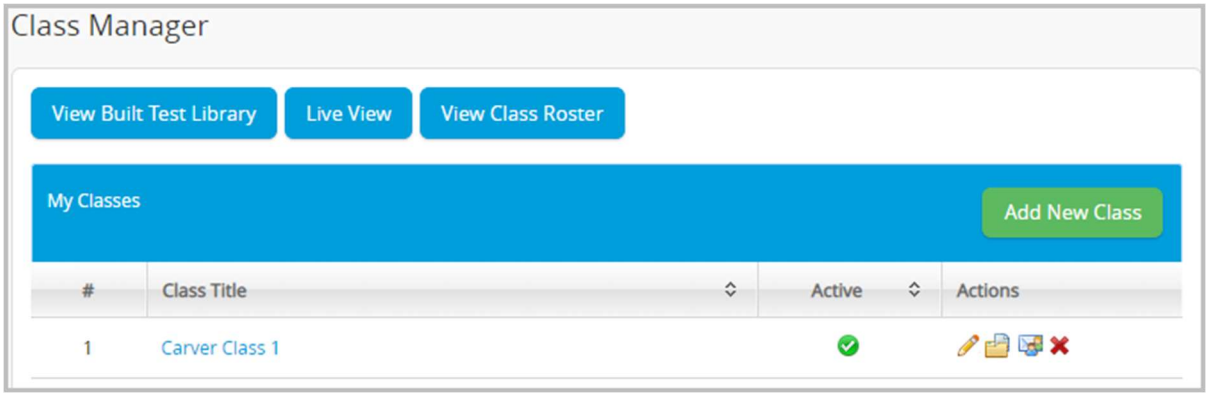
If you are starting a Challenge session immediately after creating the session, jump to **Step 4**. This section begins by showing you how to find your saved Challenge assignment and then shows you how to conduct the assignment.

Once you start the session, you will need to direct your students to log into their Study Island accounts. Students can find the Challenge assignment in the Assignments section of the class. See "How Do I Find My Assignments?" in the *Study Island Student Guide*, available in the Help Center.

1. Under Main Menu, click **Class Manager**.



2. From the list of your classes, click the class you want to view.



3. Under the Class Assignments section, find your Challenge session and click the green arrow to start the session.

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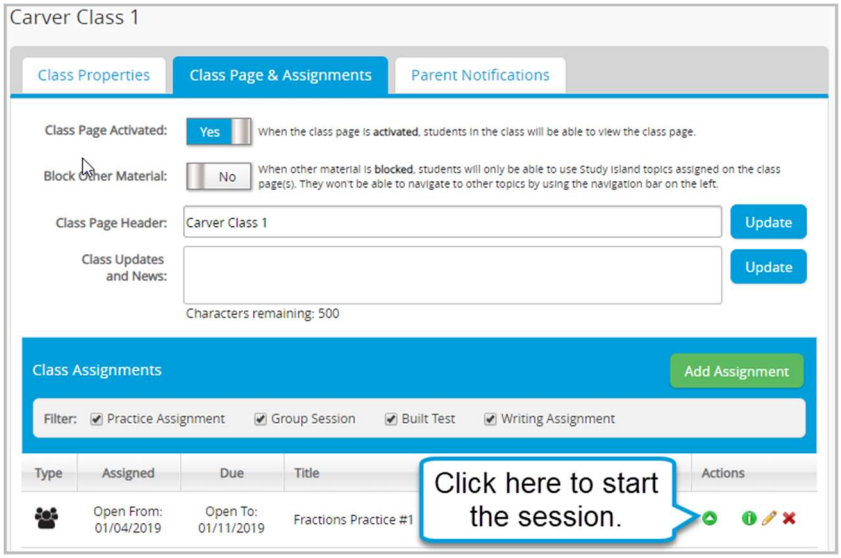

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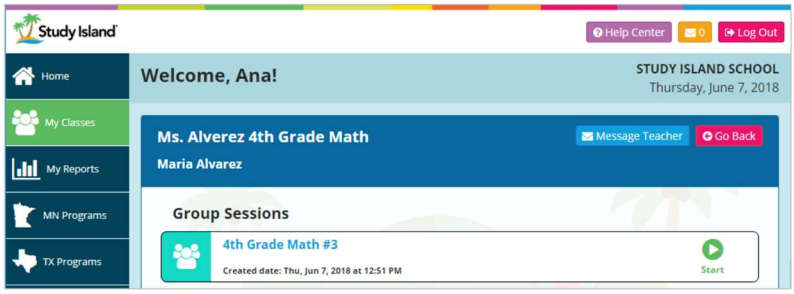
4. Direct your students to log into their accounts.

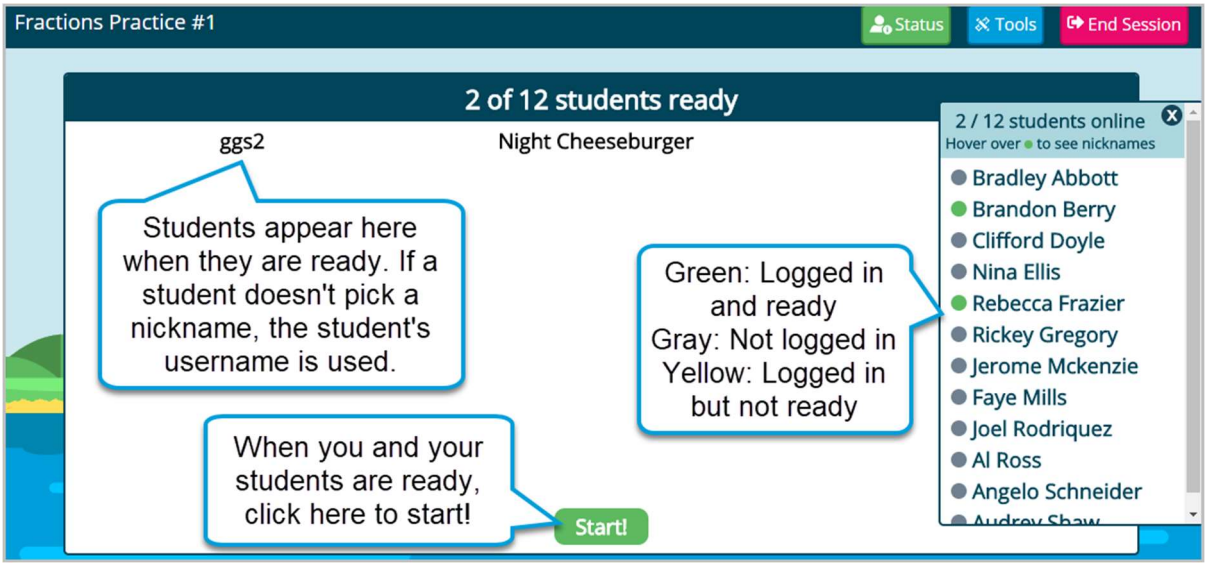
Student instructions for accessing a Group Session:

- On the left menu, click **My Classes**.
- Click **View Assignments** for the appropriate class.
- Click the green **Start** arrow for the correct Group Session.
- Choose a random nickname and click **Save!**.



5. Once all students have joined, click **Start!**.

Teacher landing page for Challenge mode:



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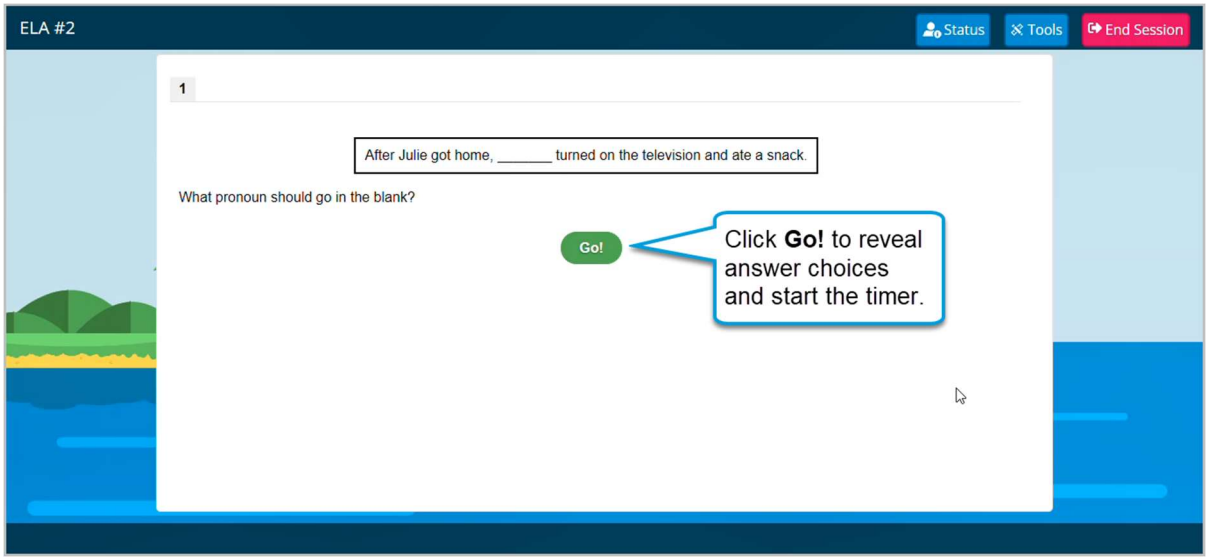
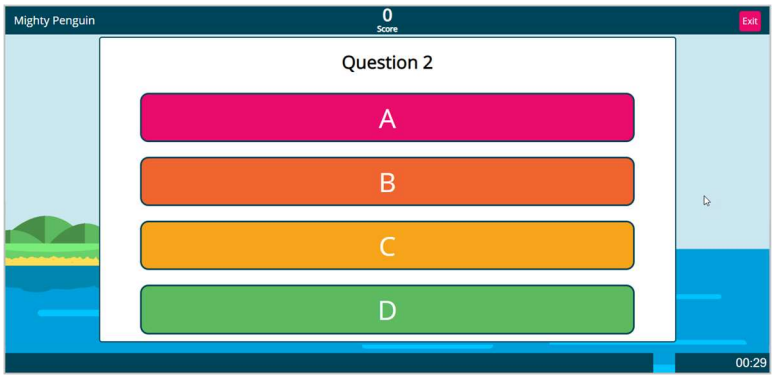
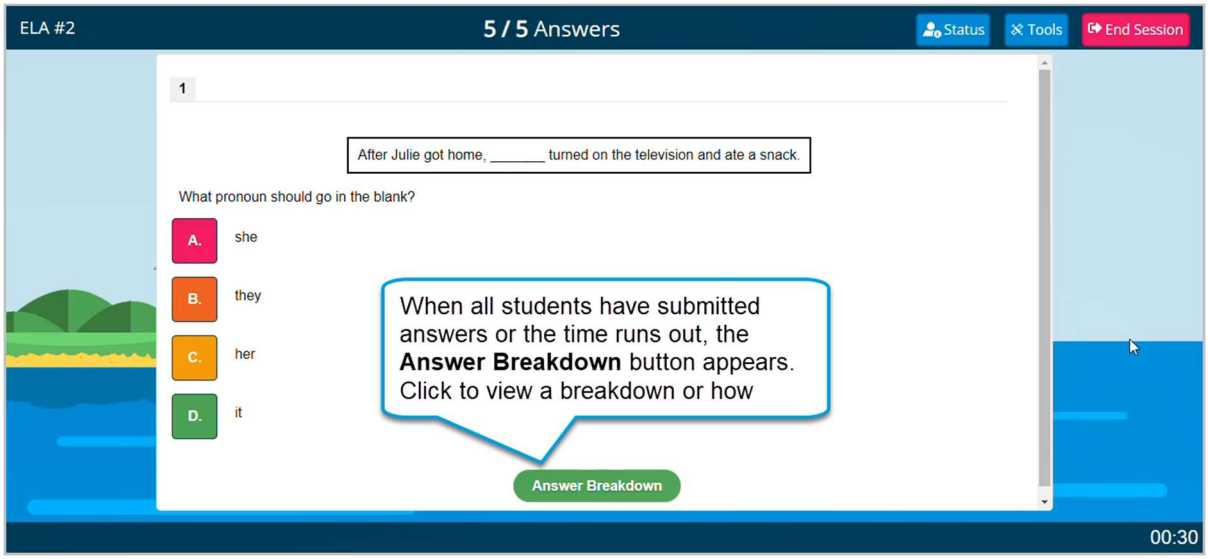
6. Click **Go!** to allow students to begin answering the first question. The answer choices appear on your screen, and on their screens, students can select which choice they think is correct.



Students view:



7. When the time runs out or all students have answered, click **Answer Breakdown**.



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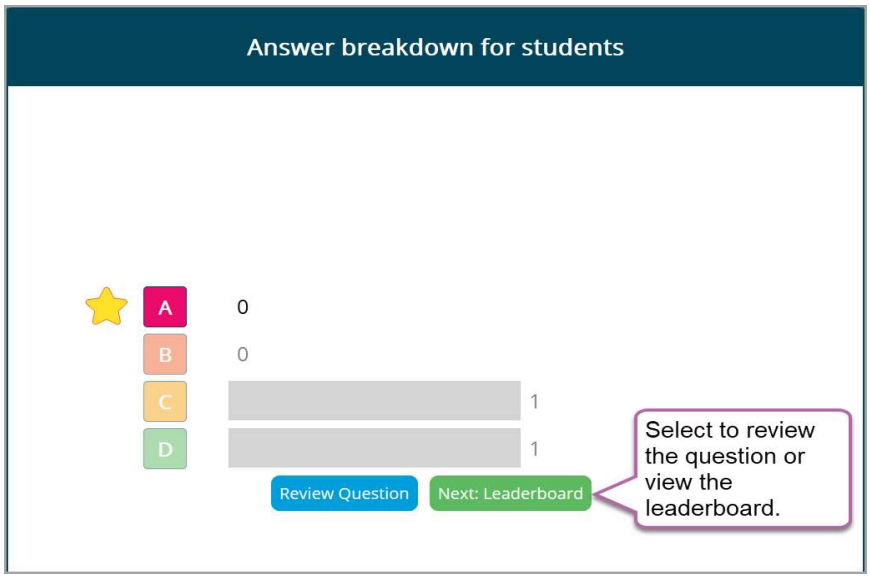
Answer Breakdown Page:

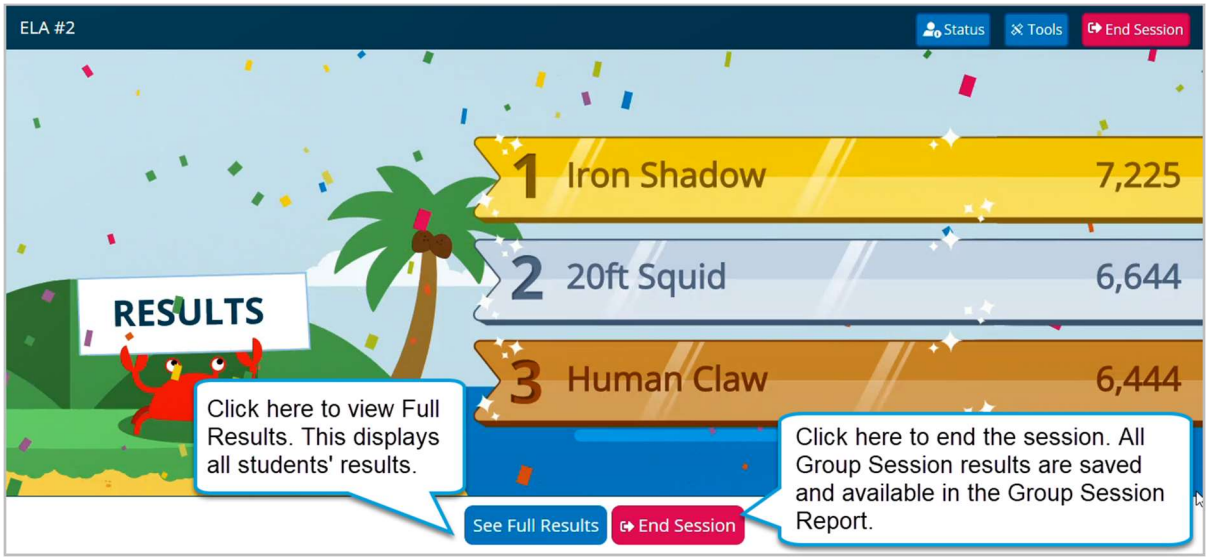


8. Click **Next: Leaderboard**. The leaderboard displays up to 10 students. After each question answered, the leaderboard adjusts student rankings based on their accuracy and speed.

Point System

- Students can earn up to 1000 points for each correct response.
- Points begin decreasing as soon as the timer begins.
- Streak Bonuses are earned when students have two or more correct responses in a row. The first Streak Bonuses is 100 points, the second 200, the third 300. Subsequent Streak Bonuses remain at 300 points.

9. Continue through the activity. When your students complete the last question, the final results are revealed.



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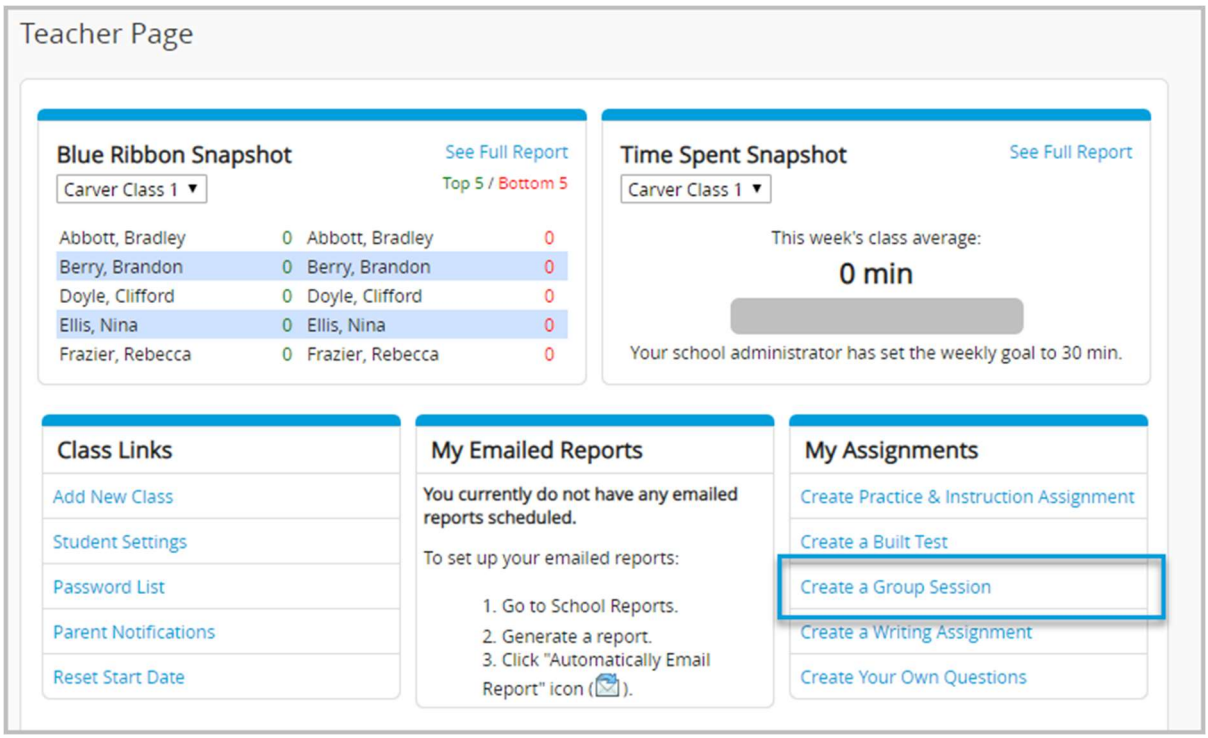
Create a Group Session: Race Mode

With Group Session Race mode, students answer questions at their own pace and compete against each other for the highest score. Students earn points for each correct answer and can earn additional points with a "Streak Bonus," when they answer multiple questions in a row correctly. Project your screen so students can see their ranking on the leaderboard.

1. Sign into your account.
2. On the Teacher Page under the **My Assignments** tile on the Teacher Page, click **Create a Group Session**.



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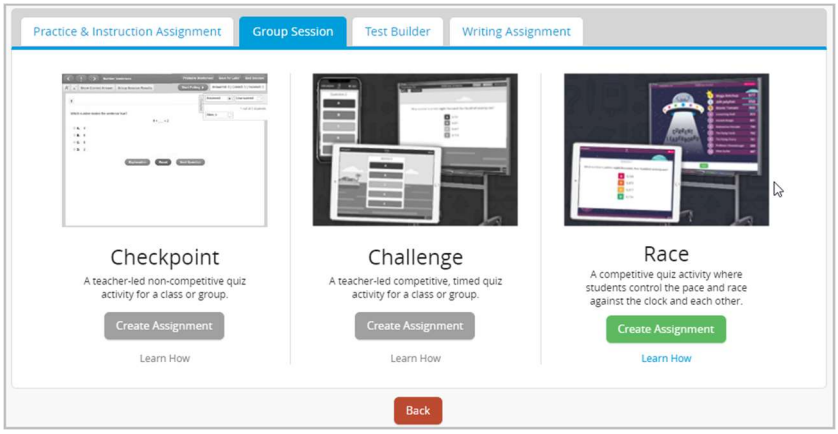
3. Under Race, click **Create Assignment**.



4. Give your session a title.

5. Select from where you want to pull content: Practice Topics (regular Study Island content) or the Built Test Library (content created by you or other teachers in your school and/or district).
   Learn more about selecting questions for your Challenge session here: Group Session: Select Questions. Learn more about advanced options here: _____

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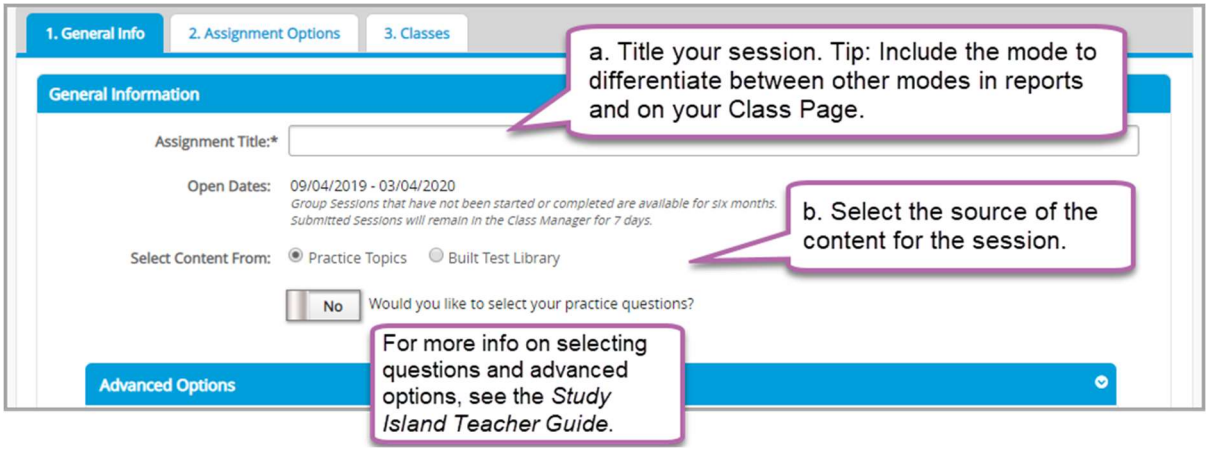
6. Group Session: Advanced Options.



7. Click **Next: Assignment Options**.

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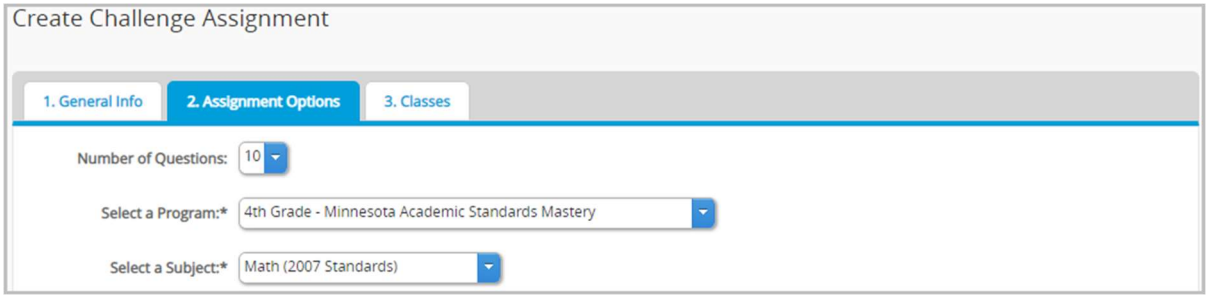
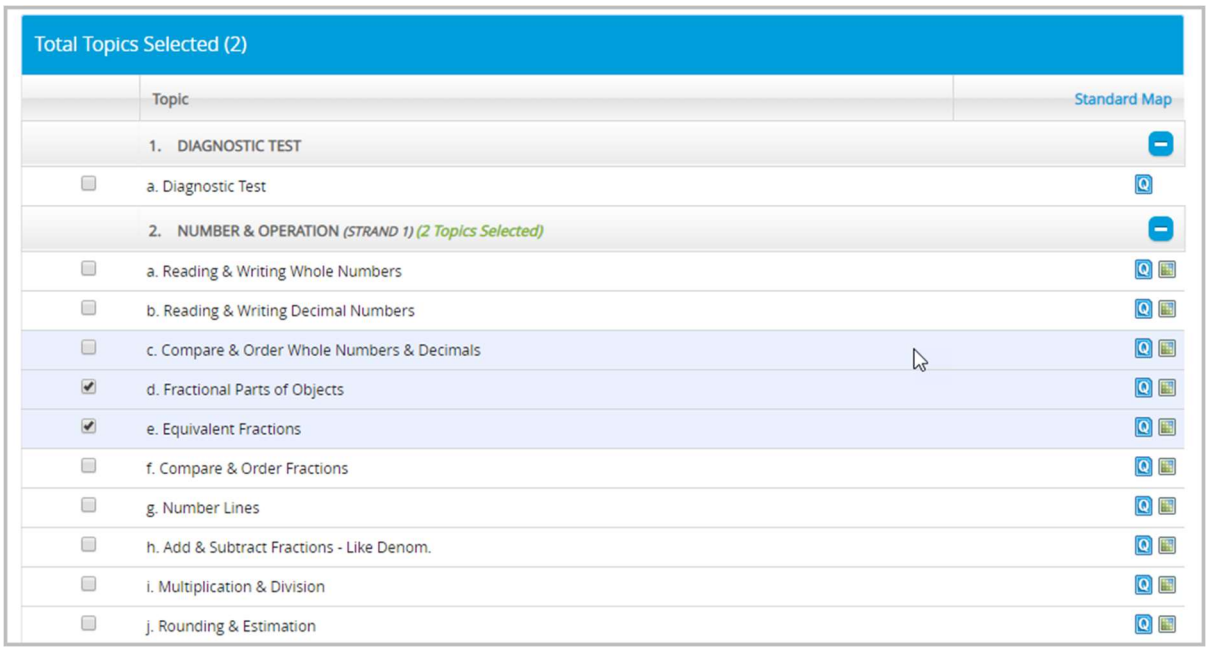
8. Select the number of questions, the program, and subject.



9. Select the topic(s) and click **Next: Classes** at the bottom of the page.



10. Your class is preselected. Change the selection, if desired. Click **Save.**

- **Start Session**: Start your session immediately.
- **Save & Exit**: Save the session for later. Access your saved Challenge session under the Class Page & Assignments.

Conduct a Race Assignment

If you are starting a Race assignment immediately after creating the session, jump to **Step 4**. This section begins by showing you how to find your saved Challenge assignment and then shows you how to conduct the assignment.

Once you start the assignment, you will need to direct your students to log into their Study Island accounts. Students can find the Challenge assignment in the Assignments section of the class. See "How Do I Find My Assignments?" in the *Study Island Student Guide*, available in the Help Center.

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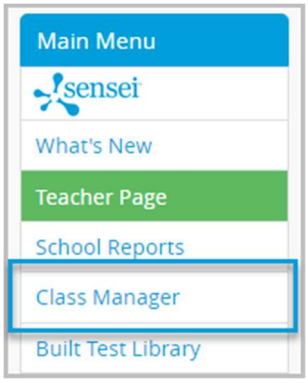
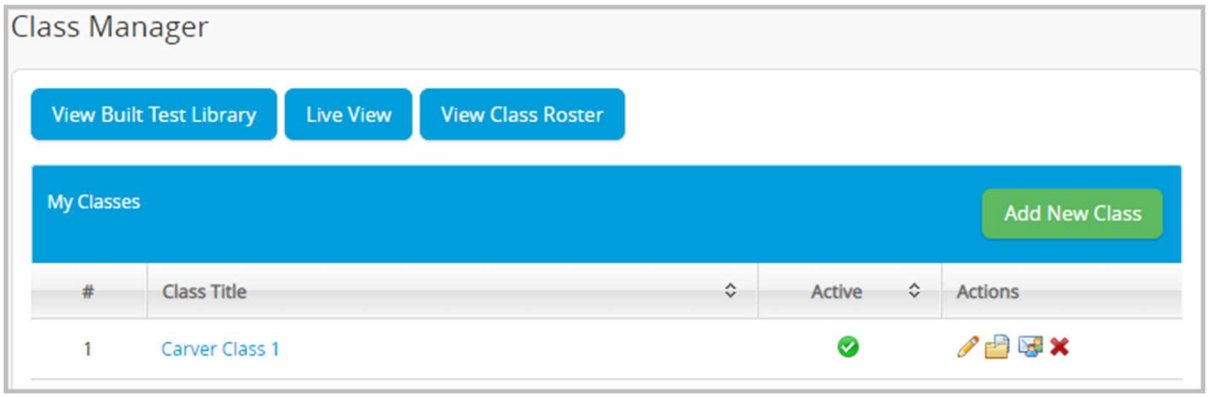
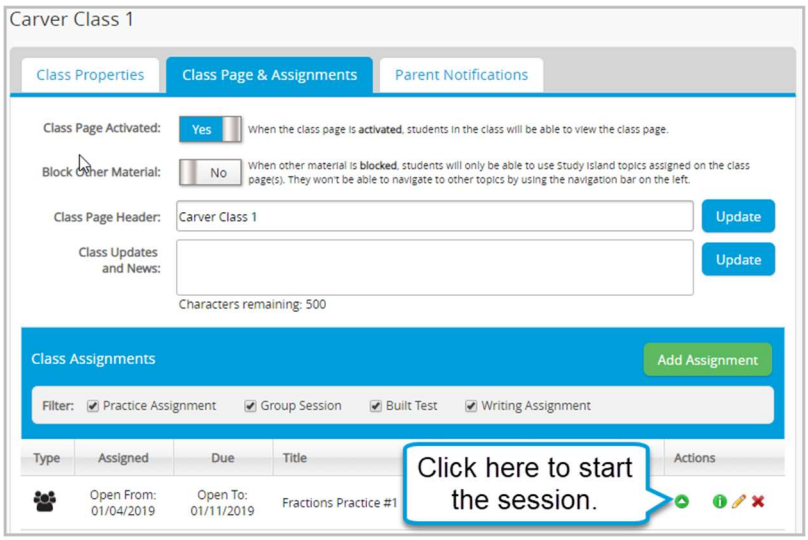
1. Under Main Menu, click **Class Manager**.



2. From the list of your classes, click the class you want to view.



3. Under the Class Assignments section, find your Challenge session and click the green arrow to start the session.



4. Direct your students to log into their accounts.

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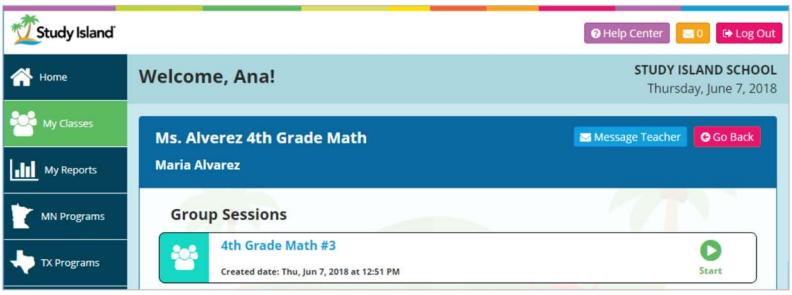
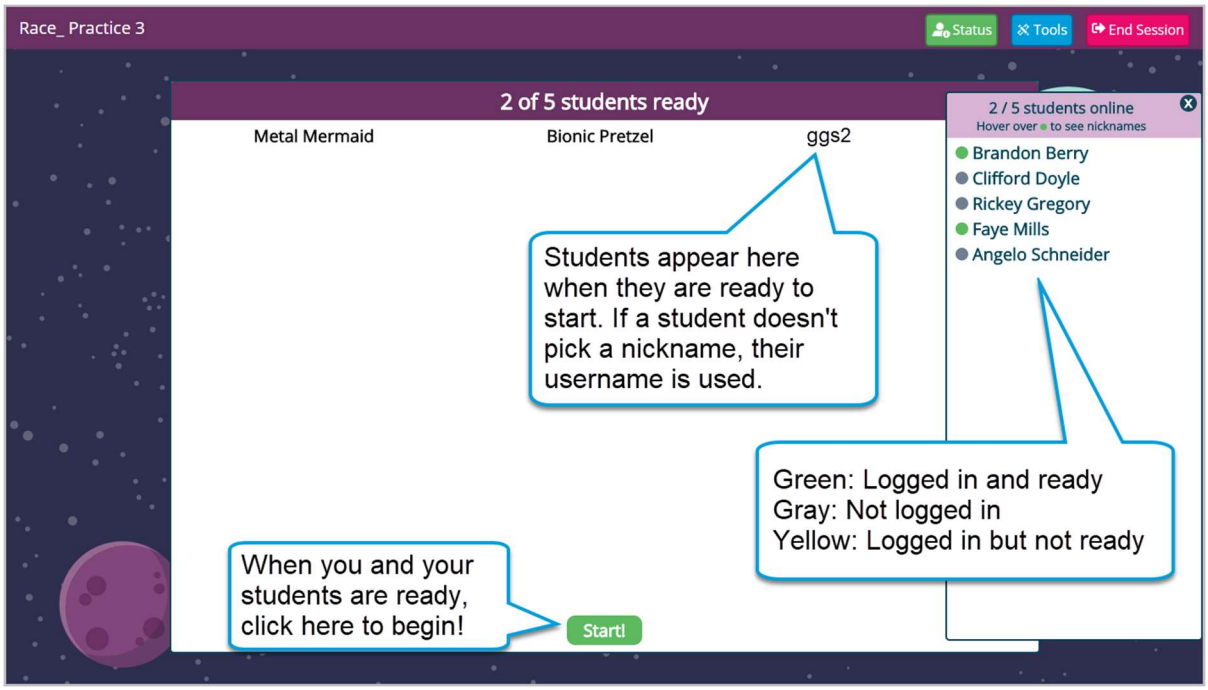
Student instructions for accessing a Group Session:

- On the left menu, click **My Classes**.
- Click **View Assignments** for the appropriate class.
- Click the green **Start** arrow for the correct Group Session.
- Choose a random nickname and click **Save!**.



5. As student enter the assignment and choose a nickname, you will see their names appear in the lobby on your screen



6. Students answer questions as quickly as they can. The default question time limit is 30 seconds. There is a five second delay between questions.

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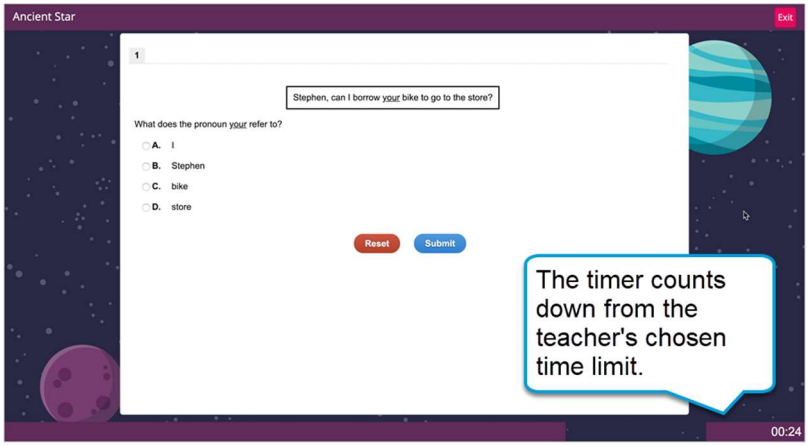
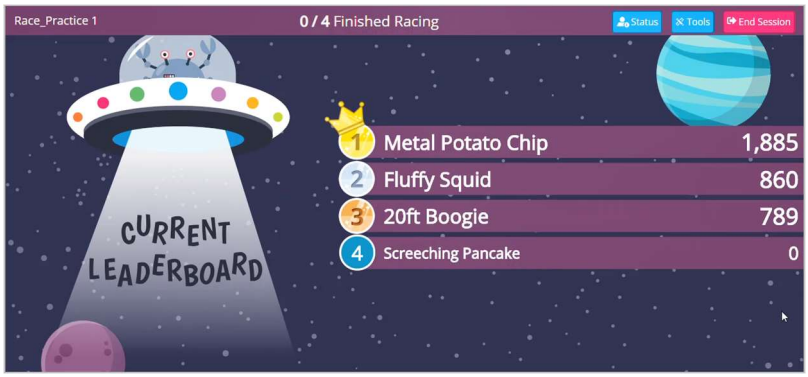
Student View:



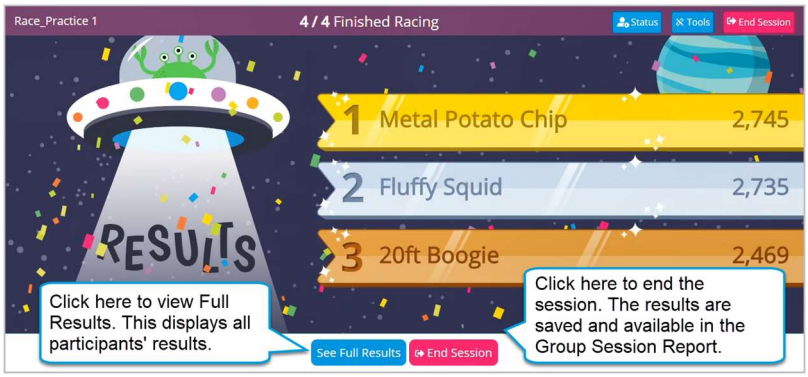
Point System

- Students can earn up to 1000 points for each correct response.
- Points begin decreasing as soon as the timer begins.
- Streak Bonuses are earned when students have two or more correct responses in a row. The first Streak Bonuses is 100 points, the second 200, the third 300. Subsequent Streak Bonuses remain at 300 points.

7. The leaderboard automatically adjusts as students answer.



8. When all students have completed the activity, the top three finishers are revealed.



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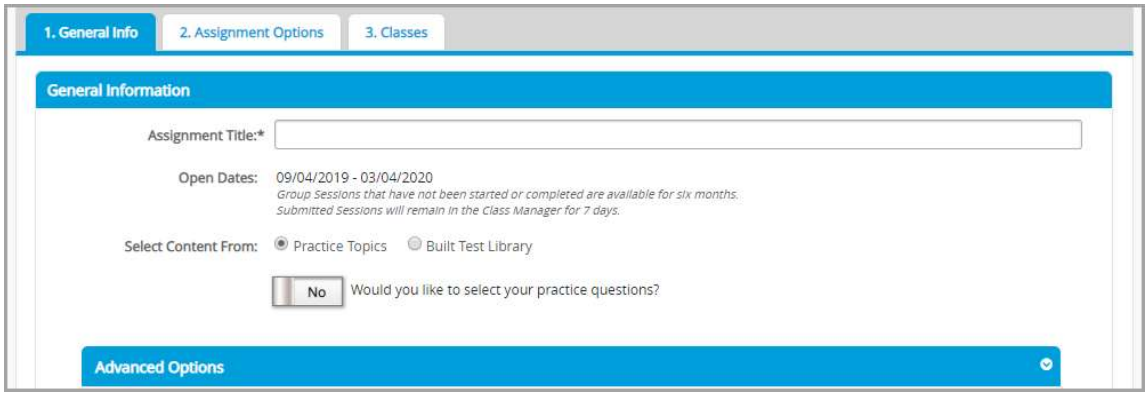
HELP CENTER

Group Session: Select Questions

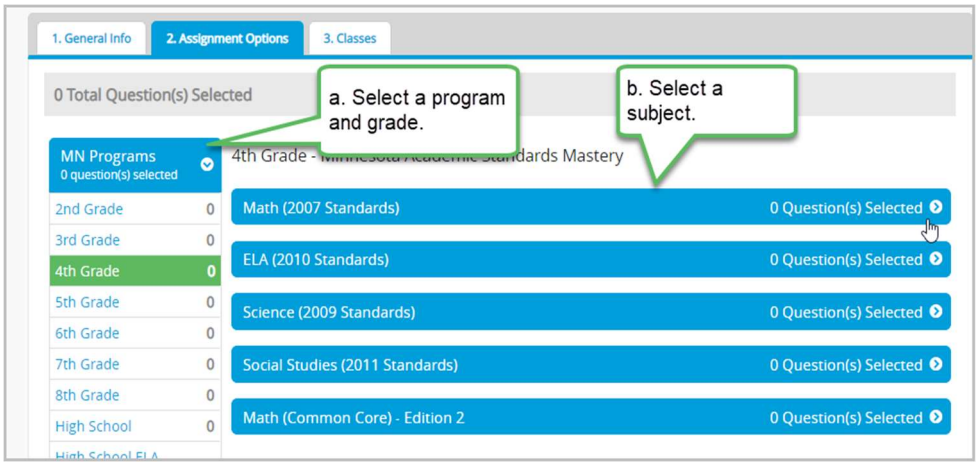
With each mode of Group Session, you can either select your questions from a list of Study Island Practice or Assessment Questions or from your own Built Tests.

Select Practice or Assessment Questions

1. While creating a Group Session, on the General Information page, toggle the **Would you like to select your practice questions?** button to **Yes** and click **Next: Assignments**.



2. Select the program, grade, and subject.



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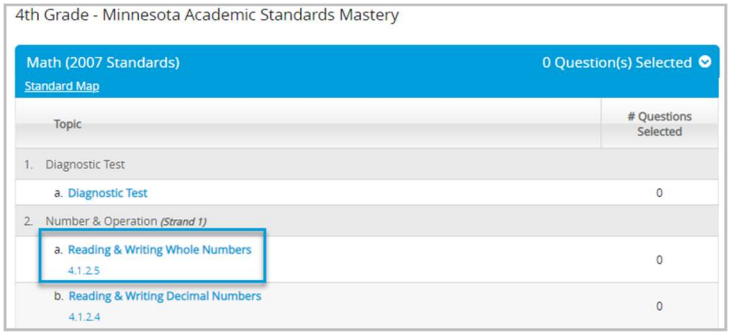
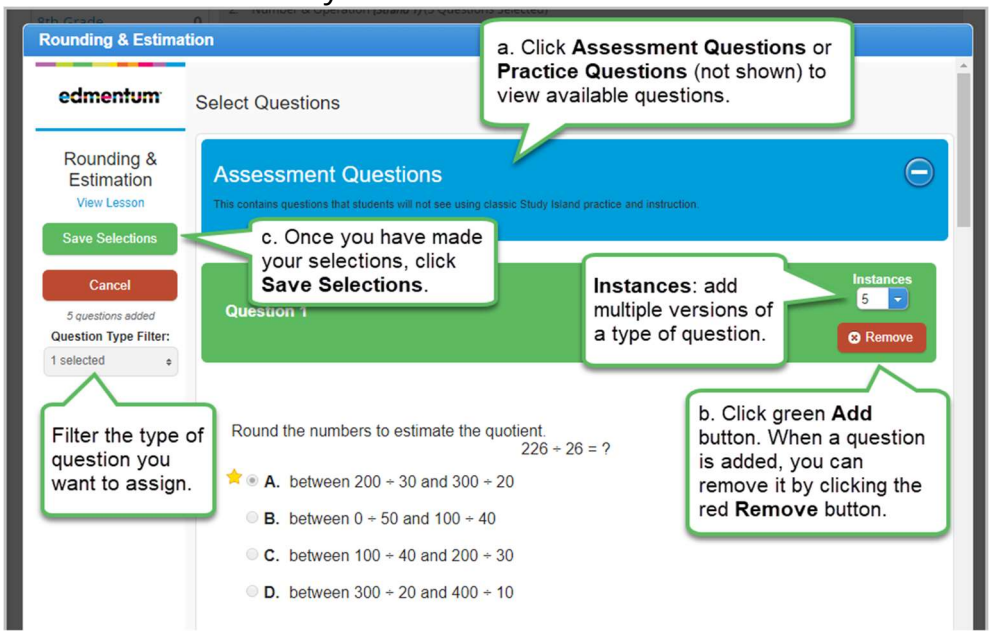
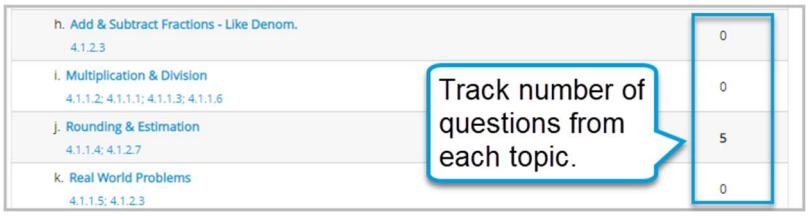
3. Click a topic.



4. Select your questions. You have two question types:
Assessment Questions: questions students will not see using classic Study Island practice and instruction.
Practice Questions: questions students encounter in Study Island practice and instruction where they can earn Blue Ribbon



You can add questions from multiple topics and from multiple grades and subjects. Keep track of the number of questions from each topic:



5. Once you have completed selecting questions, continue to Classes and save your assignment.

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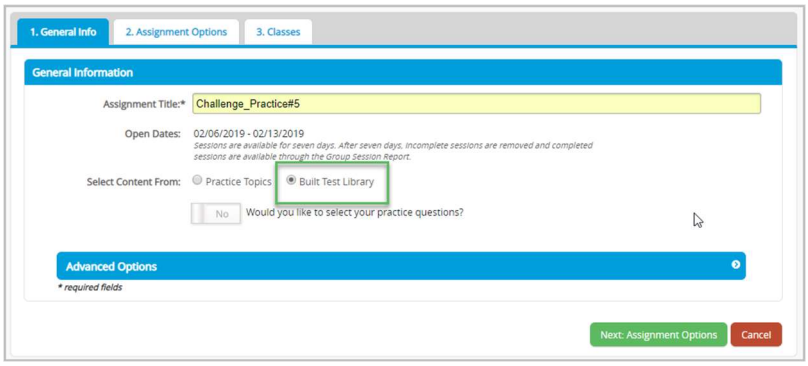
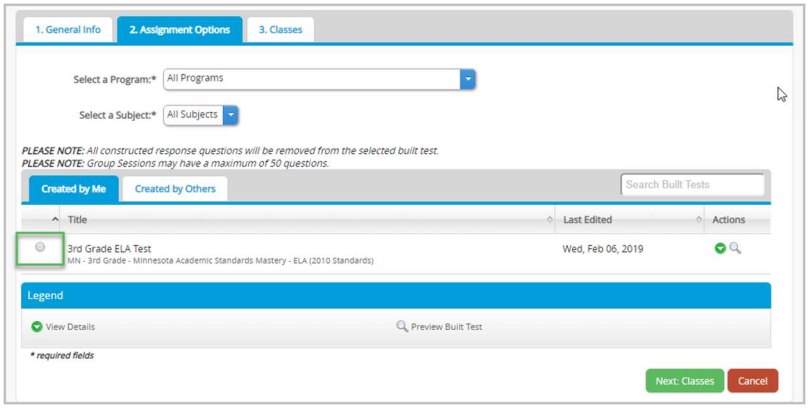
Select a Built Test

1. While creating a Group Session, on the General Information page, select **Built Test Library** and then click **Next: Assignment Options**.



2. Select a program (or All Programs) and a subject (or All Subjects).

3. Select the test you want to use and click **Next: Classes**.



4. Confirm the class and save your Group Session.

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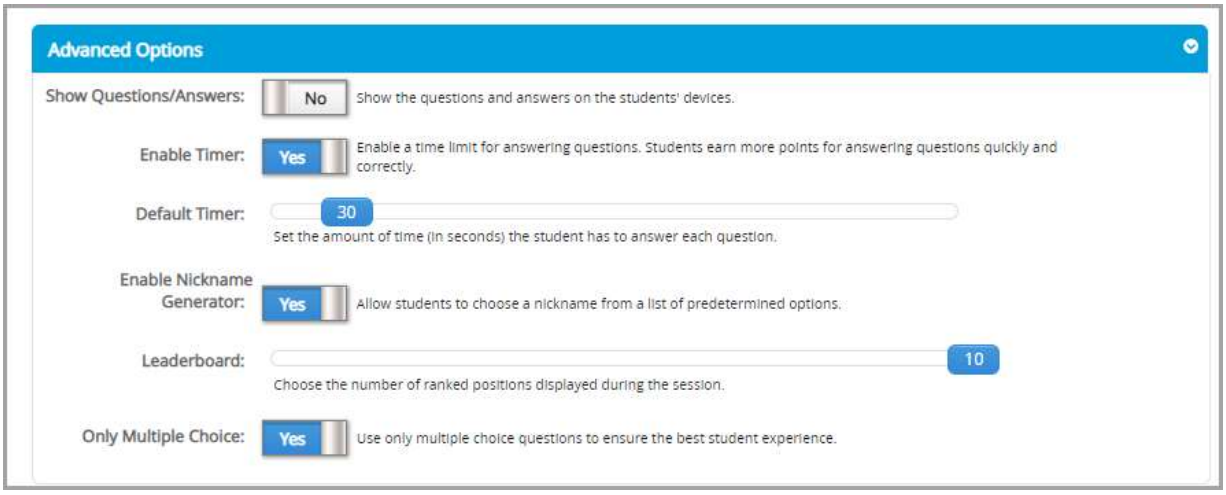
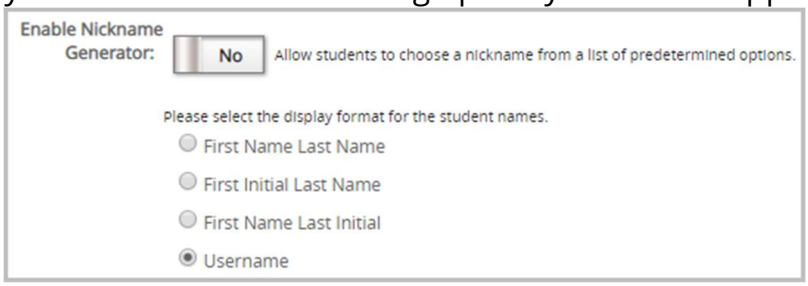
Group Session: Advanced Options

Learn how to adjust the advanced options. Adjusting the advanced options may affect the experience of the Challenge Assignment. Keep that in mind before adjusting options. The list below explains how each option may affect the experience for you and your students.



- **Show Questions/Answers**: Enable this setting to allow students to see the questions and answer choices on their devices.
- **Enable Timer**: If no time limit is set, all students must submit an answer for the quiz to proceed to the next question.
- **Default Timer**: 30 seconds is the default time limit; you can adjust the time anywhere from 5 seconds to 300 seconds
- **Enable Nickname Generator**: The nickname generator selects names from a predetermined list vetted and reviewed by Edmentum staff and educators. If disabled, you can select which naming option you want to appear:



- **Leaderboard**: You can show up to 10 students on the leaderboard or as few as one. If you have less than ten students participating, the leaderboard automatically caps at the number of students participating.

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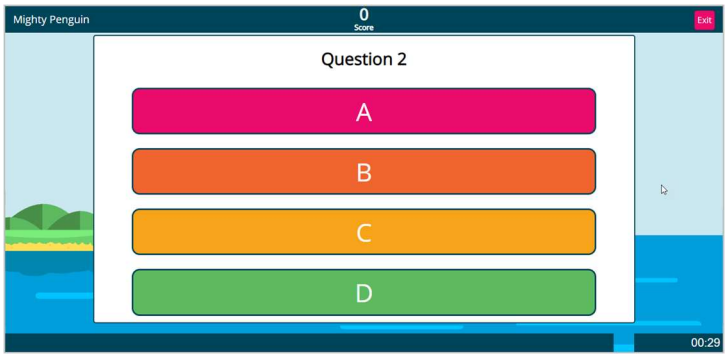
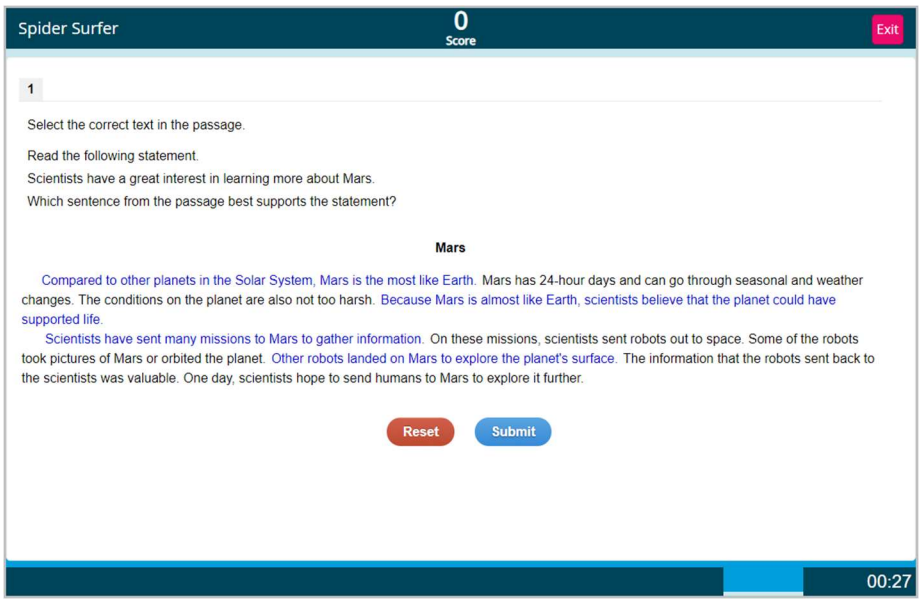
- **Only Multiple Choice**: Allowing technically enhanced items drastically changes the Challenge Assignment Experience for your students. Instead of having just the A through D options on the screen, students will see the answer choices. This may slow their responses, as they may have to do multiple actions to answer a single question. If you choose to include technically enhanced items, consider increasing the time limit. See the example below.
  - Student Interface: **Only Multiple Choice** Enabled



  - Student Interface: Only Multiple Choice Disabled



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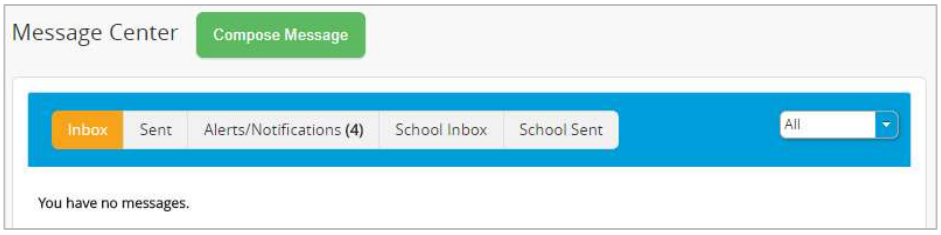
Message Center

Send messages to your students to remind them about assignments or upcoming benchmark tests or to congratulate and encourage them. If your students message you, those messages will show up on the **Message Center** page. Alerts and Announcements will also appear on this page.

Message Students

1. Click the **Messages** button at the top of the page. This brings up the Message Center.

2. Click **Compose Message**.



3. Send the message to a single user or a group of users, compose your message, and press the **Send** button.

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Enable Email Notifications

New Feature April 29, 2018: Set up automatic email notification for student messages and unread alerts.

You have two options for receiving email notifications:

- Receive daily email notifications for unread messages from students.
- Receive weekly email notifications for unread alerts.

You can enable either one or both.

1. Click your name at the top of the page to access **My Profile**.

2. Under **Communication Preferences**, toggle each button to enable the email notification.

3. Click **Update** at the bottom of the page. You will now begin receiving the email notifications you enabled.

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Benchmarks

Study Island Benchmarks are a great way to get a snapshot of student proficiencies in relation to state standards and/or national standards. With four versions of each test, students can be assessed at multiple times during the year. These assessments will give teachers and administrators valuable diagnostic information that can be used to guide classroom instruction.

Your account administrator will schedule your school's benchmarks. The benchmark test automatically appears on students' homepages.

If your account administrator has given you permission in the account to schedule benchmarks, see Schedule a Benchmark.

Administer a Benchmark

At the scheduled time, the benchmark test is available to students when they log in to their Study Island accounts. During the Benchmark testing period, students will not have access to other topics until the Benchmark is complete, unless you have allowed access through the **Benchmark Preferences** page.

Tips for administering a benchmark:

- Students do not have to complete the test in one sitting and can save the test for later.
- Students must complete the test during the testing window. The test will be unavailable to them once the testing window has passed.
- For a reading benchmark, teachers have the option of printing the reading selections for students. Follow these instructions for printing **Reading** Passages for a Reading Benchmark:

4. Under the Main Menu, click **Benchmarking**.
5. Find the Reading Benchmark in the **Benchmark Test Schedule** list.
6. Click **Print Reading Passages**.

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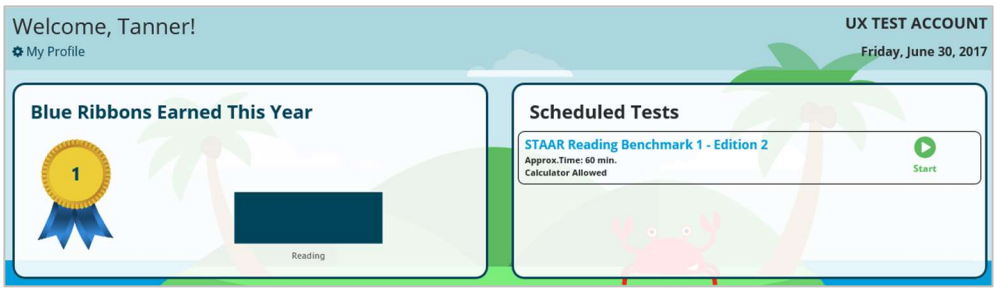
Help Students Navigate a Benchmark Test

The information in this section is also available in the *Study Island Teacher Guide*. We include it here to help you answer any questions your teachers may have about helping students navigate to their benchmark test.

- When the test window opens, instruct students log into their Study Island accounts.
  - The Benchmark test will be available on each students' Homepage in the **Schedule Tests** tile.
  - Students click the green **Start** button to begin the test.



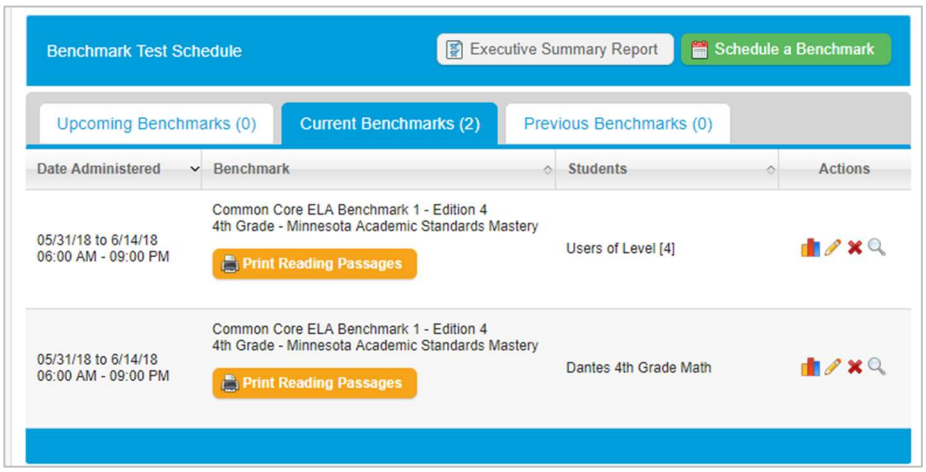
  - Students have certain tools available to them by clicking the **Tools** tab on the blue menu bar, such as increasing font size, text-to-speech (if enabled), and a highlighter.
  - If needed, students can save the test for later.

Schedule a Benchmark

Note: You only have access to this feature if your account administrator has enabled it for you.

Four benchmark tests are available in each subject and grade level your school purchased.

1. Under the Main Menu, click **Benchmarking**.
2. Click **Schedule a Benchmark**. You may have to scroll down the page to see the button.



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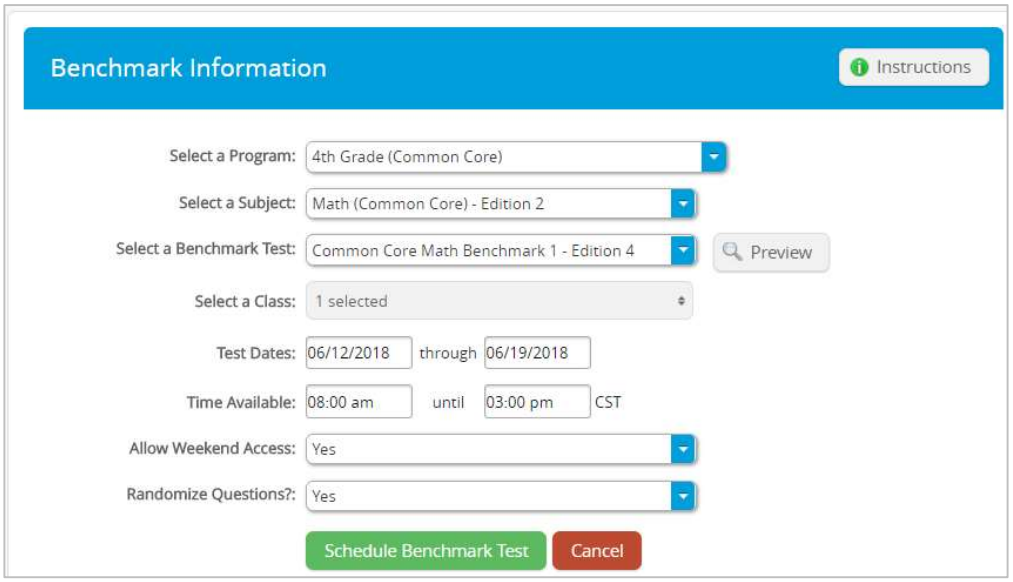
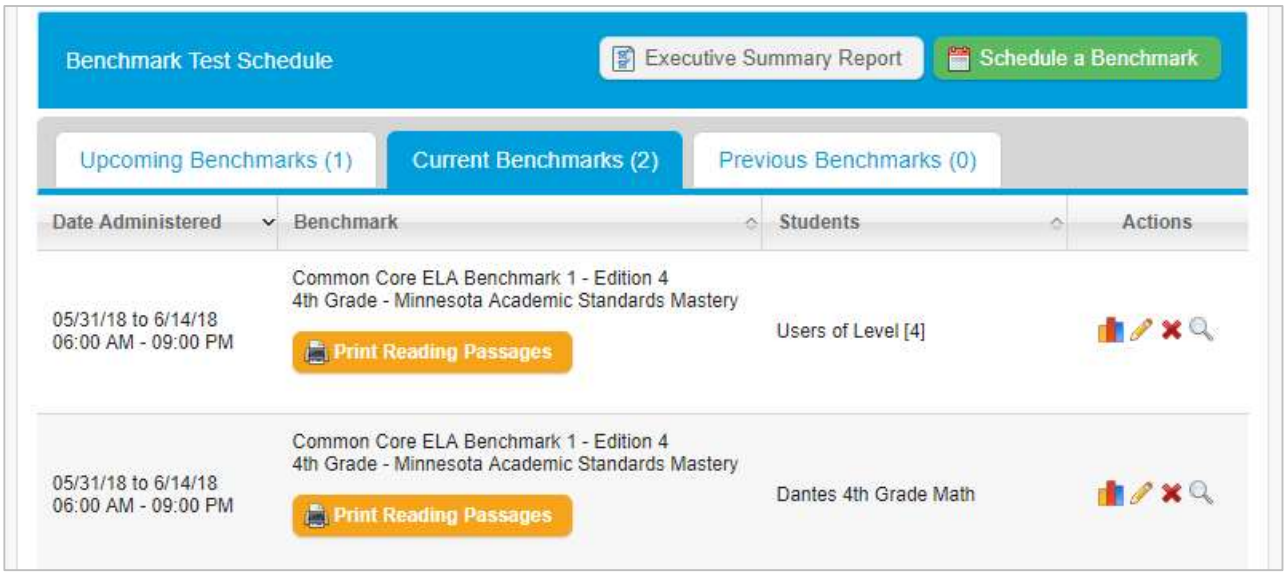
3. Complete the **Benchmark Information** form.



4. Click **Instructions** for additional information and tips.

5. Click **Schedule Benchmark Test**. The test will now appear in the Benchmark Test Schedule on the Benchmarking page.



Note: Your benchmarks are organized into three categories for better organization: Upcoming Benchmarks, Current Benchmarks, Previous Benchmarks. Your new benchmark will appear in Upcoming Benchmarks if you scheduled it for a future date.

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Student Settings

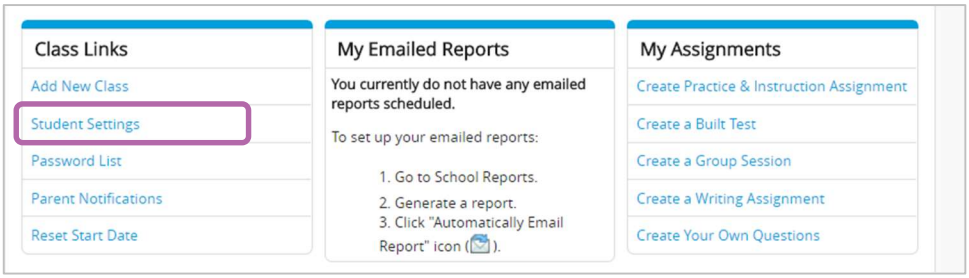
In the Student Settings area, you can adjust the passing goal, adjust the difficulty of material, modify practice sessions, and enable the read aloud setting.

Adjust Passing Goal

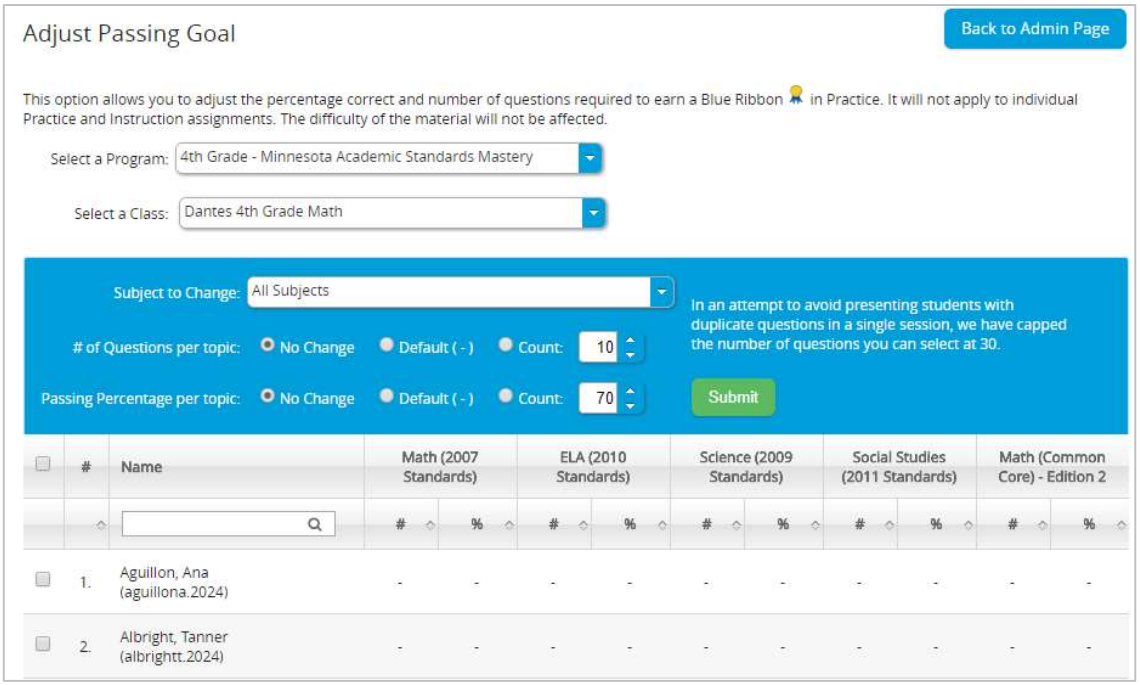
This setting allows you to adjust the passing percentage and number of questions required to earn a Blue Ribbon. This does not affect the difficulty of the material. If you do not have access to this feature, your account administrator has disabled teachers from it.

Feature Update July 15, 2018: Customize the passing percentage and number of questions in sessions.

1. On the Teacher Page, under Class Links, click **Students Settings**.



2. On the **Adjust Passing Goal** page, select a program and a class to view, and select a subject or keep at All Subjects.



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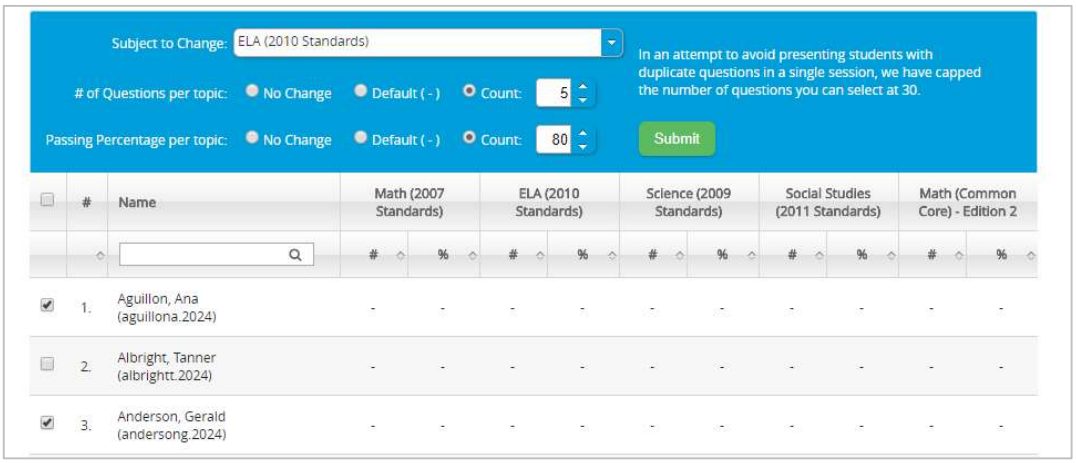
3. Click **Count** next to the number of questions per topic and adjust the number as needed.
4. Click **Count** next to Passing Percentage and adjust the percentage needed to earn a Blue Ribbon.

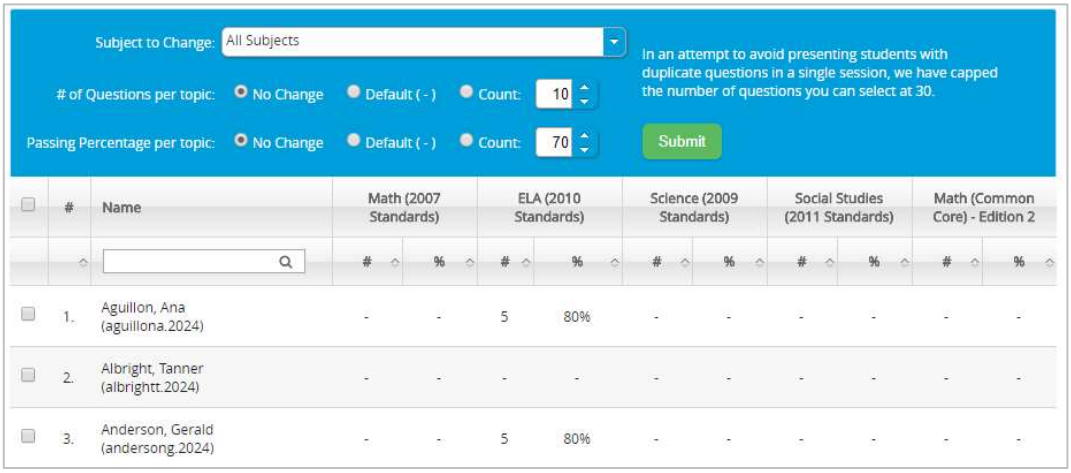
To prevent giving students duplicate questions, we cap the number of questions you can select to the amount in the question bank.

5. Select the student or students to whom this change will apply and click **Submit**.



6. Click **Yes** in the dialog box to accept the changes.

You will now see the adjusted number of questions and passing percentage under the subject for the affected students.



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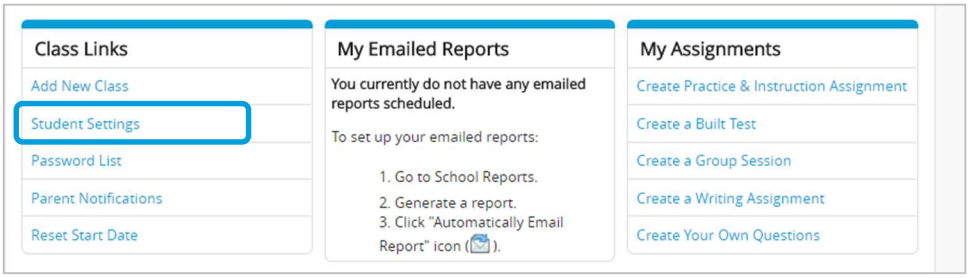
Restrict Access to Other Grade Levels

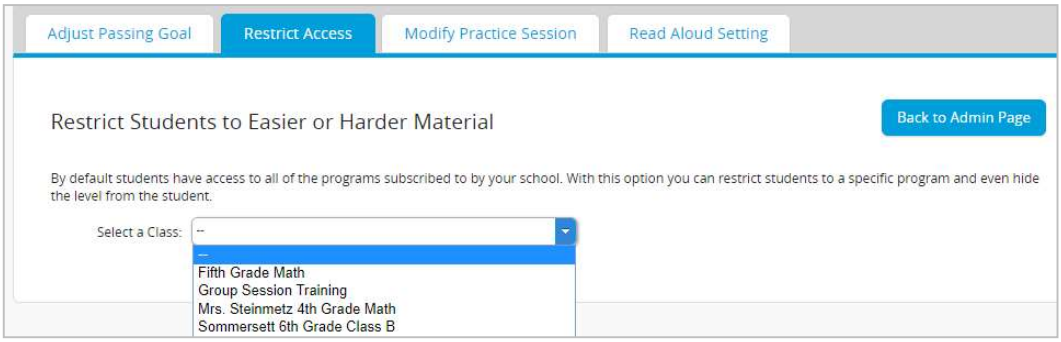
With this feature, you can prevent students from accessing other grade levels. Students will have access only to the grade level you select. This feature is helpful if you have a student who needs to work at a grade level below their actual grade. You can also select to hide the grade level from the student, if you do not want them to see that they are working below or above grade level.

1. On the Teacher Page, under Class Links, click **Students Settings**.



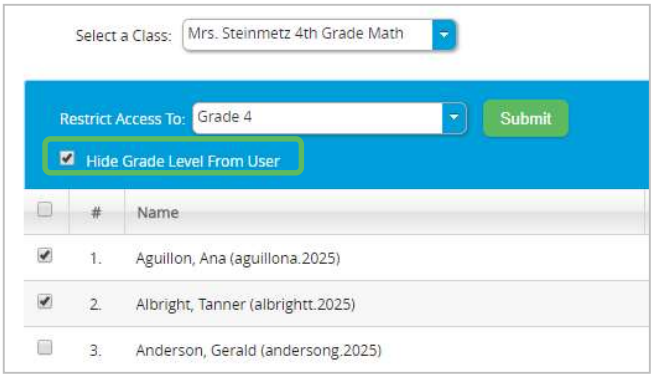
2. Click the **Restrict Access** tab.

3. Select a class to view students.



4. Select a student or students from the list.

5. Select to which grade level they will be restricted from the drop-down.



6. If desired, select **Hide Grade Level from User** if you do not want the student to see the grade level they have been restricted to.

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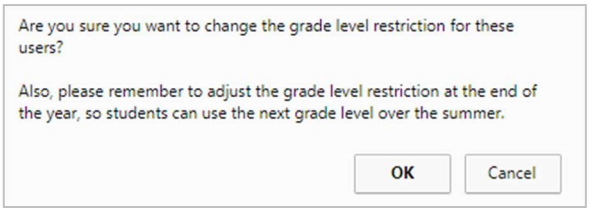
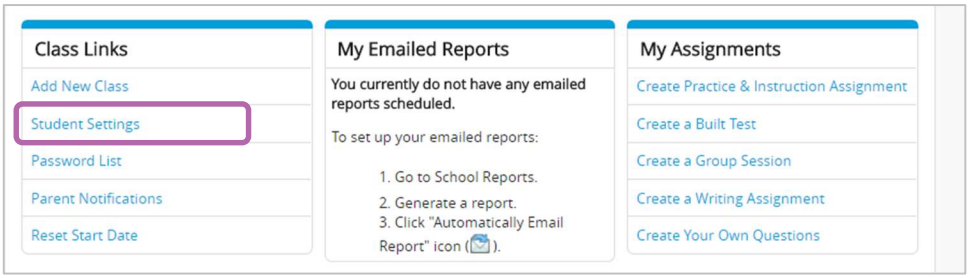
7. Click Submit, and click **OK** to complete the task.



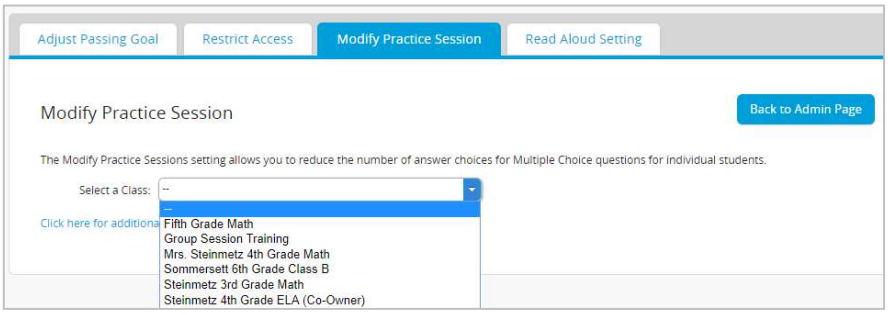
Reduce Answer Choices

This setting allows you to reduce the number of answer choices by one for multiple choice questions.

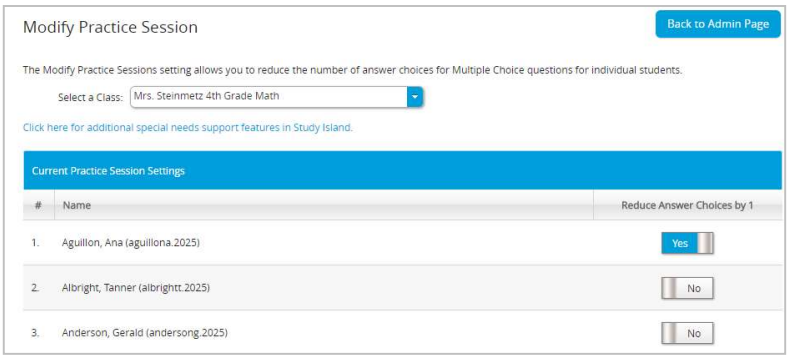
1. On the Teacher Page, under Class Links, click **Students Settings**.



2. Select the **Modify Practice Session** tab and select a class to view.



3. Under the column heading **Reduce Answer Choice by 1**, toggle the button to enable or disable the reduced answer choice feature. Enabling this feature reduces all multiple choice questions in every subject for the student.



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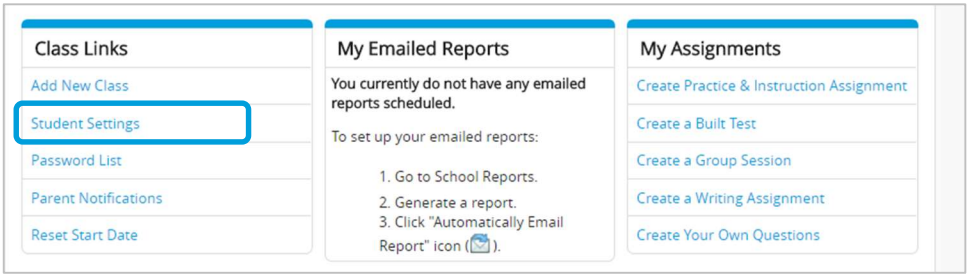
Enable Read Aloud By Student and Subject

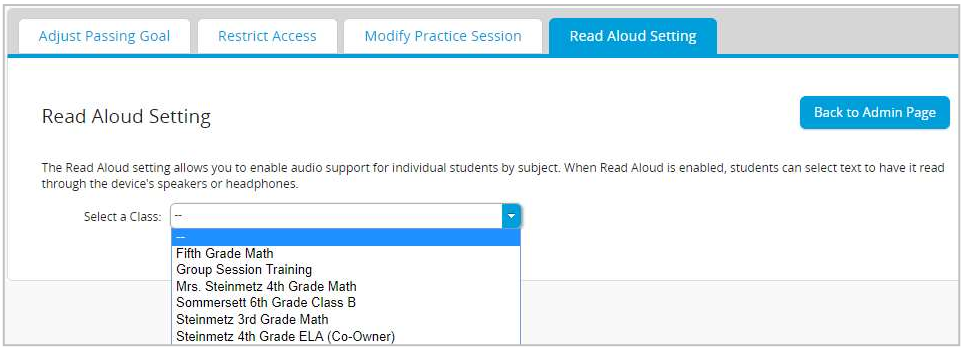
The Read Aloud feature gives students the ability to highlight text and have it read to them. This feature can be enables per student, per subject, or by all students and subjects in a class.

1. On the Teacher Page, under Class Links, click **Students Settings**.

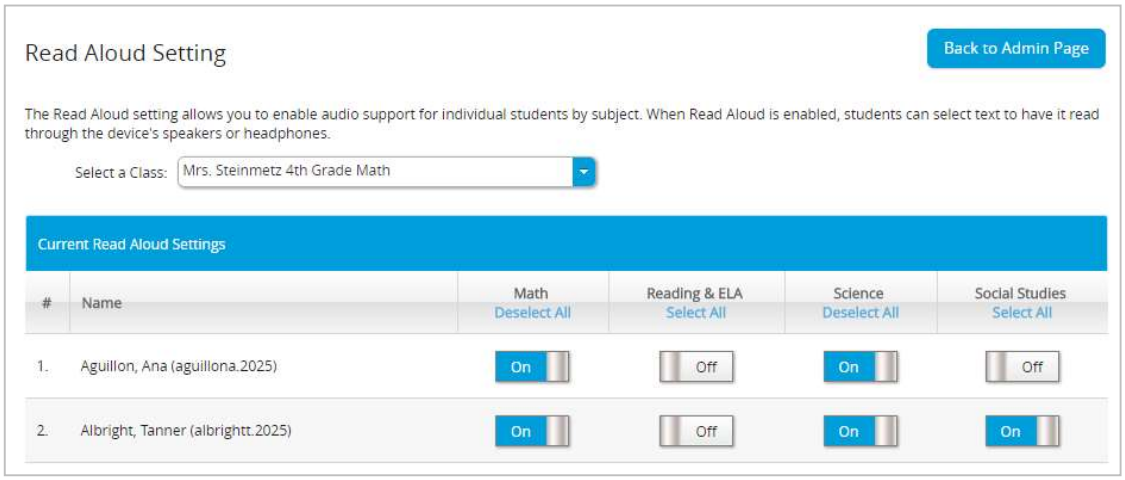


2. Click the **Read Aloud Setting** tab.

3. Select a class from the drop-down menu.



4. Use the buttons corresponding to the subject and student to enable or disable Read Aloud. Or use **Select All** or **Deselect All** to enable or disable Read Aloud for all students in the class by subject.



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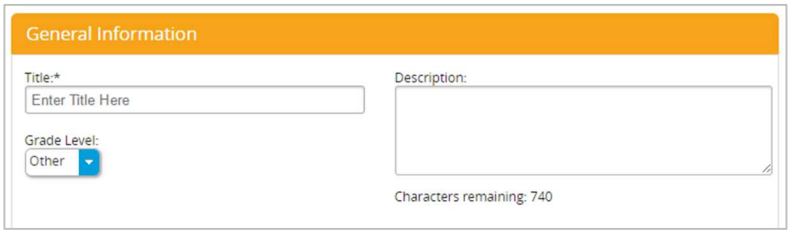
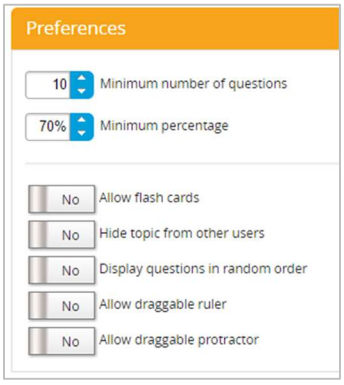
Create Custom Material

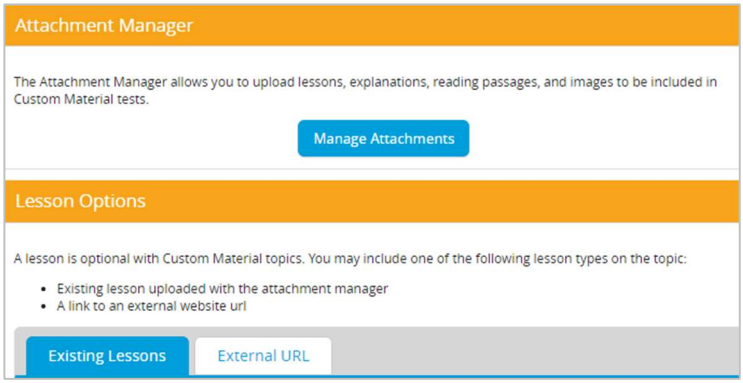
Administrators and teachers can create Custom Material, which can be used to supplement classroom instruction, added to or used for built tests, or in Group Sessions.

1. On the Main Menu, click **Custom Material**.
2. Click **Create New Topic**.
3. Complete the **General Information** and **Preferences** forms and click **Save and Next**.





4. Click **Manage Attachments** to add attachments, such as articles or images.
5. Complete **Lesson** tab.



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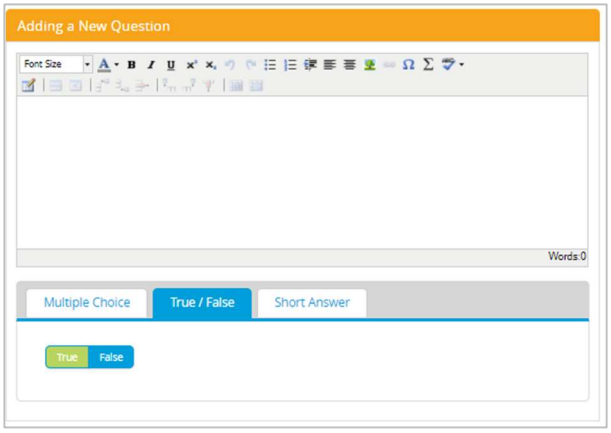
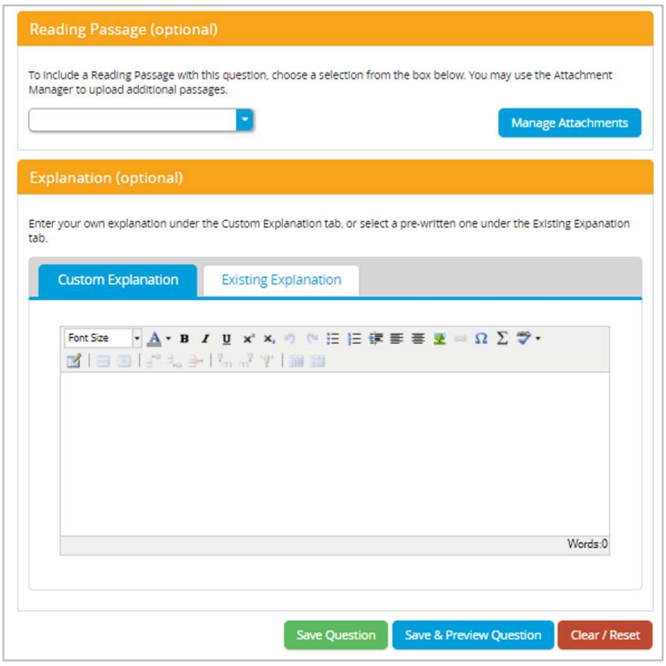
6. Write your questions in the text box.

   a. Add the question in the **Adding a New Question** form, choose the type of question (Multiple Choice, True/False, or Short Answer), add a **Reading Passage** and an **Explanation**, if desired.





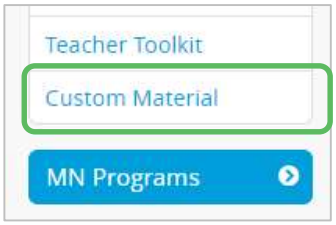
7. Click **Save Question**.

Edit a Custom Material Question

Updated April 29, 2018: Edit a custom material assigned to students or used in a built test.

If you notice a minor error in a custom material question—such as a spelling error—after it has been assigned or used in a built test, you can now fix it by editing the custom material question. Note: you cannot delete a custom material question used in a built test.

1. On the Main Menu, select **Custom Material**.



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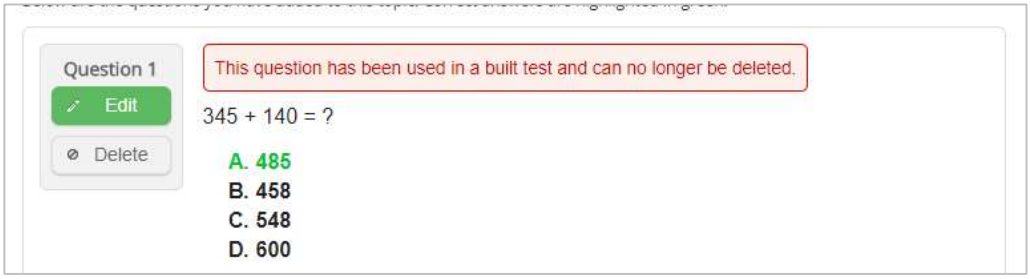
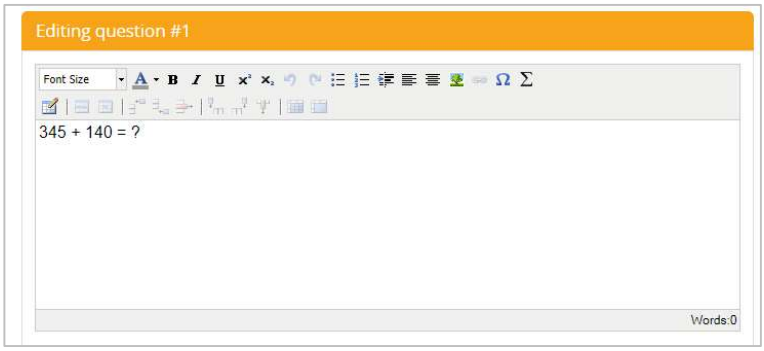
2. Click the **Edit** icon on the custom material you want to edit.

3. Click the **Preview** tab.

4. On the question you need to edit, click **Edit**.



5. Edit the text of the question and answers as needed, and click **Save**.



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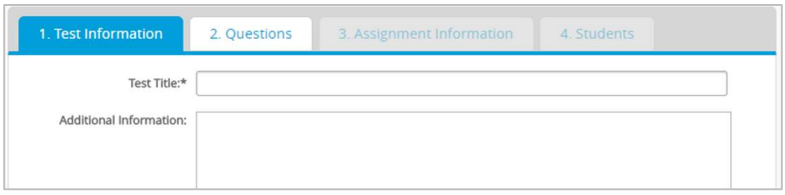
Build a Test

With Study Island's Test Builder, you can create personalized tests for your students. Use your customized tests to prepare students for upcoming exams or assessments or as an intervention for students who need additional practice on a specific topic. Launch a built test in a group session to provide your students with a customized, interactive learning activity.

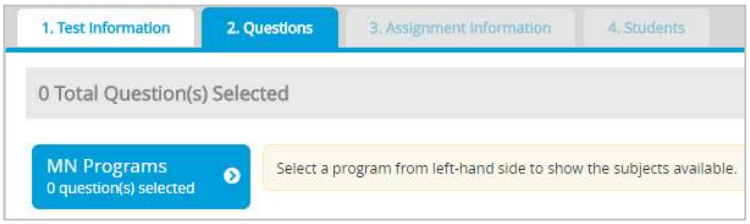
Create a Built Test

1. On the main menu, click **Built Test Library**.
2. Click **Build a Test**.

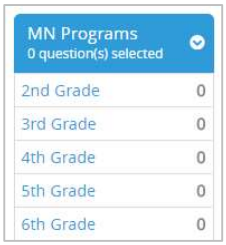
3. On the **Test Information** tab, name the test. In the **Additional Information** section, add instructions or other applicable information.



4. Click the **Questions** tab and select questions for your test.
   a. Click your state program to expand menu and view available programs.



   b. Select a program



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c. Select a subject.

d. Click a topic to review available questions.

e. Click the **+** to expand the question types.

f. Click **Add** to add questions to your test.

g. When you are done selecting questions from this topic, click **Save Selections**

h. If desired, select questions from other topics in this subject

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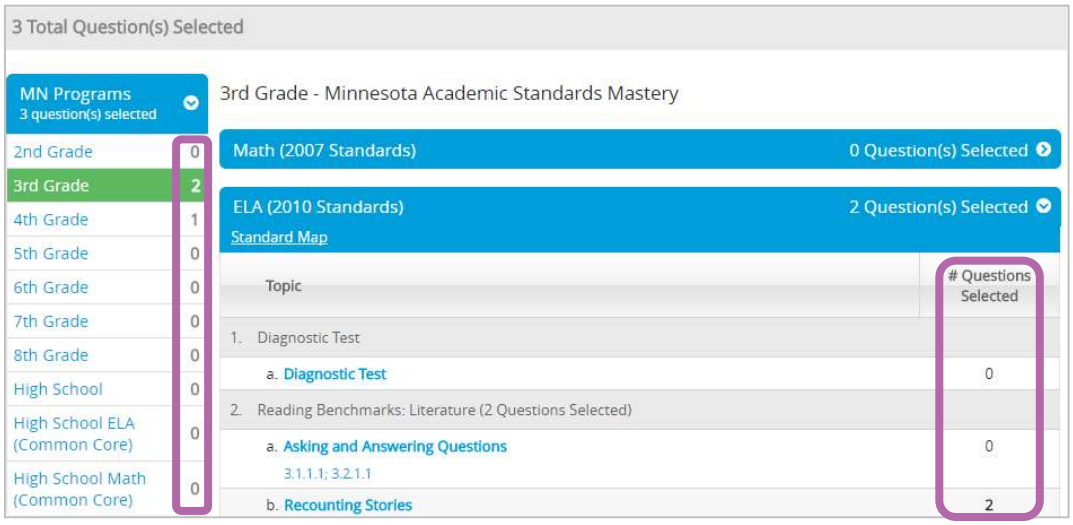
On the topic tree, you will now see the number of questions you selected in the **Questions Selected** column to the right of that specific topic and in your state program menu.



i. To select questions from a different grade level, click a grade level under the program menu. Now follow steps 4a – 4g.

5. Select a save option:

a. Click **Create Assignment Now** to use the test immediately. You will be taken to the **Assignment Information** tab. Proceed to Step 6.

b. Click **Save to Library & Exit** to save the test for later use. When you select this choice, you will return to the Built Test homepage, and your test will be listed.

6. Choose a date to assign the test and a due date.

7. Adjust Additional Preferences and School Preferences, if desired.

8. Click **Next: Students**.

9. Select the class or students you want to assign the test to and click **Save & Exit**.

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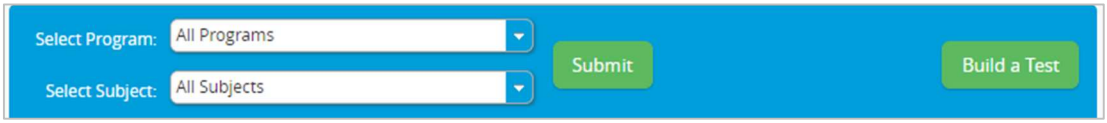
Assign a Built Test

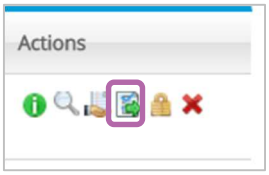
While creating a built test, if you select the option **Create Assignment Now**, skip to step 5**a**. You can assign tests you created and tests shared by other teachers in the account.

Best Practice: To see built test data for a single test across multiple classes or schools, **the school account administrator or district administrator must assign the built test**. If each individual teacher assigns the test to their classes, the school or district administrator will be able to see the data but will be unable to pull the data in a single aggregated report.

1. On the Main Menu, click **Built Test Library**
2. Search by a specific Program and Subject, or search **All Programs** and **All Subjects**



3. Click the **Assign** button under **Actions**



4. Select **Built Test** as the assignment type. To learn how to assign a Group Session, see the **Group Session** guide in the Help Center.

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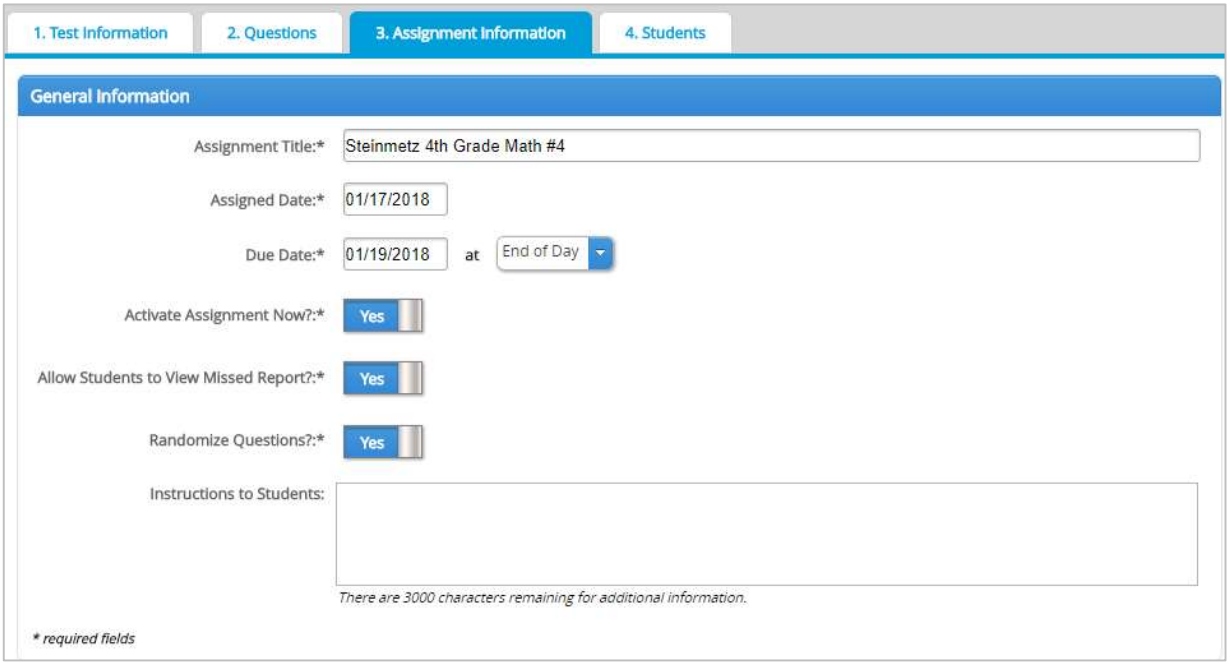
5. Under the **Assignment Information** tab, edit the General Information and Preferences as needed.
   a. Toggle the buttons next to these items to turn them off or on:
      - Activate Assignment Now
      - Allow Students to View Missed Report
      - Randomize Questions



6. On the Students tab, select the class or students who will receive the assignment and click **Save & Exit**.

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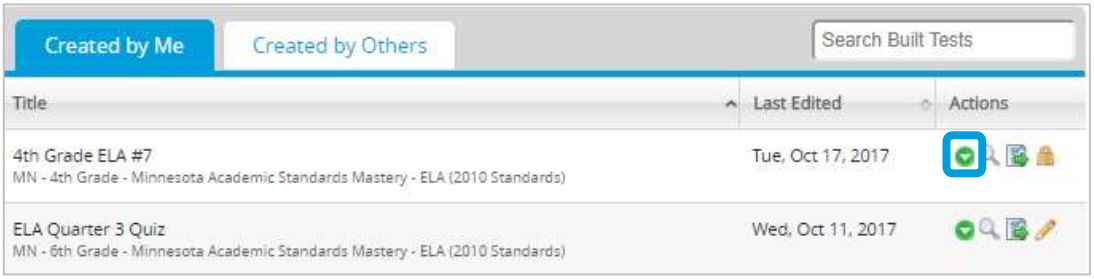
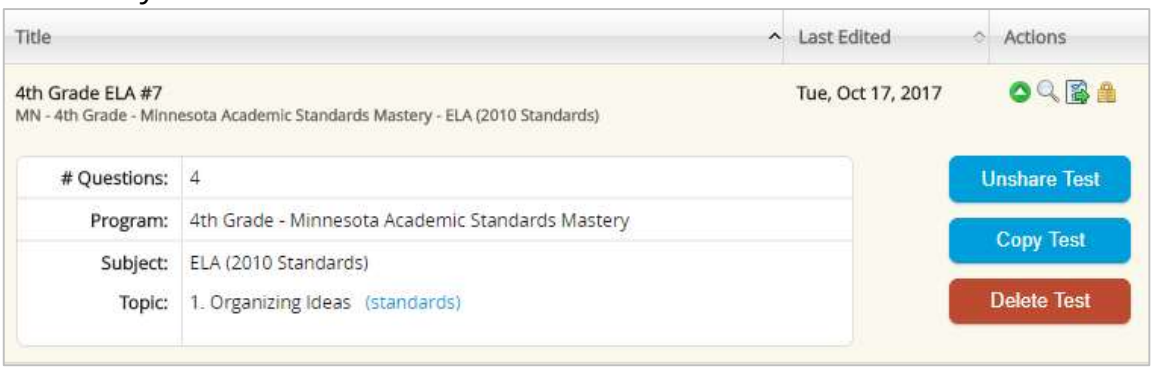
Navigate the Built Test Library

The Built Test Library contains all tests you created and tests created and shared by other teachers in the account. From the Built Test Library, you can:

1. Click **Created by Others** to view tests created by other teachers in the account.
2. Preview a test by clicking the **magnifying glass** icon.
3. Assign a test by clicking the **assign test** icon.
4. Edit an unshared test by clicking the **pencil** icon. You can only edit tests you created that you have not shared. Unshare a test to edit it.
5. To view test details, click the **green arrow** under **Actions**.



6. View test details or access the Copy Test feature by clicking the green down arrow.
7. Click the **Share/Unshare Test** button to share or unshare your test.
8. Click **Copy Test** to copy and edit a test. Use this feature to copy and edit a shared test created by someone else.



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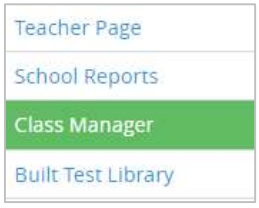
Grade a Constructed Response

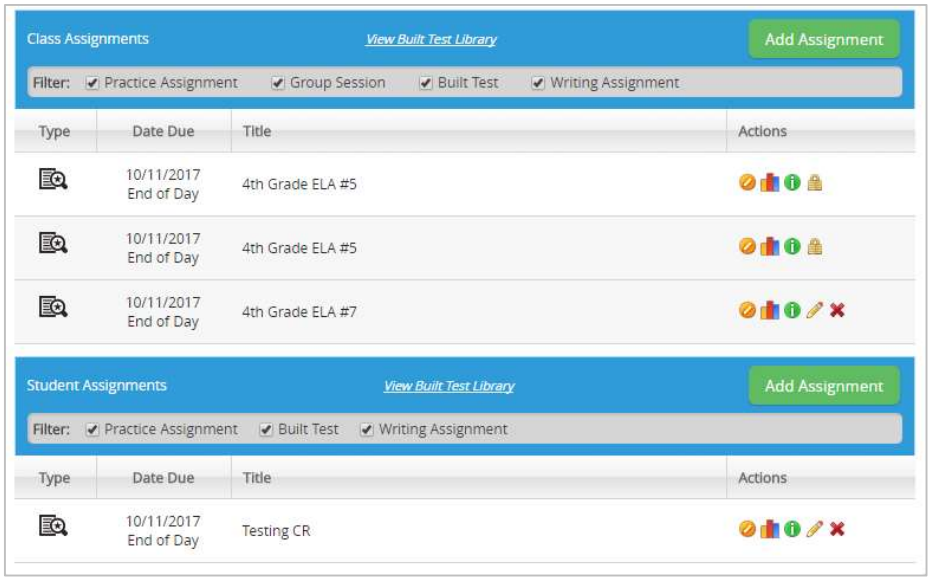
Constructed response questions require students to write their own answer and need to be graded by the teacher. Follow these instructions to access student answers to constructed response questions and to grade them.

1. Under the main menu, click **Class Manager**.



2. Select a class from the list.

3. Scroll to the assignment section containing the constructed responses



4. Click the **Built Test Results** icon. The Built Test Report opens in a new tab

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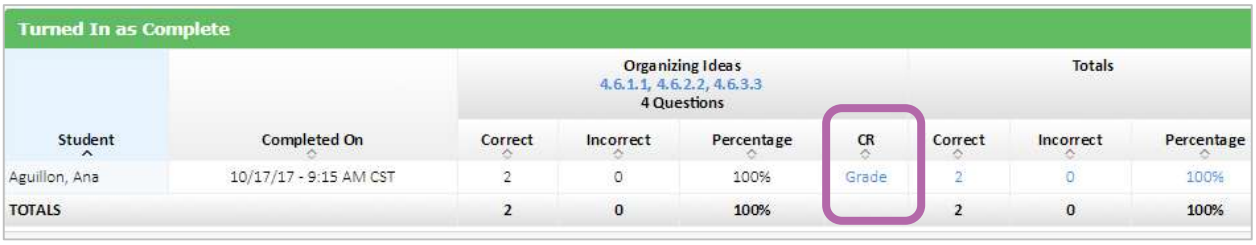
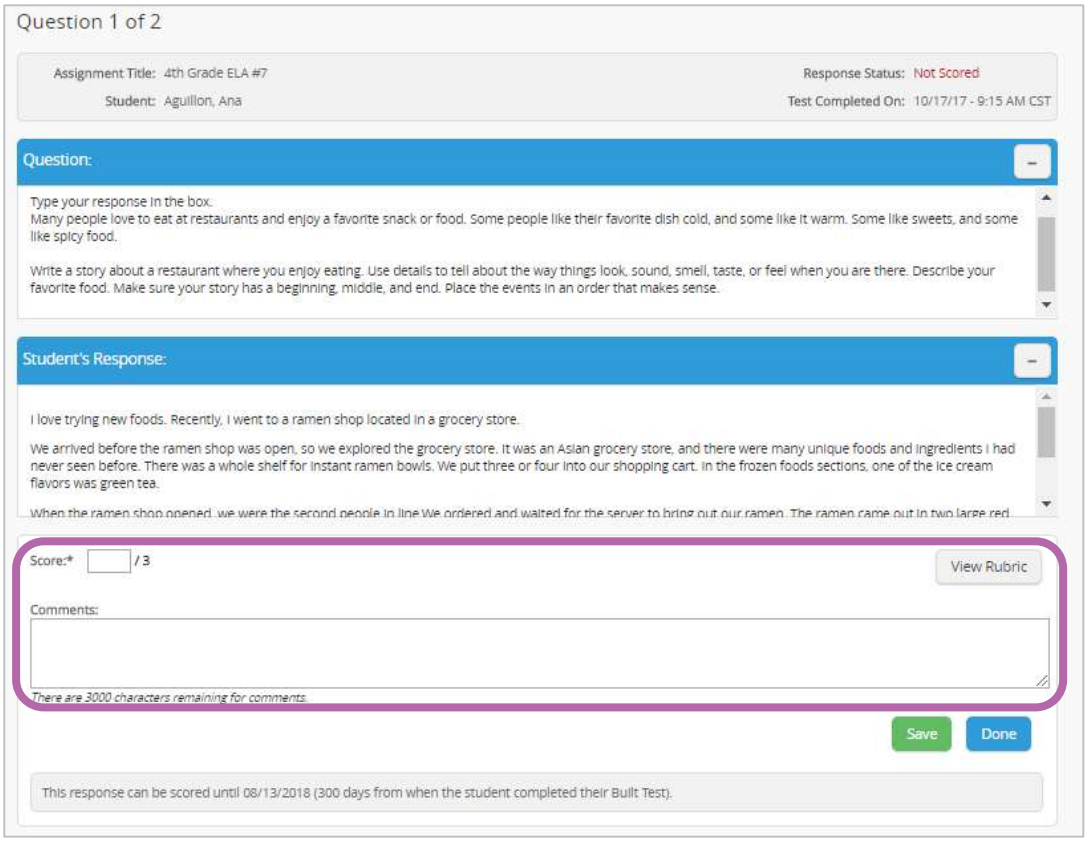
5. Under the CR column of the report, click **Grade**. Constructed responses that are already graded will display a score in this column. You can click the score to view or edit the grade and your comments



6. Add a score and comment or explanation. Access the rubric by clicking **View Rubric**



7. Click **Save**.

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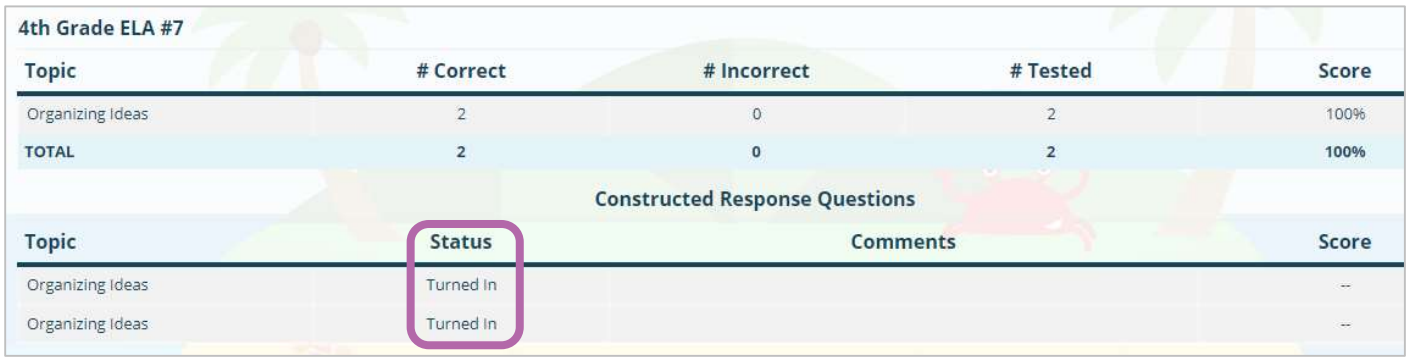
Student View of Constructed Response Results

Use this information to help your students view the results from a constructed response from a test. This information is also available in the Study Island Student User Guide.

When a student completes a test with constructed responses, the test results page will provide the number of correct and incorrect responses for Study Island-graded questions. The status for the constructed responses appears below next to each question. In the example below, the student has completed the test and turned it in. It is not yet graded.



4th Grade ELA #7

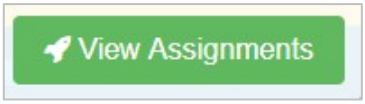
Topic	# Correct	# Incorrect	# Tested	Score
Organizing Ideas	2	0	2	100%
TOTAL	2	0	2	100%

Constructed Response Questions

Topic	Status	Comments	Score
Organizing Ideas	Turned In		--
Organizing Ideas	Turned In		--

These instructions explain how students can view their results:

1. Sign into your account.
2. Click My Classes.
3. Click **View Assignments** for the class the test was for.



4. Click **View** on a completed test to open the results page

You will find the status of your test (“graded” in this example), any comments from your teacher, and your score on this page.

Constructed Response Questions

Topic	Status	Comments	Score
Organizing Ideas	Graded	Your answer follows a logical, organized pattern, but transitions between p... +	2
Organizing Ideas	Graded	Good logical sequence. Remember to use transitions. Very interesting topic! +	2

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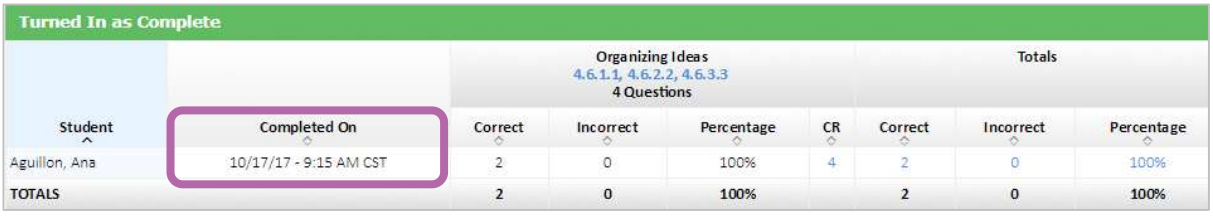
Built Test Report Time Stamp

Built test reports include a time stamp, giving you the date and time each student completed and turned in their test.



Turned In as Complete

Student	Completed On	Organizing Ideas 4.6.1.1, 4.6.2.2, 4.6.3.3 4 Questions				Totals		
		Correct	Incorrect	Percentage	CR	Correct	Incorrect	Percentage
Aguillon, Ana	10/17/17 - 9:15 AM CST	2	0	100%	4	2	0	100%
TOTALS		2	0	100%		2	0	100%

Copy and Edit a Built Test

To edit a built test that has already been published or assigned, you can use the **Copy Test** feature. You can also use this feature to edit a test created by another teacher.

1. Under the main menu, click **Built Test Library**.

2. Select the Program and Subject. If you want to view all built tests in the library, select **All Programs** and **All Subjects** and click **Submit**.

3. Expand the test you want to view by clicking the green down arrow.

4. Click **Copy Test**. The test builder opens. You can edit the test, share, and assign as any new built test you create.

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Share or Unshare a Built Test

When you create a test, you can make it available to other teachers in your school by sharing the test. If you have shared a test, you can unshare it.

1. Under the main menu, click **Built Test Library**.
2. Select the Program and Subject. If you want to view all built tests in the library, select **All Programs** and **All Subjects** and click **Submit**

3. Expand the test you want to view by clicking the green down arrow.

4. Click **Share Test**. The expanded view gives you detailed information about the test, such as program, subject, number of questions, and topics included. From this view, you can copy the test to edit it after it is assigned or delete it.

5. In the dialog box that appears, click **OK**. Your built test is now available to all other teachers in your school who have Study Island accounts.
6. If you wish to unshare a test, click the **Unshare Test** button.

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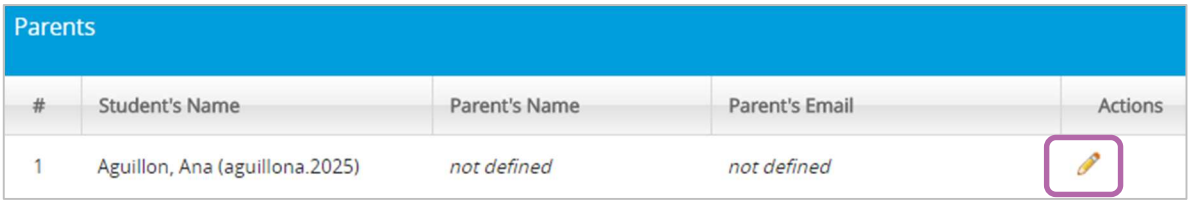
Set Up Parent Notifications

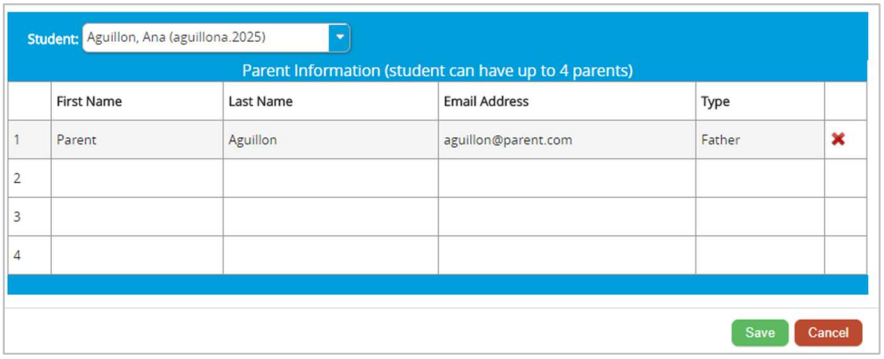
Keep parents informed and involved with their students' progress in Study Island by creating automated **Parents Notifications**. Send individual updates, or remind groups of parents about an upcoming test.

Add Parent Contact Information

1. On the Main Menu, click **Class Manager**, and select a class.
2. Click the Parent Notifications tab.
3. Scroll down to the **Parents** section.
4. Click the pencil-shaped **Edit** Icon next to a student.



5. Add the parent information and click Save.



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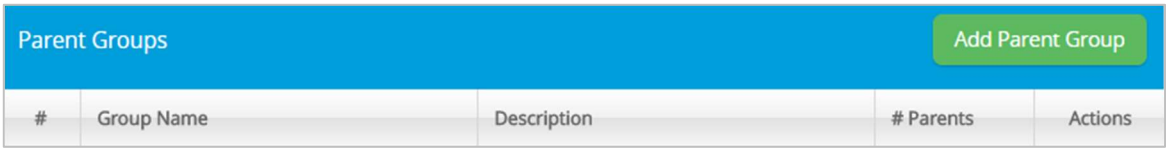
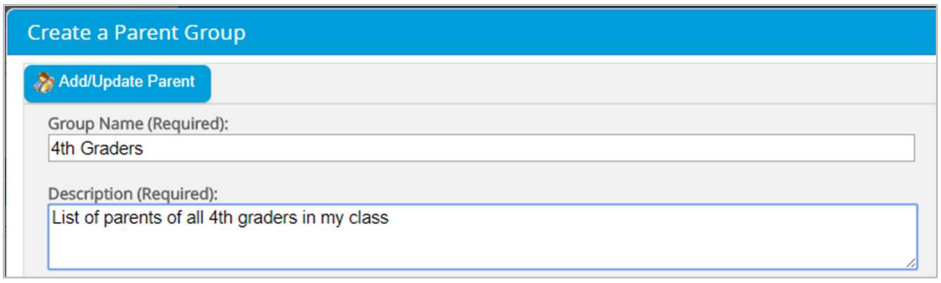
Create Parent Groups

While **Parent Groups** are not required for sending notifications, **Parent Groups** are a helpful way to organize and simplify **Parent Notifications**.

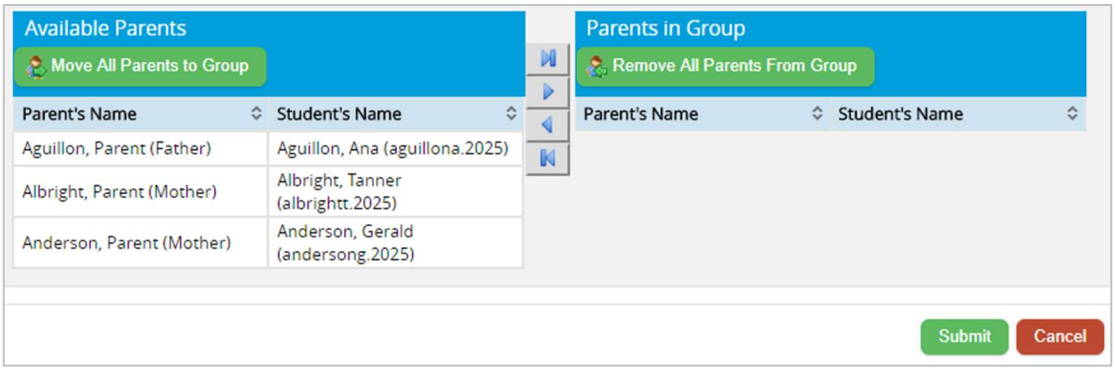
1. Click **Add Parent Group**.



2. Complete the **Create a Parent Group** form by adding a Group Name and Description.



3. Click the **Move All Parents to Group** button or select a parent and press the arrow pointing to the group list.



4. Click **Submit**.

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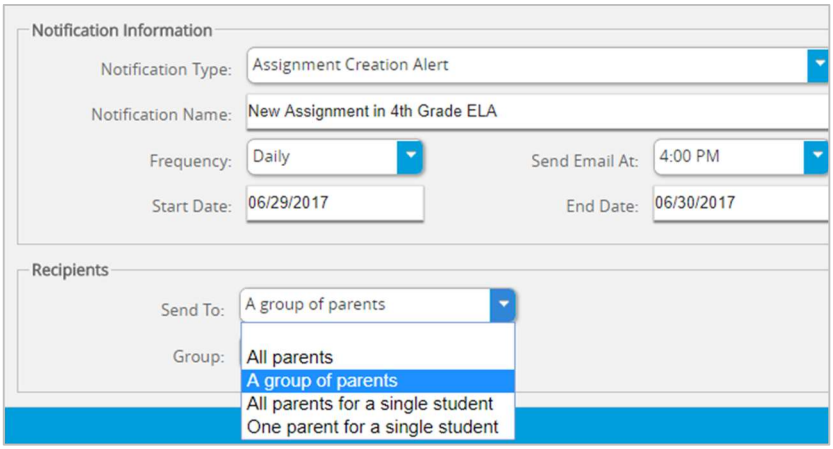
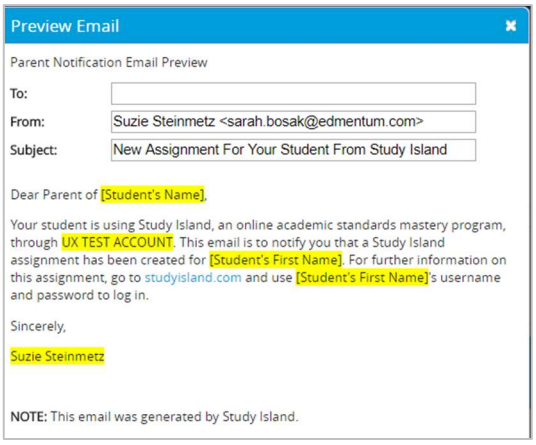
Send Parent Notifications

Send a notification to the parents of a single student, parents of all your students, or to a Parent Group. Notifications can be one-time messages or automated messages sent on a chosen schedule.

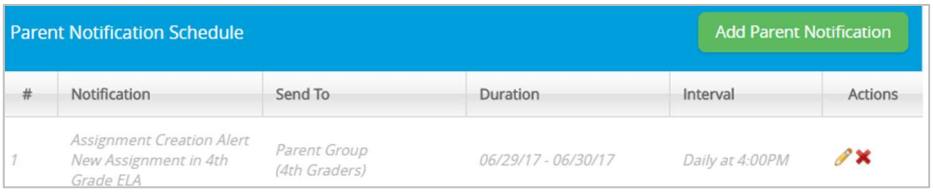
1. Click **Add Parent Notification**.
2. Complete the Parent Notification Request form.



3. Click **Preview Email**. Close the window when done.



4. Click **Submit**. The notification is now listed in the Parent Notifications Schedule section. To edit, click the **Edit** Icon. To delete, click the red **X**.



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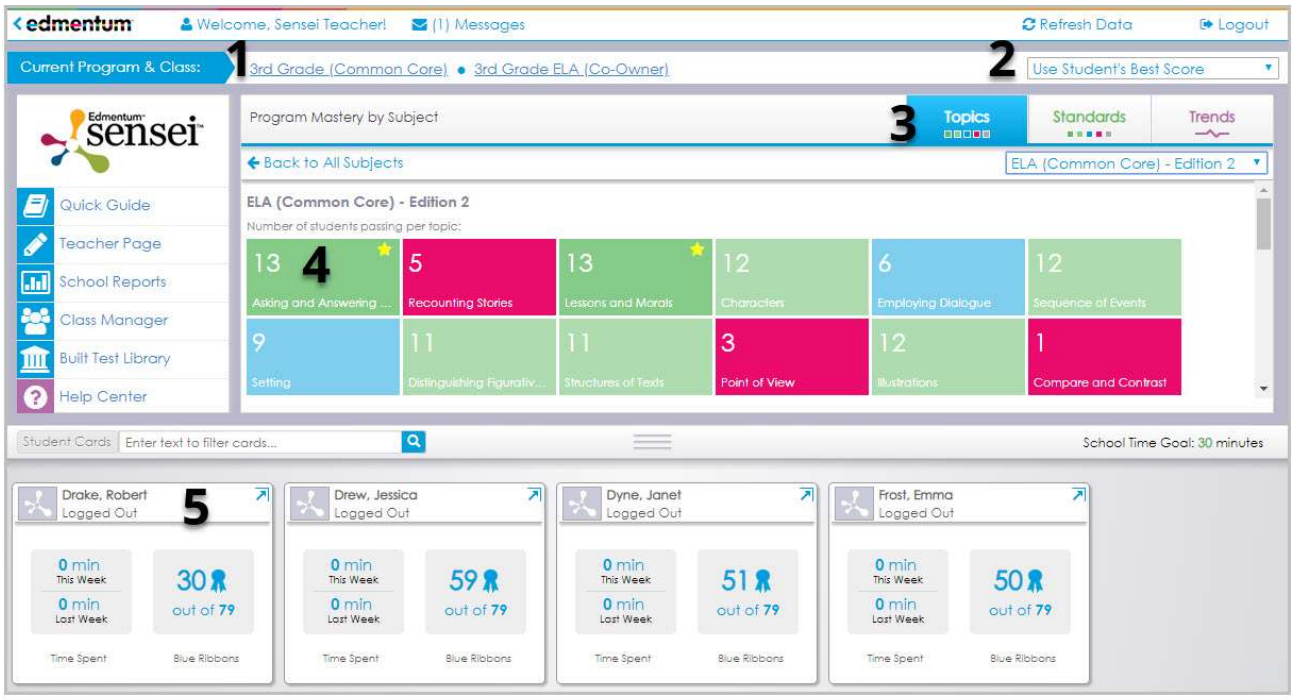
Sensei: Topic Overview

Sensei provides insight into how your students are progressing in Study Island. Organized by class and program, you can dig deeper into the data by clicking on each tile. You can even assign supplemental practice to groups of students or individual students. See Sensei: Assignments.

You can also select if you want to view the data for your students' **best scores** OR **cumulative scores**. See number 2 below.



1. Select the program and class to view.
2. Switch between viewing students' **Best Score** and **Cumulative Score**.
3. Filter your view by topics, standards, or a trends graph. Use the drop-down to select a subject.
4. Click a tile for a breakdown of how each student performed for that topic or standard.
5. Each student's card shows their login status, time spent this week and last, and the number of Blue Ribbons earned. Click to expand the card and dig deeper into the student's progress.

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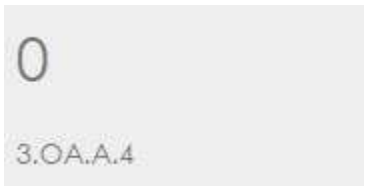
Sensei: Tile Legend

To earn a Blue Ribbon, students must earn a percentage equal to or greater than the passing goal.

Topic Tile	Standards Tile	Explanation
		All students (100%) in the class have completed a session for the topic or standard and achieved a best score equal or greater than the passing percentage.
		Most of the students (90%) in this class have completed one session and most (70%) of them have achieved a score equal or greater to the passing percentage.
		Some students (30%) in this class have begun working on the topic or standard, and some have completed one session.
		Most students (70%) in this class have completed one session and less than half those students have a best score equal or greater to the passing percentage.
		No students or too few students (less than 30%) have completed a session to provide insight.

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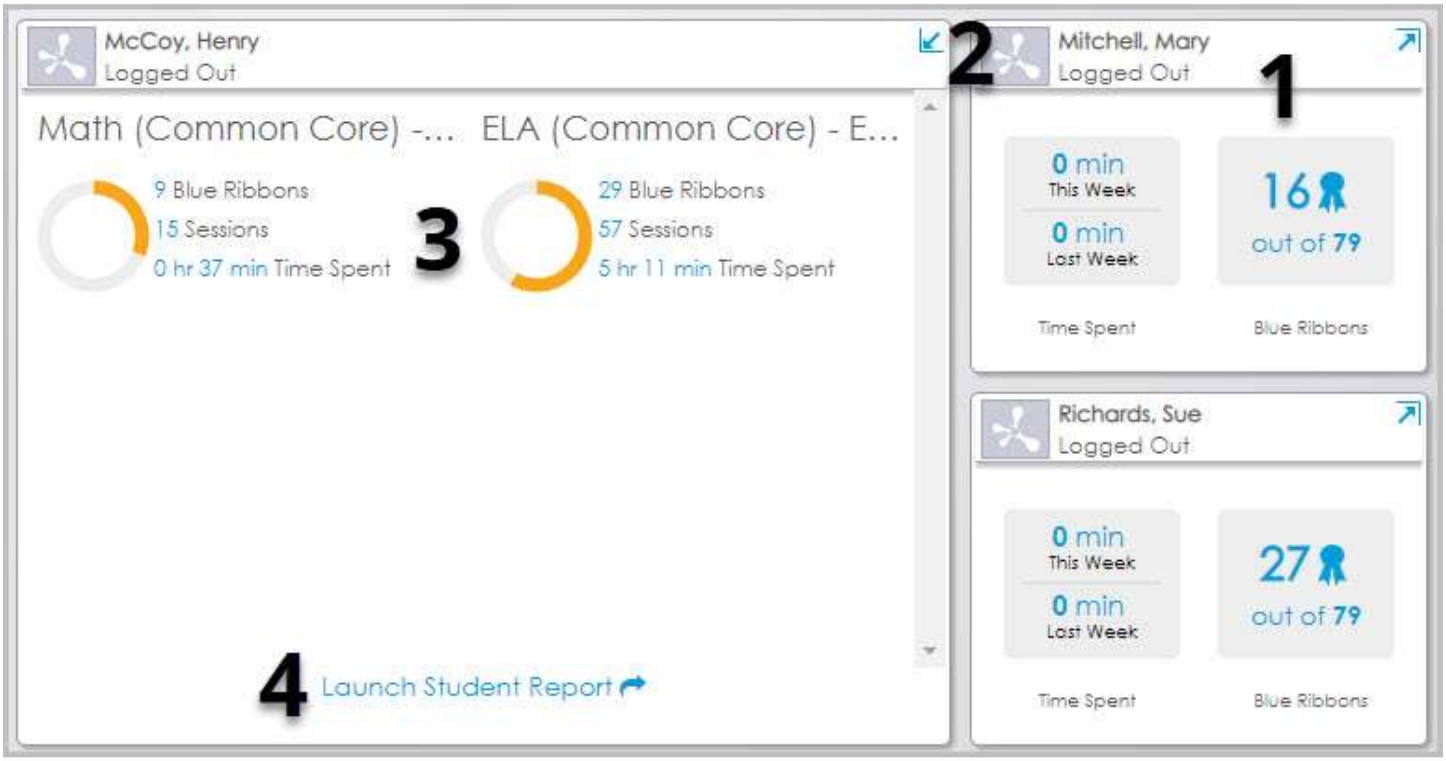
Sensei: Student Cards

The student cards allow you to track your students' time spent practicing in Study Island and to dig into each student's progress.



1. **Student Card**:
   View a student's time spent this week and last week.
   View the number of Blue Ribbons the student has earned out of the total for the subject.
2. **Practice Status**:
   Green: The student is online and practicing the program and subject you are currently viewing.
   Yellow: The student is online and inactive.
   Purple: The student is online and practicing in a different program and subject than what you are viewing currently.
   Gray: The student is offline.
3. **Blue Ribbons breakdown by subject.** Click the subject to dig deeper.
   Green: The student has earned a Blue Ribbon in every topic within the subject.
   Yellow: The student has earned some Blue Ribbons in topics within the subject.
   Gray: The student has not earned Blue Ribbons in topics within the subject.
4. **Launch the Student Report.** The report opens in a new tab.

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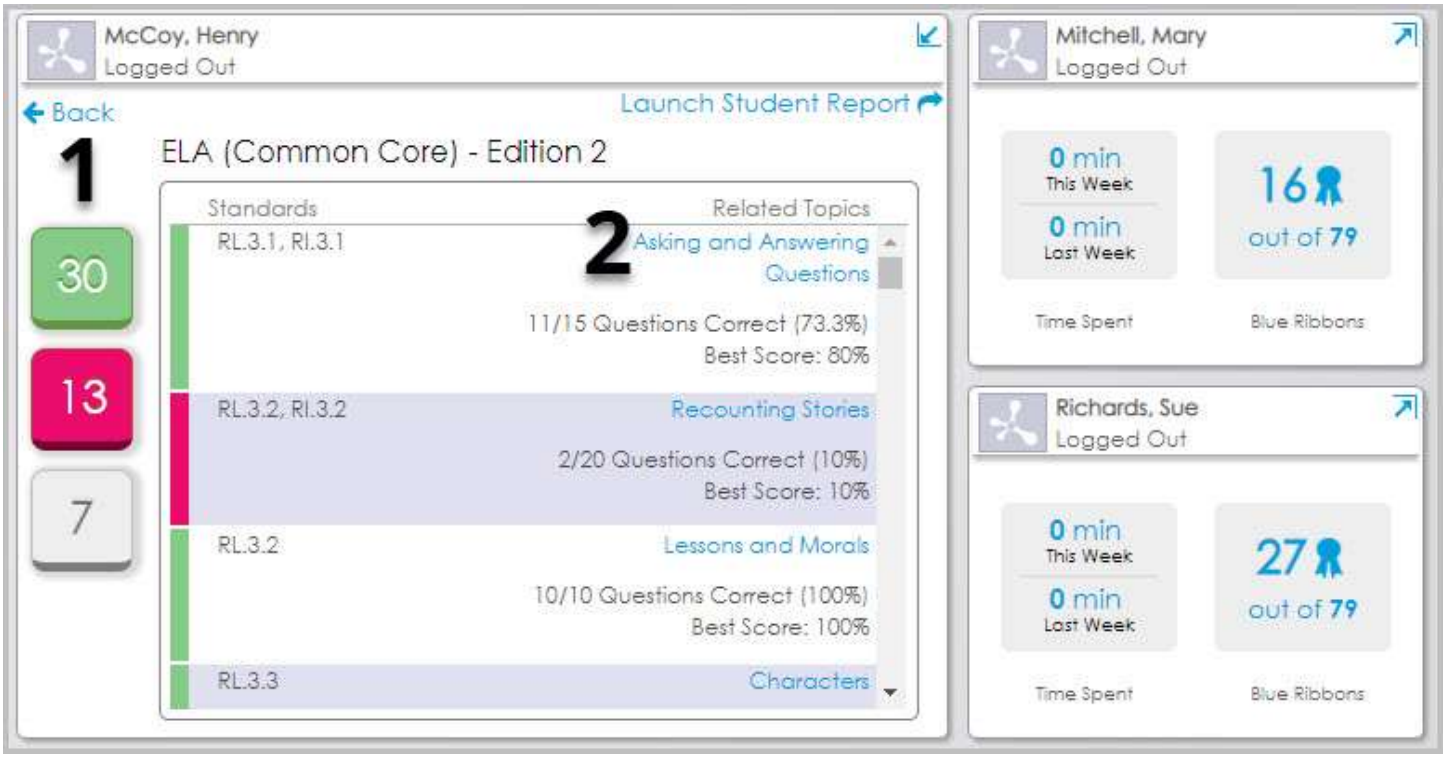
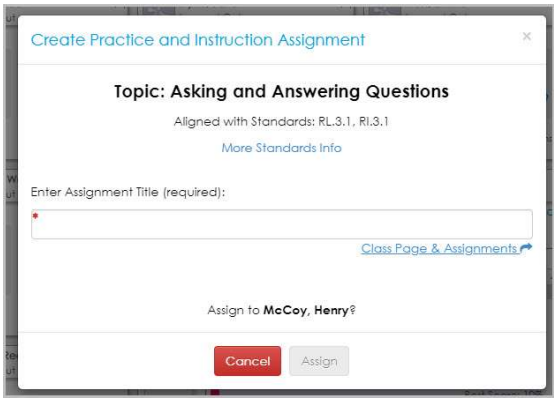
Subject Breakdown

Click the Student Card again to access a breakdown of the subject.



1. Filter the topics by Blue Ribbon status.
   Green: **Doing great!** The student has completed at least one session and has earned a Blue Ribbon.
   Red: **May need assistance.** The student has completed at least one session but failed to earn a Blue Ribbon.
   Gray: **Not enough info.** The student has not yet started the topic.
2. Click the topic to create a supplemental assignment for the student.



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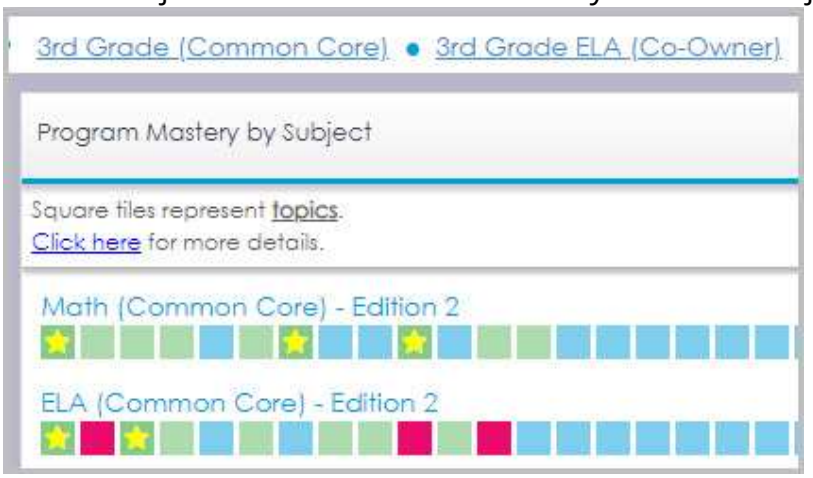
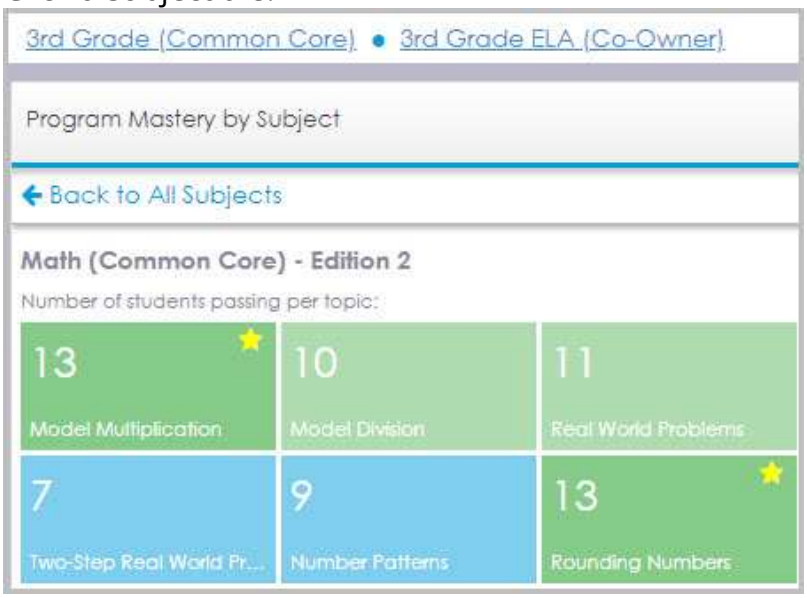
Sensei: Assignments

Sensei doesn't just give you great insights into your students' progress. You can also take action by assigning supplemental practice to groups of students based on how they performed on a specific topic or standard.

1. Make sure you have the correct program and class selected.
2. Click a subject. You can also click directly on a tile and jump to **Step 4**.



3. Click a subject tile.



4. Filter the students by clicking the colored tile you want to view. See Sensei: Topic Overview for an explanation on tile colors.
5. Click **Assign to these students**.

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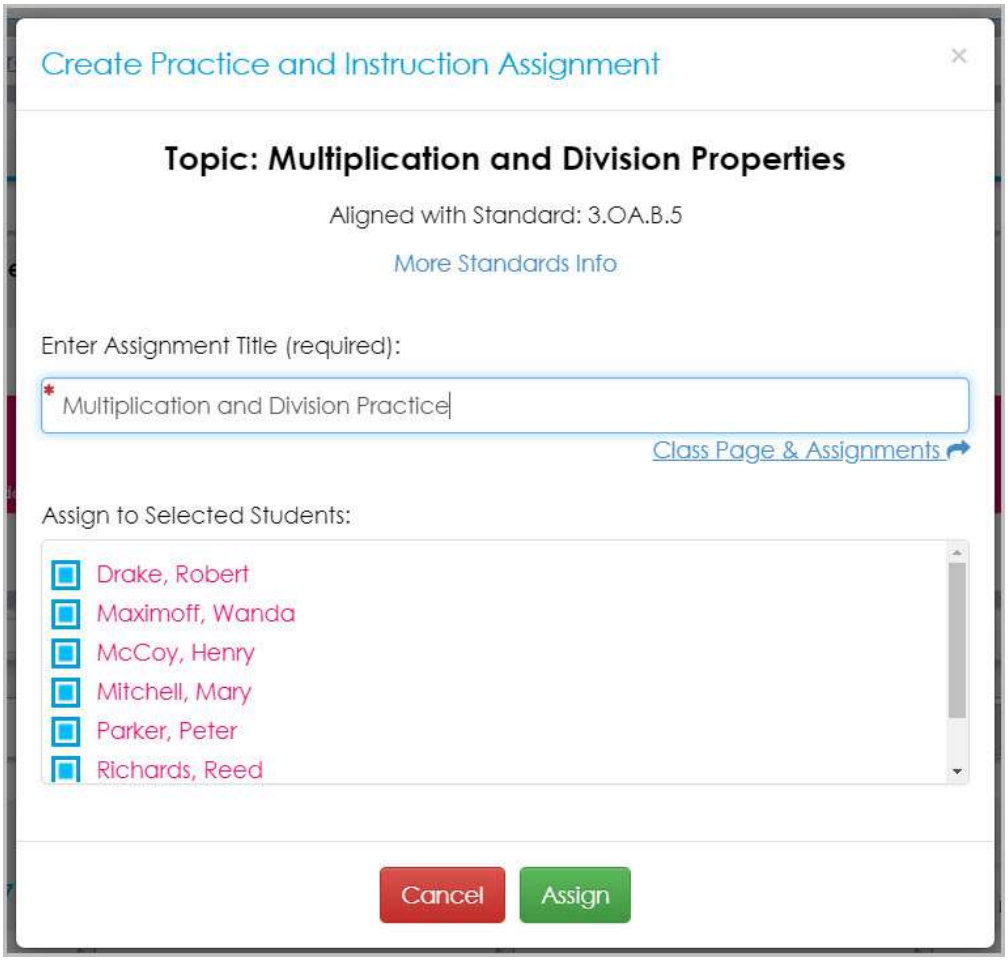
6. Enter a title for the assignment and click **Assign**.



You'll receive confirmation that your assignment has been created.

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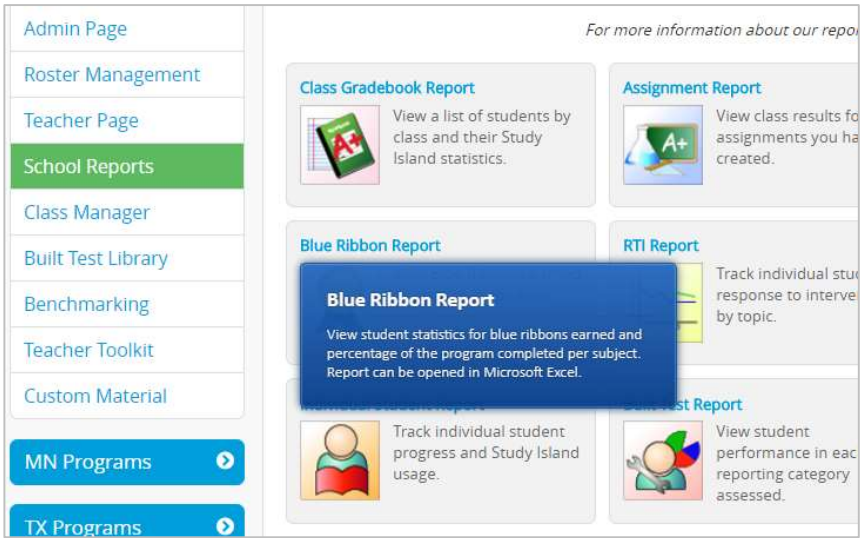
Access School Reports

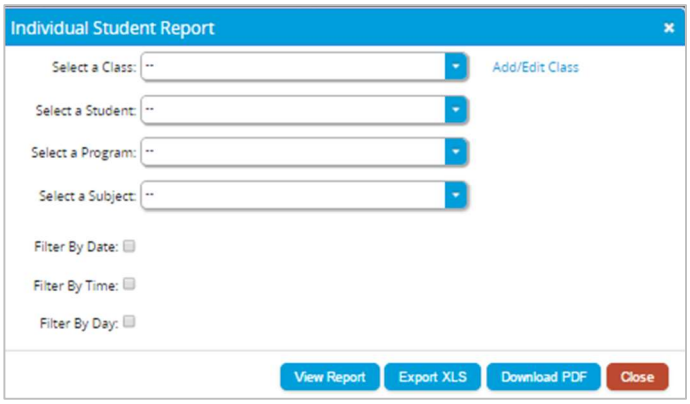
Study Island offers several different kinds of reports, allowing you to quickly and easily see how your students are progressing and giving you the ability to quickly take action.

As the account administrator, you have access to the Teacher Activity Report, which shows teacher usage information.

1. Under the Main Menu, click **School Reports**.
2. Hover over each report to read a brief explanation of the report.



3. Click on the report you want to generate.
4. Complete the form to select class, student, program, and subject. You can also filter by date, time, and day. Each form will vary depending on the report.



5. Click **View Report**. Some reports also give you the option to export or download the report as a PDF.

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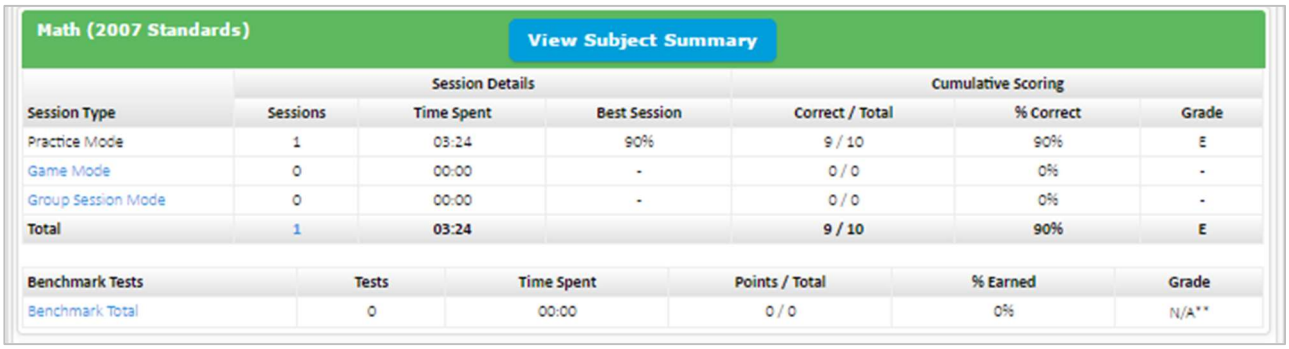
The report will open in a new tab. The example below is from the **Individual Student Report**. Note that for each session type, you can see the number of sessions a student has complete, the time spent on those sessions, the best score the student has achieved for the session type, total correct and the percentage, and finally, the grade achieved.



Math (2007 Standards) — View Subject Summary

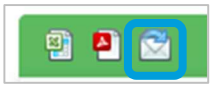
	Session Details			Cumulative Scoring		
Session Type	Sessions	Time Spent	Best Session	Correct / Total	% Correct	Grade
Practice Mode	1	03:24	90%	9 / 10	90%	E
Game Mode	0	00:00	-	0 / 0	0%	-
Group Session Mode	0	00:00	-	0 / 0	0%	-
Total	1	**03:24**		**9 / 10**	**90%**	**E**

Benchmark Tests	Tests	Time Spent	Points / Total	% Earned	Grade
Benchmark Total	0	00:00	0 / 0	0%	N/A**

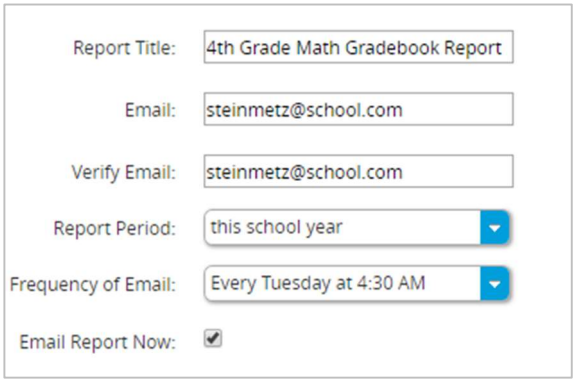
Create an Emails Report Subscription

For some reports, you can create an emailed report subscription, which automatically sends you reports at a set time.

1. Generate a report following the instructions in Access Reports.
2. Click the **Emailed Report Subscription** Icon (the envelope with the clue arrow).



3. Complete the form, name the subscription and select the time period of the report and when it will be delivered to you, and click **Save**.



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Types of Reports

Report Name	Description
Class Gradebook	View a list of students by their class and their Study Island statistics
Assignment Report	View class results for assignments you have created
Time Spent Report	Track student progress toward your school's goal for time spent practicing
Weekly Report	View overall weekly and yearly usage statistics for each program
Blue Ribbon Report	View Blue Ribbons earned by class or grade level
RTI Report	Track individual student response to intervention by topic
Weekly Campus Report	View graphic representations of detailed educator and student usage on a school-wide basis
Individual Student Report	Track individual student progress and Study Island usage
Built Test Report	View student performance in each reporting category assessed
High Score Report	Display student high score game ranking
Class Summary Report	View a summary of class performance
Trend Report	Display a trend graph for student usage and performance
Login Report	View detailed individual student login information
Class Comparison Report	Compare performance and Study Island usage among selected classes and/or grade levels
Suggested Topics Report	View a list of topics that need improvement, sorted by priority
Statewide Comparison Report	View graphs comparing your school to state performance

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Benchmarking Report	Observe data for all students taking the benchmark test at your school
Group Sessions Report	View detailed results of a completed group session
NWEA™ MAP Link Report	For NWEA accounts only. View results of a student's Learning Path

Glossary

Account Administrator	Designated individual from your school or district responsible for importing and updating users, update the roster as needed, and setting preferences for the program
Assessment Questions	Questions made only for Built Tests and inaccessible elsewhere
Assignment	Topic(s) chosen by the teacher for the students to complete; created on the Class Manager Page and accessed through the Class Page
Attachments	Pictures, articles, and links attached to Custom Material that serve as lessons, writing prompts, long questions, or question images
Attributes	Individual data for each user, such as grade level, username, password, and demographics
Benchmark	Test used to get a snapshot of student proficiencies in relation to state standards and national standards
Best Score	Students will see the number of attempts and best score for each lesson they complete on the **Topic Tree**
Block Other Material	Feature that allows Account Administrators and teachers to designate which material students have access; students will only be able to access Study Island topics assigned on the Class Page(s)
Blue Ribbon	Reward students receive when they master a topic; students can view their earned **Blue Ribbons** on their **Home** pages

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Building Block	Remedial material automatically generated when a student does not meet mastery requirements; when a student scores too low on a topic, they are given a building block topic, which will be the same topic one grade level below the current topic
Built Test	A customized test made from pre-built questions, allowing teachers to create their own topic tests
Built Test Library	Location of created Built Tests where teachers can preview, edit, share, assign, and delete their own Built Tests and search and use shared Built Tests
Class	A grouping of students that simplifies assigning assignments and tracking student progress
Change School	Feature allowing transfer of students or teachers to another school that uses Study Island; located in Admin Page under Manage Users
Class Assignments	Assignments by teachers for all or a selection of students in their class to take
Class Manager	Study Island page where teachers can manage classes, and create/edit assignments and class pages
Class Page Header	Title of the class that students will see on their **My Classes** page
Class Updates and News	Teachers can post updates and news that students will see on their **My Classes** page
Class Page & Assignments	Location of each created class's information, properties, and assignments
Class Properties	View and edit properties that apply to each class, including **Class Title**, **Class Owners**, School Preferences, and enrolled students
Clear Statistics	Deletes all sessions and reporting information for a user; located in **Admin Page** under **Manage Users**
Clearing the Cache	Study Island requires that users occasionally clear the cache of their internet browser
Constructed Responses	Type of question in Benchmark tests that require a short answer or short essay answer; these questions are graded manually by teachers; see **Benchmark**

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Custom Material	Questions created wholly by teachers added into the Study Island program; allows teachers to create questions, answers, prompts, and add articles, pictures, and lessons
Database File	School-generated file containing student information used to register users in Study Island
Deactivated User	Users can be deactivated, which removes them from classes and reporting, without being deleted; go to manage users and select "Deactivated Users" to see all deactivated users
Default Password	School-chosen password given to all users upon registration if unique password is not specified
Easy Login	Feature giving K-1 students an easier login process, must be enabled by the account administrator
Edmentum Sensei	See **Sensei**
Emailed Report Manager	Feature allowing teachers and admins to schedule automatic report emails; located in School Reports and click **Emailed Report Manage**r
Export Statistics	Feature that allows an admin to export all statistics for any grade level(s); recommended that admins occasionally export statistics for record preservation
Flash Cards	Feature available to students for many topics, Flash Cards operate similar to physical flash cards and help students learn a topic
Game Mode	Session type where students can play games based on their assignment performance; results are recorded for reporting and to earn Blue Ribbons as well as to get onto the high score table
Group Session	An interactive session where a teacher leads students who, from their own smart phones or workstations, answer questions in real time; students do not earn Blue Ribbons from Group Sessions
Help Center	Find user guides and quick reference cards in the **Help Center**, accessible by clicking the **Help Center** button on the top right menu bar
High Score Table	Record of high game scores achieved in game mode
Highlighters	Tools students can use during tests and assignments; teachers and admins can restrict the use of additional highlighters

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Homeroom	Optional field used during registration to automatically place students in a class Import - method of registering users by uploading a database file containing user information
How To/Tour	A feature in Study Island that provides on-screen step-by-step assistance
Import File	A Microsoft Excel spreadsheet used to put potentially massive amounts of information into Study Island; specifically used for importing users
Learning Path	Prescribed set of assignments and topics by NWEA™ MAP® Link; only available to customers who have purchased NWEA™ MAP® Link
Lesson	Session type that students can use to review a topic before doing a **Practice Session**
Live Support	Study Island's chat support feature, allows a user to chat with Customer Support
Login Cards	Teachers and Account Administrators can print login cards for students, showing their username and password; go to the **Teacher Page** and click **Password List**
Messages	Students, teachers, and administrators can send in-system messages to each other; administrators can restrict user access to messaging
NWEA™ MAP® Link	Edmentum has partnered with NWEA MAP to allow the use of NWEA MAP Link imports, which created Learning Paths for students; only available to customers who have purchased NWEA™ MAP® Link and requires schools to set SIS Primary Keys
Owner	Teacher or Account Administrator in charge of a **Class**
Parent Notification	An automatic notification process designed to communicate student progress to parents via email; located in the Class Page under the Parent Notifications tab
Password List	Roster of student usernames and passwords; accessible on the Teacher Page, click **Password List**
Plug-ins	Study Island requires Adobe Flash®, Java, and MS Office compatible software
Pop-up Blockers	Study Island requires that you disable pop-up blockers in your internet browser

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Post Test	Non-diagnostic assessment designed to determine subject mastery
Practice Session	Session type where a student answers questions on a topic or topics; students earn **Blue Ribbons** for mastered topics
Practice Questions	Standard questions used in Study Island in its assignments and topics; can be used when creating a Built Test
Pretest	Non-diagnostic assessment designed to introduce users to the Study Island program
Printable Worksheets	Type of session where a teacher prints worksheets for students to manually complete; these are manually graded by the teacher and do not help a student earn a Blue Ribbon
Question Panel	Navigational tool accessible by students during tests and assignments, showing the current question, answered questions, and unanswered questions
Report	Study Island statistical data organized in a viewable format; Study Island includes many reports that are exportable into Excel or PDF formats; provides actionable data to teachers and Account Administrators
Reporting Information	Fields in Study Island used solely for reporting purposes, including gender, Title I, Special Ed, Ethnicity, Migratory Student, Gifted, Economically Disadvantaged, and LEP/ELL
Restrict Access to Grade Level	Feature that limits a student's available programs to a single grade; located in **Admin Page** under **Manage Users**, click **Adjust Student Difficulty**
Seehive	An online feature where users can provide feedback and suggestions to Edmentum regarding Study Island
Scratchpad	A tool students can use during assignments and tests to make notes; teachers and admins can restrict use of scratchpads
Sensei	A feature in which data-rich analytics come to life via intuitive charts, graphs, and visual cues providing teachers with information in real-time; accessible under the **Main Menu** and can be made the home screen for teachers
Session Type	Method in which students can work through Study Island topics; options include Practice Mode, Game Mode, Group Session, Classroom Response System and Printable Worksheet

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SIS Primary Key	Identification number that can be added when registering users to identify users in our system
SSID	A student identification system ID number;
Start Date	The date the user was created and/or the date from which stats are shown
Student Assignments	Assignments assigned to an individual student or group of students
Teacher Toolkit	Provides lesson plans, lesson resources, videos, and other resources for teachers
Text-to-Speech	A feature reads text out loud to the student
Timer	A timer records and presents the time students use for taking tests and assignments; teachers and admins can turn off the timer, however the time is still recorded for reporting purposes; assessments in Study Island are not time-limited
Topics	Individual parts within a subject that align to a specific standard
Username Suffix	Suffix added to a username to prevent a high number of duplicates (e.g.: school name, initials, or mascot)
Username National Database	Study Island has a nationwide database for usernames, requiring each school to take precautions to have unique usernames
White Ribbon	Designation of Building Block mastery
Writing Assignment	A type of assignment which requires students to answer in essay or short essay form; writing assignments are manually graded by teachers
Writing Portfolio	An option for students in the Main Menu where they can access their writing assignments

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